

## Floral Decor

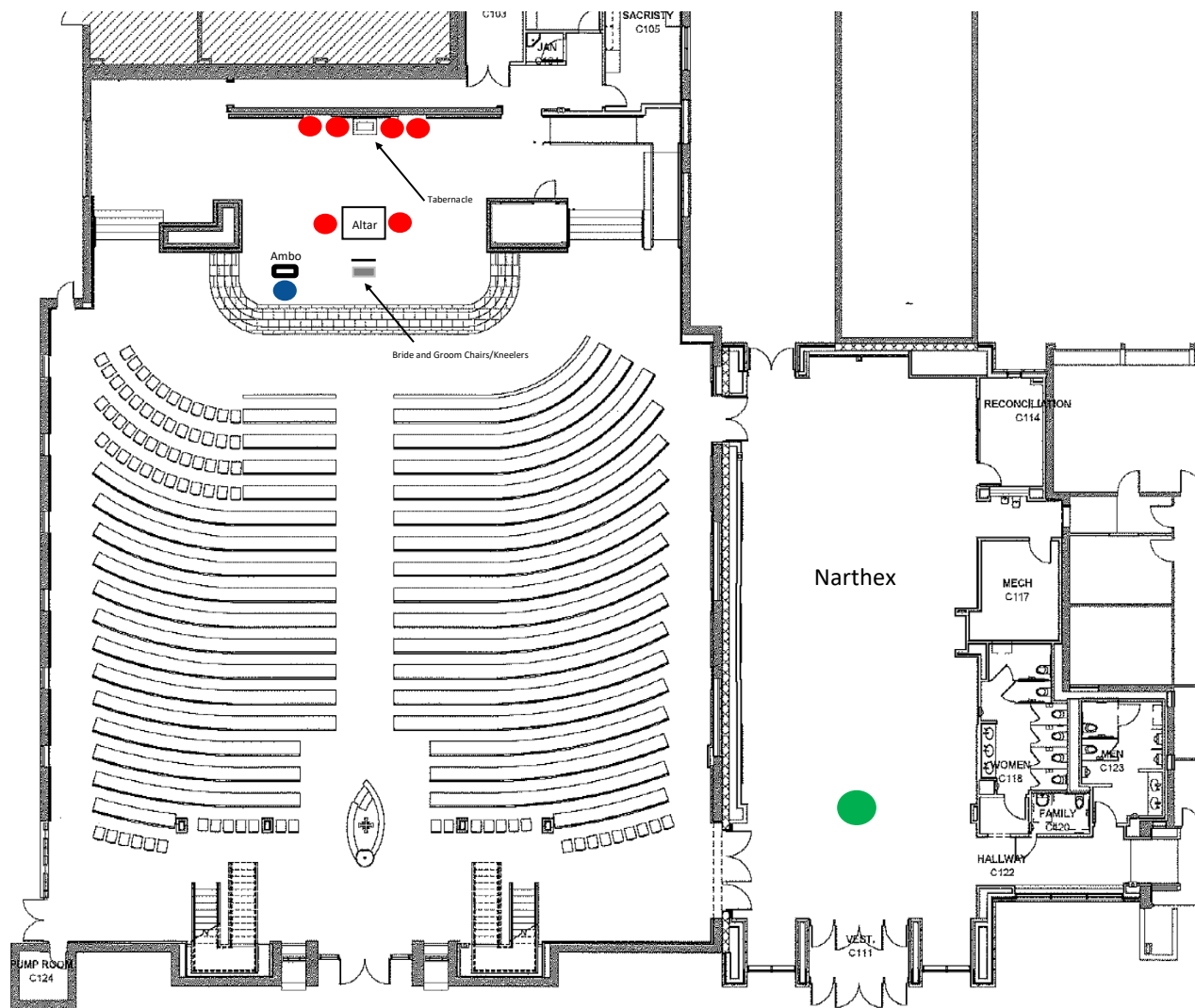
1. **LEAVING and TAKING YOUR FLOWERS:** If you are having floral arrangements in the church, please email Mary Ann Virgilio, as soon as you can to let her know: [mar-yann.virgilio@sttheresa.cc](mailto:mar-yann.virgilio@sttheresa.cc) . We ask that you leave one arrangement in the church after your wedding which will be used for the following Sunday Masses. If you are not having floral arrangements in the church there is no need to email Mary Ann Virgilio. When emailing Mary Ann, let her know the following:
  - your wedding date and time
  - name of Bride and Groom and you phone number
  - how many flowers you will be having and the type and color.

Please note: during the liturgical seasons of **Advent and Lent**, flowers are allowed for your wedding, but we ask that you take all of them after your wedding since we do not have flowers in the sanctuary during Advent and Lent. Hence no need to contact Mary Ann about your flowers if your wedding is happening during Advent or Lent.

1. **FLORIST:** The Florist who does most flowers at St Theresa's is Pinky Rose Concepcion. We recommend using her as she is most familiar with everything at St Theresa's though you are free to use someone else if you would like. She can be reached at 713.256.5972 or [pd\\_concepcion@yahoo.com](mailto:pd_concepcion@yahoo.com) her facebook: <https://www.facebook.com/pinkyrosefloraldesigns/>
2. **DELIVERY:** For Saturday weddings, flowers are to be delivered on Saturday between 10am and 1pm. They can be placed directly in the Sanctuary. If there are already flowers in place we ask that they not be moved. Just leave the flowers in the sanctuary with a label on them for whose wedding they are for.
3. **LOCATION:** Flowers may be placed on one of 4 matching stands (diameter of the top is 12 inches) that we have on both sides of the tabernacle and/or both sides of the altar. Two can be used on each side of the tabernacle while only one can be used on both sides of the altar. No flowers are placed on the floor in front of the altar because they will be blocked by the bride and groom's chairs and that space is needed for the priest or deacon to stand. Instead a floor piece can be placed in front of the ambo no higher than 4 feet from the ground. See images of stands with floor plan below. No flowers are ever to be placed upon the altar itself. A bouquet of flowers can also be placed on the wooden round table at the entrance of the Church in the Narthex (Main entrance of the church). See floorplan of the church below.
4. **Existing plants**, seasonal floral arrangements, furnishings, etc. can be moved into the side chapel for the ceremony but will need to be moved back in place immediately after the wedding or after photos – bride and groom will be responsible for moving these or assigning someone to do this. The moving of any plants will be overseen by your assigned Wedding Coordinator from St. Theresa's.
5. **PEW DECORATIONS** must be tied by ribbons only and able to be cleaned up within 30 minutes after the wedding – bride and groom will be responsible for moving these or assigning someone to do this.
6. **Runners** are not allowed for safety concerns.
7. **Petals and Rice:** The throwing of rice, confetti, petals, silk petals, "fake petals" bird-seed, blowing bubbles, etc. is not allowed on parish grounds.
8. Furnishings, pedestals or plants belonging to the church may not be removed from the church building.

—updated 02/19/23

# Floral Decor: Floral arrangement Locations



- Where Flowers May Go on one of the four matching stands (note these are not to scale). Diameter of the top of the stand is 12" and the height is adjustable from 34" – 50". The height of the altar is 42" and the height of the tabernacle stand is 45" and the tabernacle is 24" tall so the height of the tabernacle from the ground is about 69")
- Where a floor piece can be placed in front of the ambo no higher than 4 feet from the ground.
- Wooden Round Table seen as soon as you enter (nice for a big bouquet). Diameter of table top is 46" and height is 29".

## **Floral Décor: Floral Stands and Dimensions**



One of the 4 stands that can go on either side of the alter or tabernacle

### **Dimension of the stand:**

- Diameter of the top of the stand is 12” and the height is adjustable from 34” – 50”.
- The height of the altar is 42” and the height of the tabernacle stand
- is 45” and the tabernacle is 24” tall so the height of tabernacle from
- the ground is about 69”

### **Dimension of Floral Arrangement:**

- Base of vase about 8” to 10” (sits on a 12” stand)
- Max height of arrangement from bottom of vase to top of flowers = 30”
- Max width of arrangement = 30”
- Arrangement can be flat on back (no one sees the back and you will save \$)
- Arrangement should bow out in the front and sides