

GUIDELINES FOR WEDDING PHOTOGRAPHERS & VIDEOGRAPHERS

A wedding is a sacred ceremony.

Proper decorum and respect is required by everyone when on Saint Mary Cathedral campus.

- ✚ You are within a sacred space and a modest dress code is mandatory.

Dress Code: Professional/Business Casual

- ✚ **Camera/Video Placement:** Camera placement must be approved by staff or clergy on duty.
 - **One unattended video camera** may be set in the Sanctuary behind the column to the right of the High Altar, 30 minutes before the wedding.
 - The camera must be removed before post ceremony photos begin.
 - **A second manned camera** may be placed behind the last pew on the right side of the sanctuary unless otherwise stipulated by the officiant.
 - **No Videographer/Photographer or equipment in the aisles (side or center)**

- ✚ **Photographer Access:** You and your assistants must be stationary during the ceremony.
 - Do not walk in front of the altar to cross from one side to the other.
 - Crossing from one side of the church to the other, **you must walk to back of church**
 - **DO not** cross through/over/across pews
 - **Do not** remove ropes/pearls/ribbons/strings, etc. used to block pew usage
 - Aisle access – side aisles: one may go as far in front **as the first pew**
 - center aisle: may walk up to the last occupied pew at the back

- ✚ **Microphones:**
 - A wireless microphone is provided for the officiant only.
 - Microphones **may not be attached** to any of the furniture in the sanctuary.
 - Additional portable microphones **are not permitted**.

- ✚ **Additional Items**
 - Wires may not be stretched across the sanctuary or taped to the floor.
 - **No camera lights or flashes** may be used during the ceremony.
 - Lights may be set up and used for photos after the ceremony is completed.
 - Videotaping outside the Cathedral may begin up to one hour prior to the ceremony.
 - Remove all equipment within 30-minutes after the ceremony ends.

ALL VENDORS are under the direction of Saint Mary Cathedral staff, Wedding Monitor and clergy while on the Saint Mary Cathedral parish and the Cathedral School of Saint Mary campus.

Vendors and their staff are expected to be aware abide by these guidelines.

Form due to parish office: 2 weeks before date of wedding – COUPLE must sign also

Name of Company: _____ Email: _____

Signature of Photographer

Bride last name/Groom last name

Date of wedding