

**Minutes**  
**St. Catherine's Pastoral Council**  
**April 19, 2016**  
**6:45 p.m., Green Lounge, Parish Center**

Present: Father Joe Marcoux, Joseph Babcock, Alex de Roos, Bob Dyer, Rose Huggins, Steve Jesch, Tom O'Toole, Colleen Perkins, Alejandro Santana

Excused: Mary Lee Noden, Jose Fernandez, Kristen Lynch

Absent: Kristin Campognolo, Madeline LaRocca,

**Meeting was called to order at 7:00pm by Co-Chair Colleen Perkins, followed by prayer led by Father Joe.**

**Minutes from March meeting were approved with minor revisions; agenda for April meeting approved at 7:08pm.**

Following the approval of minutes and the agenda, Co-Chair Joseph Babcock suggested that Pastoral Council continue discussions raised during the March meeting around whether the Pastoral Council was following its mission, whether all Pastoral Council members were fully engaged in their work, and whether Pastoral Council was currently providing value to Father Joe and St. Catherine's. Co-Chair Colleen Perkins agreed that the March discussion on Pastoral Council's role should be continued, and reinforced that Pastoral Council members should be more active in participating in parish events between monthly meetings to project more of a presence in the community. Rose Huggins agreed, noting she participated in a parish event in which questions regarding the Parish Center were directed to her as a Pastoral Council member. Steve Jesch noted that Pastoral Council needs to be more visible, and that parishioners need to know who we are. Furthermore, Steve suggested that one role Pastoral Council might assume is helping committees and staff think about what kind of leadership we can provide during periods of transition in the parish. Father Joe agreed, mentioning that he had already started discussing five-year plans with staff, with the sixth year as a transitional year. Co-Chair Joseph Babcock raised the question of whether Pastoral Council members should be required to serve on committees. Co-Chair Colleen Perkins questioned whether someone should be responsible for coordinating committee membership and ensuring committee needs are being met by Pastoral Council.

## **7:05-7:50 Planning Annual Committee Sharing Meeting May 10**

Colleen will draft an invitation letter to committee chairs asking them to prepare a brief report for the May 10 meeting addressing the following questions:

1. What has your committee done this year?
2. How do you see your work supporting the strategic plan?

A discussion followed regarding the structure of the meeting. Father Joe noted that this was an opportunity for Pastoral Council to listen to ministry needs, and suggested that Pastoral Council have committee chairs prepare brief reports and come to the next Pastoral Council meeting.

A question was raised as to whether committee chairs should present to the full Pastoral Council, or whether the format should be changed to allow for breakout sessions with small groups of committee chairs and Pastoral Council members. Given the time constraints we are under, it was decided that we hold the meeting as we did last year (committee chairs reporting to the full Pastoral Council), but in a more structured and efficient way.

It was also decided that, to allow as much time as possible for discussion of committee work, the next meeting would be scheduled from 6:30-8:30pm.

Father Joe noted that one point we should bring up during the meeting is how committee work will be affected next year by construction of the new Parish Center. Rose Huggins concurred, mentioning, as an example, that one of the concerns of the 200 club is whether they will have enough space for dinner next year.

### **PC membership for 2016-17, 2 openings**

People will be nominated via slips into pews week before Pentecost.

### **Strategic Plan Roll out: Focus area 4 – Tom and Mary Lee**

Tom O'Toole shared a draft script of Focus Area 4 with Pastoral Council, making revisions as needed. Ashley will provide Tom with data on Youth Faith Formation enrollments, and Father Joe will provide Tom with data on St. Catherine's support of Catholic School education. The schedule for Pastoral Council members presenting on Focus area 4 is as follows:

Ap. 30, 5pm Fr. Joe  
May 1<sup>st</sup>, 9am Tom  
11:30am Mary Lee

The schedule for Pastoral Council members presenting on Focus Area 5 is as follows:

May 28, 5pm Colleen

May 29, 9am Kristen

11:30 am Kristen

### **Comments by Father Joe**

Father Joe provided an update on construction bidding for the new Parish Center. Five bids were received, all of which were over budget. All of these bidders offered value engineering options for the building which brought the price down significantly. Three bids were eliminated immediately, and two contractors have sent back revised bids based on value engineering options. Next steps include sending the successful bid to Rochester for approval. Once the Diocese approves the bid, we will have a better sense of when ground will be broken and when the project will be completed.

### **Discussion/Sharing of comments from parishioners. (Contact/Phone ministry Feedback)**

No comments from parishioners were shared during the meeting. During this discussion, however, Bob Dyer questioned the effectiveness of the contact/phone ministry, indicating that email outreach had yielded very few responses, and that it had been difficult to reach parishioners by phone as well. Bob Dyer also mentioned that he would like to get St. Catherine's involved in the Day of Caring

Dyer-would like to get St. Catherine's involved in Day of Caring.

### **Thank yous. (List people to be thanked in the bulletin)**

All of those involved in organizing 200 club dinner.

Helen Steh and Juan Arroyo for MCing the 200 club dinner.

Everyone who helped decorate and clean the church for holy week.

Everyone who participated in Music Ministry for holy week.

High School Youth Group for organizing the Easter egg hunt.

The Liturgy Committee for themes from lent.

The RCIA Team for sacramental preparation preceding Easter.

Joseph will also draft letter to the Bishop thanking him for renewing Father Joe's appointment at St. Catherine's.

### **8:30-8:40 Adjournalment and Closing Prayer**

