PARENT/STUDENT HANDBOOK

2022 – 2023

Hudson Catholic Regional High School

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www.hudsoncatholic.org

Hudson Catholic Hawks

Building the Legacy

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Administration, Faculty, and Staff Directory

ADMINISTRATION

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La Sallian Prayer

Let me be the change I want to see
To do with strength and wisdom
All that needs to be done,
And become the hope that I can be.

Set me free from my fears and hesitations
Grant me courage and humility
Fill me with spirit to face the challenge
And start the change I long to see.

Today I start the change I want to see.
Even if I'm not the light
I can be the spark
In faith, service, and communion.
Let us start the change we want to see.
The change that begins in me.

Live Jesus in our hearts forever!

Alma Mater

Sons and daughters of the black and gold
All together glorious and bold
We pledge to live a life that's brave and true
As we gather for our Alma Mater
Through knowledge, faith and integrity
We shine our light for the world to see
For the love of God and with the hand of peace
In our hearts we carry Hudson Catholic

Mission Statement

The mission of Hudson Catholic Regional High School, a diocesan college preparatory school in the LaSallian tradition serving a diverse community, is to educate the men and women entrusted to our care through a comprehensive and demanding curriculum complemented by anintegrated program of extracurricular activities emphasizing spiritual, social, and physical values, designed to encourage individual development and responsibility to the community.

Graduate Profile

Upon graduation from Hudson Catholic, the student will:

Demonstrate critical and logical thinking skills:

- necessary to access and critically evaluate information;
- focused on the solving of theoretical moral and practical problems.

Evidence the fundamental literacy, technology, and numeracy skills:

- to pursue appropriate advanced education;
- to understand their potential as life-long learners;
- to communicate effectively in various professional and social circumstances.

Manifest the core Lasallian value of respect:

- for personal self-worth;
- for others in their diversity and uniqueness;
- for the sacredness of all life;
- in concrete actions of service to the local and global community.

Be formed in the Lasallian heritage of education within the Catholic and humanist traditions and so be able to demonstrate:

- knowledge of the teaching, tradition and values of the Church;
- commitment to personal and communal prayer and worship;
- facility for growth across the various dimensions of life.

Accreditation

Hudson Catholic Regional High School is accredited by the Middle States Association of Schools and Colleges.

Non-Discrimination Policy

Hudson Catholic Regional High School prohibits discrimination on the basis of race, color, sex, age, marital status, disability , national origin, or citizenship in the administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school administered programs.

Admissions Policy

For incoming freshmen, admission to Hudson Catholic Regional High School is based on students successfully accomplishing the following: attaining a successful score on the Cooperative High School Entrance Exam and/or other standardized testing; submitting the Applicant Record from elementary school; presenting acceptable elementary school performance and recommendations; and successful completion of all courses in the eighth grade. All final decisions on student applications are made at the discretion of the Principal/ President of Hudson Catholic Regional High School.

Admission to Hudson Catholic Regional High School for transfer students is based on the following criteria: successful performance on standardized testing, academic transcript, attendance, discipline, evaluation of secondary school principal and/or guidance counselor; interview with the Admission Director and/or Principal of Hudson Catholic Regional High School.

All students must submit an up to date immunization record by the opening of school. Please see the list of required immunizations under "Medical Information." Failure to return the records may result in the student being excluded from school until they are cleared medically.

Purpose, Use and Amendment of Handbook

The Handbook exists to foster the efficient operation of Hudson Catholic Regional High School. To meet the objective, the school administration is given flexibility and the ability to exercise discretion. In appropriate circumstances, the Principal has the discretion to take action other than that specified in this Handbook. This Handbook is not intended to and should not be considered to create any additional rights for students or parents/guardians. Parental receipt of this Handbook is considered a binding agreement between parents/guardians and the school. This Handbook is subject to change at any time when determined to be necessary by the School Administration. If changes are made to the Handbook, parents/guardians will be notified promptly.

Emergency School Closing

In the event of school closings or late starts, students and parents will be notified by a phone call from our automated calling system and listed on the website. If a late start is announced, Hudson Catholic will operate on a one hour and 45 minute delay unless otherwise noted.

The Foundation of Hudson Catholic

In 1958, Archbishop Thomas Boland announced a campaign to build additional high schools throughout the four counties of the Archdiocese of Newark. To help achieve this goal, he requested the De La Salle Christian Brothers to administer Hudson Catholic Regional High School for Boys. Countless students throughout the history of the Christian Brothers have benefited tremendously from the ideals of St. La Salle and his followers at Hudson Catholic.

Hudson Catholic Regional High School is one of six high schools owned and operated by the Roman Catholic Archdiocese of Newark, led by Archbishop John Joseph Myers. Catholic teaching and values are integral parts of every educational activity, program, curricular and extra- curricular at Hudson Catholic.

The Bergen Avenue location of the school was formerly the site of the Jersey City Armory. In the eighteenth century the site was the home of Jane Tuers, a member of the Van Reypen family and a Revolutionary War heroine. Today the adjacent area is known as McGinley Square.

While the school was under construction in 1964, Msgr. James Hamilton, pastor of St. Patrick's Parish, made his facilities available to Hudson Catholic's first class of one hundred forty-three students. The pioneering faculty consisted of the principal, Bro. Francis McCormick, FSC, and six Brothers. In the following year, four more Brothers and nine laymen joined the staff as students moved into the partially completed school building. On April 20, 1968, Bishop Martin Stanton officiated at the laying of the cornerstone and the blessing of the school facilities. In June that year, Archbishop Boland saw his dream realized in Hudson County as he presided at commencement ceremonies and presented diplomas to one hundred nine graduates.

First accredited in 1970 by the Middle States Association of Colleges and Secondary Schools, Hudson Catholic has continuously maintained its accreditation, most recently in the spring of 2012. In 2009, Hudson Catholic opened our doors to young women.

The school's administration and staff, supported by extremely active alumni and parent organizations, have accepted the challenge to provide an excellent Christ-centered educational experience to all of our current and future students.

Academic Policies

Academic Integrity

In keeping with the religious, moral, and educational philosophy of Hudson Catholic, a student's honesty and integrity in all academic work is expected. Copying of another's work, improper conduct during tests and examinations, any form of plagiarism, improper use of the internet or electronic devices, or any other dishonesty in doing one's individual academic work will be considered a serious violation of the school's goals and academic program.

A student caught cheating on tests and examinations, copying the work of another student, plagiarizing, submitting questionable documentation or acting in any way which violates the school's policy on academic integrity will be subject to disciplinary action. This may include failure in the course, academic probation, activity/athletic suspension, school suspension, ordismissal.

If a student is charged with academic dishonesty, the following steps will be taken:

1. The teacher will meet with the student and call the parents/guardians to inform them that their child has been charged with academic dishonesty. The case will be referred to the Assistant Principal or Principal. The teacher will write a summary and submit allrelevant materials to the administrator.
2. The student and the teacher will meet with the administrator to discuss the incident.
3. If it is determined that the student is guilty of academic dishonesty, the student may be given a "0" for the assignment or test and may receive a failure for the marking period.If a student cheats on a semester exam, the student will be given a "0" on the exam andwill fail for the semester. The student may be placed on probation, barred from school activities/athletics, suspended or dismissed from school. The incident may be noted on the student's permanent record. All violations will be reviewed by the administrationand may result in dismissal from school.
4. The parents/guardians will be informed in writing of the outcome.

Class Rank

Hudson Catholic does not report class rank because of the selective admissions requirements and the inaccurate information conveyed by a class rank number. At graduation, the following academic achievements are recognized:

- The Valedictorian Medal is awarded to the senior who has the highest GPA in the graduating class as calculated during the third marking period of the senior year. The Valedictorian must have been enrolled at Hudson Catholic for four years.
- The Salutatorian Medal is awarded to the senior who has the second highest GPA in the graduating class as calculated during the third marking period of the senior year. The Salutatorian must have been enrolled at Hudson Catholic for four years.

Course Requirements

Students must successfully complete the following minimum course requirements in our college preparatory program of studies. Freshmen and sophomores are required to carry seven major subjects each semester. Juniors and seniors are required to carry six major subjects each semester.

English:	4years	World Languages:	2 years
Mathematics:	3 years	Phy Ed. /Health:	2 years
Religious Studies:	4 years	Mathematics:	3 years
Social Studies:	3 years	Lab Science:	3 years

Seniors are required to select 2 electives in the Math/Science/Technologies cluster and 2 electives in the Humanities cluster.

Deficiency Notices

At the mid-point of each quarter, parents /guardians of students who are falling short academically are alerted on the Parent Portal. This is intended to make parents/guardians aware of how the student is performing prior to the issuance of the report card. Ideally, parents/ guardians will take advantage of the notice to encourage their child to improve poorperformance. Parents/guardians might consult with the teacher to ensure improvement prior toa report card grade being given.

Exams

Students are required to take final examinations in all courses. If a student misses an examination for reason of illness, a doctor's note is required before the student is admitted to a make-up examination. Students who do not take a course examination will receive a failing grade for the course. *A student that has an outstanding financial obligation to the school may have semester or final exams deferred until the financial obligation is satisfied and will receive an Incomplete for the course.*

Exam Exemption Policy

Hudson Catholic does not permit exemptions from final exams. Advanced Placement Examsare not mandatory for those enrolled in an AP class. In the case of those students taking the AP exam, the fee must be paid by the due date set by the Administration.

Academic Credit

Hudson Catholic does not grant credit for any enrichment classes that students might wish to take outside of the school. While such programs can be highly beneficial, we simply do not have the time or ability to examine the curricula of other institutions and determine whether or not their standards and performance evaluations meet ours. So, students may take such courses,and provide notice of completion to their Guidance Counselor for reference in letters of recommendations, but in no case will credit or advanced standing be given for taking such courses.

New Jersey Virtual School/Educere

A student may only take a course via *NJ Virtual* or *Educere* for CREDIT RECOVERY (for a course failed while at Hudson Catholic) if there are extenuating circumstances and the Hudson Catholic Administration grants permission in lieu of attending traditional Summer School classes.

If a student chooses to enroll in *NJ Virtual School or Educere* and takes a course for which he/she previously earned a passing grade, it can only be the 120 Hour Full Year Comprehensive Course version offered by *NJ Virtual School or Educere.* As a point of clarification, no student may take a *NJ Virtual School or Educere* course to replace a course for which he/she previously earned a passing grade and have it added to the Hudson Catholic Official Transcript as if it is a Hudson Catholic Core Course.

If an additional NJVS or Educere course is taken, the course MUST BE A COMPREHENSIVE COURSE offered by *NJ Virtual School* or *Educere* and it will be listed on the Hudson Catholic transcript for college/university purposes as a *NJ Virtual School Course or Educere Course.*

For example: English 1 Comprehensive 85 NJVS

Saint Peter's University Credits

St. Peter's University Special Programs for Credit (SPFC) allows students the opportunity to take one college course per semester and earn credits that may be used when entering a college or university. Courses are offered at a rate of $225 per class and are offered during the school day. In addition, students will be held responsible for making all class work up that they have missed. Students must maintain good academic standing to be eligible to take a SPU course. Atany time, administration may approve or deny admission into the program. (Accelerated College Experience or ACE)

Please note that St. Peter's calendar differs from Hudson Catholic's, so participating students must be attentive to scheduling differences. Student grades for the courses are recorded onofficial Saint Peter's University transcripts in which the student can access through Saint Peters enrollment services. Any changes in a student's registration (e.g., withdrawal from course) must be arranged with the SPFC Coordinator at the University. A student must maintain a C averageor better to remain in the program.

Information on the SPU/HC Dual Enrollment Program is available from Student Services.

Extracurricular Eligibility

A student who received two failing grades in any subject on a quarterly report card is ineligible to participate in extra-curricular activities for the two weeks following the distribution of report cards. A student may petition for reinstatement at the end of that two week period. Subsequently, if the petitioning student is failing two or more subjects on the progress report, he/she will be ineligible until the next quarterly report card. Students who are ineligible may participate in team tryouts; however, they cannot participate in either team practices or games. Students may be denied participation in extracurricular activities for disciplinary reasons at the discretion of the Principal or as a result of an accepted recommendation of the Associate Principal.

Field Trips

When appropriate, Hudson Catholic Regional High School will sponsor and conduct field trips for the sole purpose of the educational enrichment of the students. Participation in field trips is a privilege and may be denied at the school's discretion. No student may participate in a trip unless a signed parent/guardian permission slip for the specific event is submitted to the School. The permission slip form is provided by the School. All backpacks taken on a field trip aresubject to search. The school uniform will be worn unless otherwise stated. Student behavior while on a school trip is expected to be as though he/she were in school. Trip personnel, such as drivers or hosts and guides at trip sites, must be treated with the same degree of courtesy as any staff member of Hudson Catholic. Disciplinary offenses occurring during a school trip shall be reviewed as though they occurred at Hudson Catholic.

Grading System

Students receive numerical grades on a quarterly and semester basis. The final grade is calculated based on a formula that gives 22.5% for each quarter plus 10% for the final examination. Grade average is determined by dividing the sum of the grades in all courses by the number of courses. Honors and AP courses are weighted. Grades in Physical Education and Health are not included in the calculation of grade average. All courses listed on rosters and grade reports are college unit courses unless designated by "H" (Honors) or "AP" (Advanced Placement).

Homework

Homework is to be done at home or during study period. Homework (writing, reading and study work) is assigned nightly by teachers and its completion is an important factor in the academic success of a student. A student should spend a minimum of2 hours each school night that might include projects, written assignments, reading assignments, study for tests and quizzes, and remote preparation assignments for external exam (i.e. SAT).

Honor Roll

Quarterly honors are based on the following criteria:

- 1st Honors: Grade average of 93; no grade below 85;
- 2nd Honors: Grade average of 85; no grade below 80.

Promotion, Academic Probation and Academic Dismissal

The faculty and Associate Principal will monitor the academic progress of Hudson Catholic students. Students whose academic limitations impede ordinary progress in our course of studies may be asked, after consultation with their parents/guardians, to have an educational evaluation and/or find an educational program that can better meet their needs.

Students with three or more course failures at the end of the school year may be dismissed from Hudson Catholic. All students with the equivalent of two course failures at the end of the junior year may be dismissed from Hudson Catholic prior to the senior year. Seniors with three or more course failures at the end of the school year are not eligible to graduate from Hudson Catholic. All other students with two course failures will be placed on academic probation atthe end of the school year. If a student has one failure in the following year, the student will continue on probation. A student on academic probation who has two failures at the end of any year is subject to dismissal.

Ninth grade students with five or more failures at the end of the semester are subject to dismissal; students in grades ten through twelve with four failures at the end of the first semester are subject to dismissal. Academic dismissal ordinarily does not occur at other timesin the school year.

All course failures at the end of the school year must be made up in an approved summer school if a student is to return to Hudson Catholic Regional High School unless other arrangements are approved by the Principal. Private tutoring options are not acceptable substitutes. If a course is not available in an approved summer school, the Assistant Principal/Curriculum shall approvein advance any alternate plans for remediation.

Religious Education, Liturgical Services and Retreats

Non-Catholic students are welcome at Hudson Catholic Regional High School. The non-Catholic students along with the parents / guardians understand and agree that Hudson Catholic exists to educate in the framework of Catholic values. All Hudson Catholic students, Catholic and non-Catholic students alike must take four years of Religion classes. They will participate (in the sense of respectful, courteous attention) in prayer at the beginning of each class, all liturgical services (including, for example, Masses and prayer services), and spiritual retreat experiences scheduled during the school year. While requiring this of all non-Catholic students, Hudson Catholic shall make every effort to respect the religious tradition or the lack of a religious tradition on the part of the student.

Report Cards

Students' report cards are available online via the Parent Portal within two weeks of the end of the term. Parents are responsible for checking their son or daughter's grades online. A hard- copy of a report card is available upon request.

Suspension and Cutting a Class

A teacher may assign a zero "0" for work assigned if the student is suspended or has cut class.

Student Regulations

At Hudson Catholic, there are guidelines to help our students grow in maturity, responsibility and a Christian manner. Observance of these guidelines should be motivated by our students' own commitment to their own growth and the growth of the community at Hudson Catholic. Sanctions for infractions of the rules found in this handbook are measured by the seriousness of the offense, its frequency and its effect on the Hudson Catholic community. Christian behavior is expected of students enrolled at Hudson Catholic at all times and places. Parents/guardians are encouraged to cooperate with the school in teaching those human, Christian and moral values which lie at the foundation of the school's disciplinary code.

Attendance and Tardiness Policies & Procedures

Prompt, regular attendance is absolutely essential to academic success. The parent/guardian is expected to foster these good habits in the student both for the benefit of the student's current academic achievement and to encourage mature adult behavior in the future.

Parent/Guardian must call the Main Office at 201-332-5970 between 7:00-8:30 AM to report absences.

On the day of return to school, the student must bring the Hudson Catholic Absentee Note explaining the absence. The Absentee Note can be found on the school website under the PARENTS drop-down menu or may be picked up in the Main Office. Notes are brought to the Main Office by 8:00 AM on the date of the return and a pass is issued to the student, which is delivered to his homeroom teacher for admittance. A student who returns to school without a note will be given a one-day grace period to bring it to school. After the one-day grace period, the student will be assigned detention until the note is provided. Absences of five (5) or more days need a doctor's note to return, in addition to the Absentee Note.

Absences will be monitored. A student having an excessive number of absences will be notified, along with a notification to parents /guardian. Students with excessive absences may be required to attend summer school in the subject with the lowest grade.

An absence on a "special schedule" day – i.e. Walk-a-thon, Assembly, Standardized Testing, Career Day, etc. - will require a Doctor's note.

High School students may not receive credit for a course if such student has been absent 18 school days from a full year course; absent 9 school days from a semester course. Students who are ineligible for course credit in any semester due to absences will also be immediately ineligible to participate in the following programs and/or activities:

- Extracurricular activities (may be for the remainder of the year);
- Interscholastic Athletics (at minimum, for the remainder of the season and in accordance with additional NJSIAA eligibility rules)

When a student is absent, the student is responsible for the work, tests, and assignments. A student should contact other students in class to obtain missed assignments. Teachers will determine the time period for making up assignment, tests, and work dependent on the lengthof absence as stated in their syllabus.

A student must attend school to participate in or attend any school-related activities, including dances and proms. A student must arrive in school no later than 11:00AM in order to participate in activities. The Assistant Principal will decide any exception to this rule.

Self-proclaimed "student cut days" (including, but not limited to the Monday after the Senior Prom) are illegal and participating students will be considered truant for purposes of disciplinary action. A doctor's note will be required of any student absent on the Monday following the Senior Prom or the student will be considered truant.

College Visitation

Seniors will be allowed three days for the purpose of college visitation. Juniors will be allowed two days for the purpose of college visitation. These days will be considered excused absences and not counted against the student's attendance record. All requests for visitation days must be submitted at least one week in advance to the Senior Guidance Counselor. Hudson Catholic retains the right to deny permission to students applying for college days due to either academic and/or disciplinary deficiencies on the part of the student. No college visitations will be allowed after April 30th.

Tardiness

The Assistant Principal will monitor incidents of tardiness to school and class daily. Excessive tardiness will be considered as serious infractions and appropriate corrective measures will be taken. If a student is consistently tardy to school, it may result in severe disciplinary action.

Students may be placed on disciplinary probation after 15 days tardy and can be dismissed from school after 30 days tardy. Extracurricular participation may be impacted by excessive tardiness.

Any student late to school and more than 20 minutes late to 1st period or other class during the school day will be considered as having "cut class" at the discretion of the Assistant Principal.

Truancy

A student who deliberately avoids coming to school, contrary to the wishes of the parent/ guardian, is considered truant. Students who call themselves off from school (or for early dismissal) or have a non-parent guardian call and/or forge a note are also considered truant. Students will NOT be given the opportunity to complete academic work/tests missed due to truancy. Habitual truancy will be reported to the Attendance Office of the student's district of residence. Truancy also includes cutting a class or classes. A student who is chronically truant may be subject to suspension and/or expulsion.

Student Dress Code / Grooming Policy

Good habits in dress and grooming are considered an important part of personal development. The student's appearance should be neat and clean. Extremes in dress or appearance are to be avoided. The Assistant Principal reserves the right to determine the appropriateness of a student's attire and appearance.

Compliance with the dress code and grooming policy is mandatory and the cooperation of the parents/guardians is expected. If the Assistant Principal determines that a student's dress or appearance is inappropriate, students may be sent home upon parental notification.

Students are to be in compliance with the dress code when entering and leaving the school building and while on school grounds. There is to be no changing clothes or shoes at the lockers or in the halls. Students leaving school at the end of the day should be aware that they represent themselves, their parents/guardians and the school and should be dressed accordingly.

Girls Uniform

All uniforms are purchased through Lobel's Uniform Company

Skirt and Blouse: Plaid uniform skirt, 2 inches above the knee, white blouse, either long or short sleeves.

Pants: In an effort to be inclusive and respectful of our stakeholders, we allow young women enrolled at Hudson Catholic to wear pants. Please note that our preference continues to be that our young ladies wear the school skirt, but pants are a permitted option for the school year. HOWEVER, the pants must fit appropriately; the pants will be black with a small school logo; and the pants are ONLY available from our partners at Lobels. Please feel free to visit Lobels for a proper fitting at Lobels Uniform Outfitters, 5819 Bergenline Ave (Corner of 59th St), West New York, NJ 07093 201-864-1701. The Assistant Principal reserves the right to determine if pants are inappropriate and if so, they must immediately be replaced by the family.

Sweaters: only black uniform sweaters (V-neck vests or long sleeve cardigan), with crest or letter may be worn, and are mandatory. No other outerwear is permitted.
Knee socks, leotards, full tights or opaques: mandatory and black

Shoes: Appropriate school shoes are SOLID black, with heels no higher than one inch. LOW solid black Toms, Vans or sneakers are acceptable. The shoe must be entirely black – blacksole, black laces, no colored logos, decorations, etc. No work boots, clogs, backless shoes, sandals, Uggs, sliders or flip-flops may be worn.

Jewelry: Body piercing jewelry is inappropriate and unacceptable, as are accessories, such as belts, bandanas, scarves, headbands and hats. One pair of earrings one inch in diameter maybe worn. A tiny nose stud is also acceptable. The Assistant Principal is the final arbiter of whatis acceptable.

Make-Up: Modest, simple and appropriate for school. Make-up worn should be natural and becoming.

Nail Polish: Only solid color nail polish may be worn during the school day.

Hair: Must be clean and well maintained. No outlandish styles or dyes are permitted. Should a student be asked to modify a hairstyle/coloring, she will have 24 hours to comply or be

suspended until she can return with the proper style/color. The Assistant Principal is the final arbiter of appropriate hair style and color.

Physical Education: Uniform shorts and T-shirt, white socks and athletic shoes. (Purchased at the Hawk Book Store)

Spring / Fall: At specified times during the school year a student may choose to wear the summer uniform. The first day of school through Columbus Day and after April 15. Gray uniform skirt, 2 inches above the knee, white golf shirt, white or black socks, or full black tights, and black shoes.

Boys Uniform

All uniforms are purchased through Lobel's Uniform Company

Shirt: White oxford dress shirt either long or short sleeves with the school tie knotted at the collar. Shirts must be tucked inside the pants and the top button buttoned. Students are required to wear plain (no lettering or graphics), white short- sleeved undershirts under their polo or dress shirt throughout the year.

Tie: The school uniform tie is worn and knotted at the neckline.

Trousers: Tan khaki, 4 pocket tan khaki dress pants must be worn with a plain black belt. Pants must be size appropriate and worn at the waist. Pants may not be excessively baggy, oversized, or have frayed or slit bottoms. Cargo, carpenter and painter type pants as well as jeans are forbidden. There are to be no metal rivets on the pants. **FRESHMEN, SOPHOMORE and JUNIOR boys must buy monogrammed khaki uniform pants directly from Lobel's.** These are the ONLY pants allowed for freshmen, sophomores and juniors.

Sweater: The black school sweater / vest with crest or letter sweater must be worn during the school day. No other outerwear is permitted.

Shoes and socks: Dress shoes and socks are required. Shoes must be SOLID black lace upfootwear. SOLID black Toms, Vans or sneakers are acceptable. The shoe must be entirely black – black sole, black laces, no colored logos, decorations, etc. No work boots, clogs, backless shoes, sandals, Uggs, sliders or flip-flops may be worn.

Hair: Must be clean and neatly trimmed. No outlandish styles or dyes are permitted. Should a student be asked to modify a hairstyle/coloring, he will have 24 hours to comply or be suspended until he can return with the proper style/color. The Assistant Principal is the final arbiter of appropriate hairstyle and color.

Facial Hair: Boys are allowed to have facial hair. The beard must be kept trimmed and close to the skin. It is recommended that these individuals purchase a hair trimming set to keep at home. The Assistant Principal is the final arbiter of acceptable facial hair and if it is decided that a beard needs to be trimmed, that student must trim it to the appropriate length before he will be allowed back in school. There will be no acceptable excuses (ie the need to schedule a barber appointment, or not knowing how to shave).

If there is a medical issue regarding shaving, the student must produce documentation from a doctor that specifically outlines any and all requested accommodations. The Assistant Principal will make a final determination on any allowances. The Assistant Principal is the final arbiter of acceptable grooming.

Jewelry: Boys may wear a small stud earring in each ear. The Assistant Principal has the final say as to whether or not the earrings are acceptable.

Physical Education: Uniform shorts and T-shirt, white socks and athletic shoes. (Purchased at the Hawk Book Store) Senior Boys may wear solid colored oxford (button down collars) dress shirts.

Spring / Fall: At specified times during the school year a student may choose to wear the summer uniform. The first day of school through Columbus Day and after April 15. Khaki pants, black golf shirt with crest, socks and black laced up shoes may be worn.

Dress Code Expectations for Tag Days

On specific days throughout the school year, students are allowed the option to "dress down"from the standard uniform code. Tag days foster school spirit by allowing students to wear comfortable, clean clothing. Students must adhere to the following expectations:

- No sweat pants with lettering on the backside
- No pajamas or lounge pants
- No torn, ripped or cut pants
- No shorts

- No pants that are too loose or too tight
- No undergarments that can be seen under the clothing
- No shirts with plunging neckline, midriffs, or torn/cut off sleeves
- No hats, bandanas or head gear
- No inappropriate or excessive accessories (jewelry, tattoos, piercings, hairstyles)
- No slippers, flip-flops, work boots, or backless shoes of any style
- No gloves or overcoats/jacket

If students arrive at school improperly attired, they will be asked to change their clothes, receive detention, and possibly forfeit future tag day privileges. If the student cannot change in school, the student will be sent home and the day will count as an absence.

General Discipline and Student Conduct

A spirit of Christ-like charity, respect for authority and mutual cooperation are essentials for the learning environment at Hudson Catholic Regional High School. Students are expected to act with courtesy and respect toward one another and toward all members of the staff. They must take seriously their obligation to develop lifetime habits of self-control and concern for the well- being of others. Home and school must work together to help students learn and live the qualities of responsible behavior and the elements of good citizenship. Students who choose to disrupt the good order of the school or to violate school policies or regulations will have to accept the consequences of those irresponsible choices. Accountability for uncooperative, disruptive or unsafe behavior may take any of the following forms: verbal or written warnings; misconduct referrals; punishment assignments; denial of privileges; denial of participation in extracurricular activities; detention; disciplinary probation, in-school and out-of-school suspension; or expulsion. Prior to the imposition of a suspension or expulsion, parents/ guardians may meet with the Dean of Student Services or Principal at the administrator's discretion.

Actions that violate the law, threaten other students or staff members , disrupt or impede the welfare and progress of the school community, or bring discredit to the school will not be tolerated. Such actions or major violations of school rules may result in immediate expulsion. Ifa student persists in violation of school conduct requirements, the student with parent/guardian will meet with the Associate Principal. All subsequent discipline, counseling, consultation and corrective action plans will be viewed as a positive home-school effort to help the student improve behavior. If these cooperative efforts of parents/guardians and school staff prove ineffective, the student will be subject to expulsion or may be denied re-admittance to Hudson Catholic.

In January and June the Hudson Catholic Regional High School Administration meets to review the cases of students who in their judgment are chronic offenders against the school disciplinary code, including tardiness and dress code, or whose behavior is having a negative effect on the behavior of other students and/or the atmosphere of the school. The Administration may interview students and parents/guardians concerned before making recommendations. Recommendations may include no further action, imposition of conditions for continued enrollment upon a student through a special contract, suspension, disciplinary probation or withdrawal from Hudson Catholic.

Major and Minor Violations

Major Violations are conduct infractions that subject the student offender to possible suspension or expulsion from Hudson Catholic. Major violations include but are not limited to:

Assaults/threats of violence
Fighting
Possessing or Use of Alcohol Products
Bullying/Harassment/Hazing
Forging notes
Possession of a Weapon
Class Cuts
Gambling
Sexual harassment
Cheating (premeditated)
Off Campus Violations/ Public Theft
Misconduct
Disrespect of Staff Member
Possessing, sharing, selling drugs
Truancy
Endangering Oneself or Others
Possessing or Use of Tobacco Products, E-cigarettes, Vaping
Vandalism/Stealing

Minor Violations are conduct infractions that usually subject the student offender to disciplinary action short of suspension or expulsion. Persistent or frequent minor violations may subject a student to more serious disciplinary action, particularly if lower level disciplinary actions have not resulted in behavior improvement. Minor violations include but are not limited to:

Card Playing
Dress Code
Use of Cell Phone or unauthorized Electronic Equipment on School
Gum Chewing
Eating Food outside cafeteria grounds
Cut Detention
Failure to Report when summoned
Vulgar Language
Disrupting Class
Failure to Return Report Card /notices / forms
Late to Class / School

Disciplinary Probation

Disciplinary probation status is reserved for the following situations:

- Student returning from a suspension from school.
- Students with a pattern of disciplinary difficulty that includes minor violations of the Hudson Catholic disciplinary code and whose cases have been reviewed by the Assistant Principal.

In sum, Disciplinary Probation is Hudson Catholic's final effort to avoid expelling the student for disciplinary reasons.

Parents/guardians of a student placed on Disciplinary Probation shall receive a letter from the Assistant Principal alerting them to the requirements of the student's remaining time at Hudson Catholic. Students placed on probation should have a regular check-in with Guidance, Assistant Principal or another designee as directed by the written terms of their probation.

While on Disciplinary Probation, any major violation of the Hudson Catholic code of conduct or a pattern of minor violations of the Hudson Catholic code of conduct may also result in dismissal.

Harassment / Sexual Harassment

Each student has the responsibility to maintain acceptable standards of personal behavior to ensure learning and working environment free from intimidation, harassment, bias or prejudice.

Therefore our policy is as follows: Threats of violence and other forms of abusive expression, any forms of bullying, physical harassment, use of inappropriate sexual words, actions or innuendoes and comments directed at a person's gender, appearance, demeanor or sexual orientation are inappropriate and will not be tolerated. Any types of public displays of affection are not appropriate or acceptable in our school environment.

Sexual harassment consists of unwelcome sexual advances, touching, requests for sexual favors, repeated derogatory sexist remarks, and other verbal, written, visual or physical conduct of a sexual nature directed toward another person.

School Sanctions: Harassment/sexual harassment are serious offenses and violate the Church's teaching on the dignity of the human person and contrary to federal and state laws. Hudson Catholic will investigate all complaints promptly and aggressively. If there is a substantiated claim that a student harassed/sexually harassed someone, the perpetrator is subject to appropriate disciplinary action which may include warnings, parent conferences, suspension, or expulsion.

False Charges: If, after a thorough investigation, it is determined that a complaint was made with the knowledge that the facts were false, the filing individual will be subject to severe disciplinary action which may include suspension and/or expulsion.

Hudson Catholic's comprehensive Harassment, Intimidation and Bullying (HIB) policy isavailable here.

Sexuality

The learning environment and religious nature of Catholic schools are guided by the Catechism of the Catholic Church. The Catechism of the Catholic Church can be found at the website for the United States Catholic Conference of Bishops[1].

Among other things, the Catechism of the Catholic Church states: "By creating the human being man and woman, God gives personal dignity equally to the one and the other. Each of them man

and woman, should acknowledge and accept his sexual identity." (§2393, Catechism of the Catholic Church).

"Except within a valid marriage between a man and a woman (see, e.g. Sections 2360- 2363, Catechism of the Catholic Church), Christ is the model of chastity, which all are called upon to emulate. See, e.g. Sections 2392-2397, Catechism of the Catholic Church."

If a student's expression of gender, sexual identity or sexuality should cause confusion or disruption at the Catholic school, if it should mislead others, cause scandal or have the potential for causing scandal, then the matter will be discussed with the student and his/her parents. Ifnot resolved to the satisfaction of the School, which is seeking to uphold Catholic principles,then the student will be expelled from the Catholic School after the parents are first given the option to immediately withdraw the student from the School.

As in the case of students, if serious concerns arise as to a parent's or guardian's (herein "parent's") position or action with respect to the tenets of the Catholic faith, then he/she will be counselled by School. If the matter involving the parents/student(s) is not resolved to the satisfaction of the School, which is seeking to uphold Catholic principles, then the parent will be asked to withdraw child(ren) from School and they agree to do so immediately. If they fail to do so, parents understand that child(ren) will be expelled from the Catholic school.

[1] www.usccb.org/beliefs-and-teachings/what-we-believe/catechism/catechism-of-the-catholic- church/epub/2/5/2016

Threats and Violence

Hudson Catholic maintains a zero tolerance policy in dealing with threats and incidences ofactual or potential violence. All threats will be taken seriously and the proper authorities will be notified. A student who makes threats is suspended from school, and, if necessary, required toget either a psychological or a psychiatric evaluation. The student may return to school only ifthe parent/guardian presents a written statement from a psychiatrist/psychologist approved by the school, indicating the student is ready to return to school and the administration is willing to have the student return. A student's parent/guardian will be notified in writing that a second offense may result in dismissal. Before a student is allowed to return to Hudson Catholic a re- admittance conference will be held with the student and parent/guardian. Administration may suggest voluntary transfer if it believes that the school is no longer helping a student to growinto a mature, self-disciplined, educated person.

Any student in the possession of an illegal weapon or firearm will be subject to immediatedismissal and referral to the appropriate law enforcement agency.

False Threats: Any student who reports a false threat will be suspended from school and/or subjected to more severe disciplinary action. The student will also be required to get counseling before re-admittance.

What constitutes a threat?

- A threat can be physical, verbal, written, illustrated and/or a weapon.
- A threat can be reported to an adult or by the victim.
- A threat can be reported to by a third party who witnessed the threat.
- A threat can be observed by an adult (teacher, administrator, staff person, or parent).

Lockers and School Search Policy

School administrators may search a student's person and belongings if there is a reasonable belief, in the sole opinion of the school administrator, that contraband, illegal substances or inappropriate objects are being concealed.

School Lockers

All lockers are the property of Hudson Catholic Regional High School assigned to students as a convenience.

Students have no expectation of privacy regarding the lockers. The Assistant Principal will conduct random locker searches from time to time. Students and backpacks are subject to search upon reasonable cause. Student should not bring valuables to school. Students should not give their locker combinations to other students. The school assumes no responsibility for items lost or stolen. Throughout the school year, periodic days will be scheduled for students to clean out and organize their lockers. Students will empty their lockers on the last day of their final exams at the end of the school year. The locker will be left opened at that time so the maintenance staff may clean it. The maintenance staff will discard articles remaining in thelocker after this date. If the maintenance staff has to clean out a student's locker, that studentwill be charged a monetary fine.

Gym Lockers

Student's assigned gym will use a locker to store their clothes. On gym days, students are discouraged to bring valuables to school. If in the parent's judgment the student must have such items in school, students are advised to lock items in their school locker or lock items in a locked gym locker. The school is not responsible for lost or stolen items.

Locks

Only locks issued by the school or purchased through Hudson Catholic will be used on school, athletic or gym lockers. All unauthorized locks are subject to removal.

Miscellaneous Regulations

Students are under the supervisory care of the school from the time they arrive in the morning until the time they leave in the afternoon.

Addressing Teachers

Students are to display courtesy and respect to all. Adult members of the school staff are to be addressed by their proper title (Mr., Mrs., Miss, Dr., etc.) at all times.

Alcohol, Drug, Electronic Cigarette, Vaping and Weapon Policy

The use of alcoholic beverages or the possession or use of illegal drugs of any kind is not permitted by students enrolled at Hudson Catholic. Students appearing in school or at any school sponsored event on school property or away in possession of or under the influence of alcohol or drugs will follow the procedure below.

The student's parents/guardians will be informed immediately.

The student may be immediately suspended from school. At the earliest possible time, the student and their parents/guardians will meet with the Principal and Assistant Principal to investigate the matter and determine proper measures. Such students may be subject to dismissal.

Any student of Hudson Catholic who dishonors him/herself or the school by becoming involved in either expressing the intent or actual buying, selling, or possession of drugs may be subject to immediate dismissal from this school and referred to the appropriate law enforcement agency.

Hudson Catholic reserves the right, with parent consent, to require drug and/or alcohol testing of students suspected to be in violation of the schools alcohol/drug policy. The Principal or the Assistant Principal are the arbiters of this decision. Failure to voluntarily submit to proper testing may result in the student being required to withdraw from Hudson Catholic. In the caseof a positive test, the school may require rehabilitation at the expense of the student. Failure to comply may result in the student being required to withdraw.

School districts throughout New Jersey have recently seen an increase in the student use of electronic cigarettes and vaping pens. According to the Center for Disease Control and Prevention, nearly 1 out of every 4 middle and high school students uses electronic vaping products. Common additives used in electronic cigarettes include nicotine, flavorings and caffeine. In high doses, these substances may have negative effects on adolescent brain development. Additionally, e-cigarettes are devices that can be used as a delivery system for cannabinoids and potentially other illicit drugs.

As the contents of an electronic smoking device are not easily identified and can range from tobacco to a controlled dangerous substance, students found in possession of an electronic smoking device or its components, will be considered under suspicion of the influence of drugs while at school or a school sanctioned event. Parents/Guardians will be called immediately.The student will be checked by the school nurse and sent out for an immediate medical examination and drug screening. In the case of a positive test, the school may require rehabilitation at the expense of the student. Failure to comply may result in the student being required to withdraw.

Upon return to school, the student will be required to meet with his/her Counselor in order to candidly discuss the dangers of drugs, alcohol, and tobacco products.

Bulletins

The Attendance Bulletin is posted each day on the first floor. If there is a mistake concerning absence or lateness, a student should contact the Main Office immediately. The announcements are read each morning during homeroom period either via the PA system or through the television studio. Students are responsible for all information contained in this bulletin.

Behavior Away From School

The students at Hudson Catholic represent our school at bus stops, stores, recreational events, and in their neighborhoods. Behavior that reflects negatively on the school affects all members of the school community and hurts the school's reputation. Such behavior will not be tolerated from any student. Behavior that is counter to the Christian principles that Hudson Catholic teaches – wherever it occurs – is relevant to our students' status as members of the school community.

Bias and Prejudice

Because Hudson Catholic is a community based upon the Gospel teachings of Jesus, it expects that its students will treat one another and the greater community with respect and fairness. Bias and prejudice based upon race, creed, ethnicity or other differences will not be tolerated at Hudson Catholic. Students exhibiting such behavior will be subject to disciplinary action. The Assistant Principal will determine what proper action is to be taken.

Cafeteria

The cafeteria is a service that Hudson Catholic provides for the use of its students. After finishing the meal, each student should:

- Leave the place at the table clean.
- Pick up any refuse around or under the table.
- Place all refuse in the appropriate containers in the cafeteria.

At no time should food or drink be taken outside of the cafeteria. The cafeteria is a privilege for students at Hudson Catholic and not a right. Violations of the student handbook or inappropriate behavior in the cafeteria may result in the loss of this privilege for a time to be determined by the Dean of Student Services.

Cars

Any vehicle driven to school by a student must be registered with the Assistant Principal. These vehicles are not permitted to be parked in the school lot. Permission to go to vehicles for any reason during school hours must be obtained from a school administrator. Parents/guardians are not to drive into or through the faculty parking lot when dropping students off or picking them up.

Cell Phone and Use of Any Electronic Devices

Because of potential disturbances to the school day, only approved electronic devices are permitted in school. Students are permitted to possess cell phones in the school building; however, students may not use cell phones for any personal reason, in any manner, during the restricted school day hours. Any student violating the cell phone policy is subject to strict disciplinary action. If necessary and due to an emergency situation or for specific instructional purposes, an administrator will give permission to students to use cell phones under supervision of a teacher or staff member.

The protocol for acceptable possession and use of a cell phone is as follows:
Phone must be kept in the OFF power position from (8:00 am – dismissal).

Phones may not be visible.

No cell phone may be used for picture or video recordings, text messaging, accessing the internet or e-mail, gambling, making purchases or math calculations during tests.

No harassment or threatening of persons via the cell phone is tolerated.
Students who violate any of the rules regarding cell phones are subject to disciplinary action and may forfeit their privileges of bringing them to school. Parents should not contact their child via cell phones during the school day. Parents are asked to call the Main Office (201-332-5970).

A parent who phones or text messages jeopardizes their child to receive disciplinary action. Abuse of the cell phone regulations will result in appropriate disciplinary action. If a student'scell phone is activated or used in any way during the restricted school day hours, the following policy will be enforced:

1st offense: seizure of the cell phone for 24 hours
2nd offense: seizure of the cell phone for 24 hours, notification of the parents/guardians, detention and a $10 fine.
3rd offense: seizure of the cell phone for 24 hours, a parent/guardian must re-claim the phone, a Saturday detention (3 hours) and a $20 fine.

Students who refuse to surrender a cell phone upon the request from a teacher or administrator may be subject to suspension and placed on Disciplinary Probation.

Seized phone are returned to students and parents/guardians by the Dean of Student or his designee. Laptop computers are the responsibility of the owner.
Recording devices may not be used in class without the permission of the class teacher.
A student may not use a cell phone, camera or similar electronic device to photograph any person without the explicit permission of an administrator.

Hudson Catholic is not responsible for any electronic equipment that is property of the student and is brought to school.

Change of Address

A change of address, phone number, emergency phone, or any other registration information must be reported immediately to the school. If a student moves, he/she must fill out a change of address form in the Registrar's Office. If a student's home phone number (or parent's/guardian's business phone or email) changes, he/she must inform the Registrar's Office using the appropriate form. Because electronic communication between Hudson Catholic and parents happens frequently, it is important that each parent has an up-to-date email address on file with the Registrar's Office.

Class Preparation

Students are to be prepared for all classes by having the proper textbooks, notebooks and other materials necessary for class work. Students are expected to report to physical education classes with proper uniform and be prepared to actively participate in all programs.

Classroom

The classroom is seen as the primary means of instruction in values and academic knowledge at Hudson Catholic. In order to facilitate learning, students are expected to abide by the classroom rules and regulations established by the individual teachers.

College Readiness Periods

An important element of any student's education is the development of the ability to use study time effectively and productively. College Readiness Periods are an opportunity for students to use school time for college and career preparation, study and homework in a supervised and quiet environment. The Guidance Department will regularly assign students a task to be completed weekly in the College Readiness Period. Students are not permitted to be in the hallways or stairwells.

Computer Facilities

Students may use the computers in the Learning Commons, labs, and Student Services when they are supervised and available.

Courtyard

Students are only permitted in the courtyard during the school day when there is a proctoror teacher assigned. No ball playing, no cell phones, no loud talking or yelling permitted so as not to disrupt classes that are in session.

Dances and Social Events

All dances and social events are scheduled for the benefit of Hudson Catholic students. Admission to our dance, therefore, is extended only to students in good standing.
Non-Hudson Catholic students attending 'casual' dances must be registered as guests prior tothe day of the dance and must have a valid, current high school ID with photo to gain admittance to the dance.

Non-Hudson Catholic students under the age of 21, may request to attend semi-formal and formal dances as a guest of a HC student. Guests must complete a guest form, and following a review of the Assistant Principal, may be permitted to attend a special dance event.

All guests must submit a valid, current, photo ID and be registered at Hudson Catholic a minimum of 24 hours before the dance.

No one is permitted in any part of the building other than the area in which the activity is being held. When an individual leaves an event, he/she may not return.

Students are subject to the same rules, regulations and code of conduct as they are during the school day, and likewise are subject to the same forms of disciplinary actions for any inappropriate conduct or actions.

Dances will usually be held in the evening from 7—10 pm.

Hudson Catholic will contract the services of an on-duty police officer to provide security during a dance or special social event. All students and guests are subject to authority of thelocal police officer and the municipality he/she represents.

Financial Obligations

As a Catholic school, Hudson Catholic receives no taxpayer support for its general operations.As such, it is absolutely dependent on the prompt, regular payment of tuition and fees by the parents and guardians of our students in order to meet its own obligations.

As a result, parents/guardians must meet all financial obligations and keep them current, as spelled out in the Tuition
Contract signed at the time of registration of their child at Hudson Catholic Regional High School.

Students with overdue accounts are subject, after the President's review and at his sole discretion, to suspension from school and all school-related activities (athletic or non-athletic, including but not limited to proms, banquets, and other school- sponsored special events and activities) until the parent or guardian's account is made current. Such suspensions will likely take place at the following times during the school year:

- prior to the start of school in September
- at the end of each monthly collection date (August through May)
- at the end of the First Semester (January)

- at the period of Final Examinations (May for seniors; June for underclassmen)

If a parent/guardian's tuition/fee account falls behind, a letter will be sent. Please respond to the instructions as set forth in the letter in order to make your account current.

Fire Alarm

Sounding a false fire alarm is illegal and will be subject to stern disciplinary measures, including notification of civil authorities, administrative punishment and probable expulsion.

Games and Gambling

Card playing for money, betting, and gambling are forbidden on school property. Any game or activity that disrupts the orderly atmosphere of the school, including the cafeteria, is also forbidden.

Gangs

Membership in gangs or similar groups is not tolerated at Hudson Catholic. Any type of behavior such as gang handshakes, the wearing of colors, and the wearing of beads representing colors will result in serious disciplinary penalties. Actual membership in a gangwill result in immediate dismissal from school.

Hawk Book Store

The Hawk Shop is open before and after school hours, and provides a variety of items for academic use as well as recreational and school clothing.

Homeroom

The homeroom period each morning is an important part of the school day. Prayers, attendance, announcements and other school business are conducted during this short period. Students must be in homeroom each day for the entire homeroom period and not use homeroom period to go to the cafeteria, library, and computer room or attend to any other personal business.

ID Cards

Students must have their Hudson Catholic ID cards on their person at all times; including attendance at school activities. Replacement ID Cards cost $5.00.

Internet Policy/Social Media

Ethical behavior is expected of Hudson Catholic students in all situations, including the use of the internet both in and outside of school. Access to the Internet at school, but particularly at home, provides students with a wealth of information and opportunities that can be both beneficial and detrimental. A higher degree of anonymity exists with the Internet than is experienced in face-to-face communications. This anonymity tempts some to behave in antisocial ways, e.g., bullying, insulting, etc. Certain Internet sites including "Facebook", "Twitter", "YouTube", "Instagram", "Vine", "SnapChat", personal web pages, etc., offer easy communication and insight into many other people's lives, but can also contain slander and misinformation. Students are reminded that if they are posting on the Internet they should do so with care and with this handbook in mind. Students are accountable to the school for images or comments they post on the Internet that reference Hudson Catholic or its constituents. Again, existing policies demand that Hudson Catholic students exhibit the highest moral and social behaviors; these references are only made here to reinforce those policies. Any questions about suitability of content should be referred to the Assistant Principal.

Students are encouraged to access course and club related information via the Internet on school computers. They should be aware that viewing certain material, such as pornographic images or racist statements, is inappropriate, and will be dealt with as a disciplinary and/or guidance matter. Also, students are neither to access chat rooms or bulletin boards, nor send or receive personal e-mails via school computers. If there is a question as to the appropriateness of a particular area, students should check with faculty beforehand. An "Acceptable Use Agreement for Technology" agreement is distributed to students at the start of the school yearin September. All parents and students must sign and therefore agree to abide by Hudson Catholic's "Acceptable Use Agreement for Technology". This form is distributed to each student and must be returned with the proper signatures. The policy and its application will remain in effect until the student graduates from Hudson Catholic. Students are accountable to the schoolfor images or comments they post on the Internet that reference Hudson Catholic or its constituents. The Administration has the right to amend the policy at its discretion.

Lost and Found

Lost items may be reclaimed in the Main Office.

Main Office

The Administrative Staff is available between the hours of 7:00 AM and 3:30 PM at 201-332-5970. The Business Manager is available between the hours of 8:00 AM and 3:30 PM at 201-332-5970.

National Honor Society

The object of the National Honor Society shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership and to encourage the development of character in students in Hudson Catholic High School.

The De La Salle Chapter of the National Honor Society is in conformity with the National NHS Constitution. Eligibility is open to members of the junior and senior classes. Active members must maintain the standards by which they were selected and meet other obligations as determined by the Chapter.

Membership is an honor bestowed on a student. Selection is based on four criteria: scholarship, leadership, service and character. To fulfill these requirements students must scholastically achieve and maintain a minimum cumulative scholastic average of 3.0 and demonstrate positive leadership qualities. They must also display willingness to volunteer time to assist others and uphold the principles of morality and ethics. Membership is determined by a majority vote ofthe faculty council on the basis of scholarship, leadership, service and character.

Members of the De La Salle chapter of the National Honor Society provide tutorial services for students who may be having difficulty in a particular subject. Students may be referred fortutoring by their teachers or counselors, or they may request assistance on their own. Studentsor parents interested in this program should contact their year level counselor.

Off Campus Privileges

Due to legal and safety issues, no student is permitted to be off campus during the school day unless permitted through involvement in Peer Ministry or St. Peter's Special Program for Credit.

Parental Contacts

Any parent/guardian wishing to meet with a member of the School Administration, faculty, Guidance or Business should contact the Main Office at least 24 hours in advance to schedule a meeting time. We cannot guarantee meetings unless they are scheduled in advance.

Parental Information

All parents/guardians must provide complete contact information to the Registrar's Office, including a valid email address.

Pick Up from School

The school will permit only the custodial parent, or her/his designee, to pick up the child during or at the end of the school day. The non-custodial parent will not be permitted to remove the child from the school during or at the end of the school day, unless there is written authorization from the custodial parent. In an emergency, a clearly defined, onetime telephone/ email authorization may be acceptable. Parents/guardians are not to drive into or through the faculty parking lot when dropping students off or picking them up.

School Closing

Closing necessitated by severe weather or other emergency situations will be on the Honeywell Instant Alert System, recorded on the school's phone system, posted on the school's website and announced on radio station WINS 1010 AM.

Smoking

Smoking within a three block radius of school grounds or at any time in a school uniform is prohibited and students violating this policy are subject to disciplinary action.

State Textbooks

State textbooks are on loan to the student through the Jersey City Board of Education. Textbooks are issued to the student in September and the student is required to return the same textbook at the conclusion of the year. The student is responsible to pay for the textbook(s) if the original textbook is not returned or lost. State textbooks are to be covered.

Student Activities and Athletics

At Hudson Catholic, we believe that education goes beyond the work of the classroom. Every student is strongly encouraged to become involved in one or more of the many extracurricular activities and /or sports sponsored by the school. Involvement in these activities not only helps the student to round out his education but it provides him with an opportunity to interact with teachers and coaches in a more social atmosphere, and to establish friendships with fellow students and rival competitors, many of which will endure a lifetime.

Extracurricular Activities

Hudson Catholic offers the following extracurricular activities/clubs: Anime Club, Biology Club, Cooking Club, Drama Club, Fashion & Modeling Club, Forensics, Hawk Store, LaSallian Youth Group, Model UN, Mock Trial, National Honors Society, Peer Ministry, Technology Club, TheCommentator, and Yearbook Club.

Both new and returning students are encouraged to create new clubs and activities that will provide a forum for students to engage and learn. To start a new club, students are encouraged to speak with the Assistant Principal.

Athletics

In addition to intramural sports, interscholastic teams are sponsored by Hudson Catholic in the following sports: Baseball, Boys and Girls Basketball, Boys and Girls Bowling, Cheerleading, Boys and Girls Cross Country, Football, Golf, Boys and Girls Soccer, Club Rugby, Boys and Girls Swimming, Softball, Boys and Girls Tennis, Boys and Girls Track and Field Indoor and Outdoor, and Boys and Girls Volleyball. Sport offerings are dictated by participation members.

Student Insurance

Hudson Catholic High School has a group Student Accident Plan with Christian Brothers Services. Students are covered as of August 1st each year and the cost of this plan is included in the yearly fees. This student accident plan is an excess coverage plan. Eligible covered expenses will be determined after benefits have been paid by a parent's valid and collectible insurance. If there is no parent insurance, then Christian Brothers Services student accident plan becomes primary, but coverage is limited. Treatment must commence within thirty (30) days of the accident by a licensed physician. All medical/dental expenses are reimbursable only if incurred within one hundred and four (104) weeks from the date of injury. All bills must be submitted within one hundred eighty (180) days of treatment. Information on the plan is available each September

Technology

Hudson Catholic utilizes a Bring-Your-Own-Device (BYOD) strategy in the use of computing devices during the school day. Please note the following general requirements and restrictions related to HC's BYOD program:

- Students are required to bring a tablet or laptop device to school on a daily basis.
- Any laptop or tablet that utilizes a Windows (Windows 7 or later) or Mac (Mac OS/iOS 10 or later) operating system/platform is considered an acceptable BYOD computing device.
- Questions regarding the use of specific non-Windows and non-Mac devices must be brought to the attention of the Director of Technology for consideration and approval.
- Phones, including any device designed to function like a mobile/cellular phone, are not an acceptable BYOD device to be used in the classroom or during school hours.

BYOD devices are intended to be utilized as part of course curriculum, to include completion of in-class assignments, research and analysis, student/group collaboration, and any other activity deemed appropriate by the course teacher.

Use of BYOD devices for any activity not specifically approved by the individual course teacher is prohibited.

Additional details related to the BYOD program can be found within the *Hudson Catholic Technology Policy*, which is revised and published each September.
Questions related to HC's Technology program and/or the BYOD program may be directed to support@hudsoncatholic.org.

Students may ONLY use wired earbuds that connect directly to their tablet or laptop device. No over the ear (i.e. Dr. Dre, Bose, etc.) headphones are permitted during school hours. No Bluetooth earbuds/headphones are permitted. Students may not walk around during the school day with earbuds hanging off their ears or around their necks. They are only to be visible during class when the teacher/proctor allows their use.

Vandalism/Stealing

Vandalism and Stealing is contrary to the Christian values of respect that are taught at Hudson Catholic. In addition, vandalism hurts all because monies spent on repairing school property represent a loss of funds that could be spent on equipment and services. Any student engaging in any kind of vandalism or stealing will be forced to make restitution and is subject to suspension and/or dismissal.

Compliance with Law

Court Orders Affecting Parents

If there is a court order specifying the rights and responsibilities of individual parents, it is the responsibility of the custodial parent to provide Hudson Catholic High School with an official copy of the court order. The custodial parent may wish to supply the Principal with the "custody section" of the divorce decree if it contains information which may be useful to the School in fulfilling its obligation.

Release of Student Records

Hudson Catholic High School abides by the provision of applicable law with respect to the rights of non-custodial parents. In the absence of a court order to the contrary and upon request, Hudson Catholic will provide the non-custodial parent with access to the student's essentialacademic records.

From time to time Hudson Catholic Regional High School may receive court orders or requests from government agencies for the release of "directory-type information" (name, address, phone numbers).

Suspected Child Abuse or Neglect

New Jersey State Law requires that any person, who has reasonable cause to believe that a child may have been subjected to abuse or neglect, must make a report to the New Jersey Division of Youth and Family Services (DYFS).

Medical Information

Immunizations and Medical Test Requirement

DTP: minimum of four doses
MMR: 2 doses
Hepatitis B Series
OPV: minimum three doses

A student whose immunization record is incomplete will not be admitted to any classes.

School Physicals

ALL students must have a current physical, performed by a medical doctor and documented on the official Hudson Catholic physical form, on file in the nurse's office before classes begin in September.

This applies to all students before being permitted to participate in Gym classes, practice or play athletics with any team sponsored by Hudson Catholic Regional High School. Students who fail to provide a valid physical may not be allowed in school until the physical is provided.

Administration of Medication

Students who are taking medication during school hours must have a written permission from their physician and Parent/Guardian for it to be administered by the school nurse. The following procedures apply:

- The medication must be in the original pharmacy-labeled container.
- The medication will remain in the nurse's office during the day.
- Students are permitted to keep their own asthma inhalers and epi pens with them throughout the day.

The School Nurse is available to assist students. All medication forms are available in the Nurse's office.

Office of Student Services

Brother David S. Baginski, FSC Student Services Center

Counselors on each level conduct regular interviews with all students to assist them with academic and personal concerns, course selection, and college and career planning. Students are encouraged to visit the Student Services Center (Room 101) and to take full advantage of the services and resources available to them.

Student Services Counseling Assignments

Ms. Arthurs	aarthurs@hudsoncatholic.org	201-332-5970 x 124
Mr. Sweeney	jsweeney@hudsoncatholic.org	201-332-5970 x 125

Ms. Arthurs		Mr. Sweeney	
- 9th grade	A- Lo	- 9th grade	Lu- Z
- 10th grade	A-Lo	- 10th grade	Lu- Z
- 11th grade	A- Lo	- 11th grade	Lu- Z
- 12th grade	A- Lo	- 12th grade	Lu- Z

Overview

The Hudson Catholic Student Services Department is key to the growth and success of each student. Our counselors work with each student to foster academic and personal growth. Counselors work with the students from the time they enter as freshmen and continue to follow throughout their high school career. The counselors meet with each student throughout theschool year periodically to monitor academic progress. They are also available to provide emotional and personal counseling support as needed.

Testing

All freshmen, sophomores, and juniors are required to take the PSAT (Preliminary Scholastic Aptitude Test). The PSAT is given at Hudson Catholic in the month of October. All freshmen and sophomores will take the PreACT. All juniors will take the ACT. The department provides

applications and instructions on how students must register for the SAT, ACT, and AP (Advanced Placement) exams. Information and test dates will be provided in the Office of Student Services. Students eligible for fee waivers must see their appointed guidance counselor for information and distribution.

College Applications

Seniors will receive information on the college application process the first week of school. They must speak with their guidance counselor as to where they are in the process. All students must complete a transcript release form for each college to which they are applying. Forms can be obtained in the guidance office. Acceptance and rejections, along with scholarships, should be brought to the Guidance Center for documentation. Other specific college advisement services include: college fairs, college information meetings, and financial aid workshops.

NCAA Eligibility

For student-athletes, we provide information throughout the end of junior year and the beginning of senior year for the NCAA Eligibility Center (formerly known as the NCAA Clearinghouse). Students must register themselves on the website by the end of their junior year (www.eligibilitycenter.org). Students must communicate with their assigned counselor if they plan to participate in Division I or II athletics. They are responsible for having their SAT and/or ACT scores forwarded to the NCAA Eligibility Center

Career Exploration

The Guidance Department provides career exploration services including: career day, internship and community service opportunities.

IEP (Individualized Educational Plan) / 504 Plans

Hudson Catholic provides special education services through an outside organization. These services include referrals, testing, supplemental instruction, initial evaluations and annual reviews.

As a Catholic, private school, Hudson Catholic is free to accept or deny admittance to any students at its discretion. Any parent requesting accommodations for their child must present documentation or request an evaluation.

Students with a current IEP are held to the same standards as all other students. It is the responsibility of the student/ family to disclose the IEP to a high school and college of their choice.