# St. Ann PTO Executive and Committee Roles

#### **President**

#### **Past President**

This officer advises the current president on PTO matters, as necessary.

## **President Elect**

The president elect spends the year assisting the current president in preparation for taking over as president next year. In addition, they plan and execute the Trivia Night fundraiser.

#### Treasurer

The treasurer oversees the PTO budget, reimburses expenses incurred, and deposits money collected for events and fundraisers.

## Secretary

The secretary takes minutes at each PTO meeting and makes them available to the school community.

## **Program & Hospitality**

This committee runs community-building events including Trunk or Treat, the Mother/Son Dance and Father/Daughter dance.

# **Spirit Day Café**

This committee coordinates Pizza Day café on Spirit days. In addition, they coordinate the My Hot Lunchbox program.

## **Spirit Nights**

This committee hosts spirit nights at restaurants around town- Chipotle, Culvers, Minsky's, and a portion of the proceeds comes back to our school. Join in the fun when you are able!

# **Tiger Trot**

Tiger Trot is PTO's biggest fundraiser. This year it is scheduled for April 22, 2022. Much more information to come on this event in the spring. We will need lots of volunteers!

# **Staff Appreciation**

In addition to the Back to School luncheon, this committee also hosts a Christmas luncheon and activities during Teacher Appreciation Week.

## **Student Volunteers**

This committee provides service opportunities for students.

## AOK

AOK (Acts of Kindness) projects are one way the St. Ann community gives back. Each grade will work on meaningful service projects throughout the year. An all-school kick off AOK project will be the candy collection for the troops right after Halloween!

#### **Public Relations**

The PR team helps promote St. Ann events and programs. They help put on the Kindergarten Open House in November.

## **Parent Activities**

In charge of the Secret Pal program. Monitors the Helping Hands program- one parent in each grade helps coordinate meal trains or extra help for families when situations arise (new baby, illness or death in the family, etc). Also coordinates the gifts for departing families at 8<sup>th</sup> grade graduation.

#### **Student Enrichment**

This committee promotes and helps fund programs that benefit the students, including but not limited to IXL, educational programming in the classrooms of the YCC and grade school, and the fall production. In addition, they are responsible for coordinating and supporting the planning, planting, and harvesting the school garden.

#### **SCRIP**

This committee promotes the ongoing SCRIP fundraiser by fulfilling orders. The online app makes this process even easier! If you don't know about SCRIP and the many ways you can use this program to earn the school money for things you already purchase... please ask any one of them!

## **Parent Volunteers**

This committee coordinates Room Parents and volunteers for each classroom. In addition, the monthly teacher luncheons that are put on by the different grade levels are organized by these ladies. This committee also helps organize the various tables that set up at Back to School Night.

#### **Decorating**

This team decorates the school on holidays and keeps it feeling festive at various times throughout the year!

## **New Family**

We welcome new families to St. Ann with a New Parent Party in the summer and provide each new family with a host family to ensure they are "in the know" about happenings and traditions at St. Ann throughout the year.

#### **Health & Wellness**

This committee helps promote healthy choices. This includes bringing in speakers, and organizing programs to promote wellness.

# **Spirit Wear**

St. Ann students and teachers like to show their St. Ann pride! The spirit wear committee is who to contact if you have questions about ordering spirit wear for Spirit Days. A portion of all sales comes back to the school.

#### Faith & Discipleship

This committee gives our school families opportunities to come together in their faith. There is a weekly Friday rosary at the playground pavilion at 8:00 and a monthly Parents in Prayer gathering after mass (see calendar for dates). Family adoration nights are promoted and the group also is instrumental in the Sports Mass and other activities.

# **Book Fair**

Our book fair is a hit with the students and brings in money we can use to purchase items from Scholastic.

# **YCC Representatives**

These parents help the YCC families stay in the know with PTO happenings! They help support the YCC teachers in many ways, including Secret Pals.

# **Teacher Representative**

We are so happy to have a faculty member attend our PTO meetings and offer a teacher's perspective. She is able to be a liaison when necessary to bring PTO information to the faculty.