

**2024-2025 Immaculate Conception School
Mandatory Service Hour Tracking Form**

Family Name: _____ Dates(s) of Service: _____ Hours worked _____
 Your Name: _____ Relationship to student: *(Please circle one)* Parent Legal Guardian

Any activity NOT on this approved list must be pre-approved by the Principal, Pastor, Business Manager or Service Hour Coordinator at info@icsclinton.org

Activity: (Please circle one)

Fundraising	Staff Support	Office Support	School Function	HSA	Extra Curricular	Community Outreach
← Minimum Requirement of 20 hours total fundraising hours			Maximum allowance of 5 hours total →			
Gala	Art Room/Art Show	Pre-Approved by Principal	Trunk or Treat	Class Parent	CYO Basketball	
Trek for Tech	Library	Office Help	Trek Support	Hospitality	Robotics	
SCRIP processing	Parent Ambassador	Preparing materials for teachers	Fall Fest	Spirituality	Theater	
Used Uniform Sale	Development		Thanksgiving Luncheon	Lilac Club helpers (Social Concerns)	Rugby	
Tricky Tray	Marketing		International Day	Event leadership	Soccer	
Book Fair	Main Office		Scholastic Book Coordinator		Track	
Parish Festival			Child/Parent events			
St. Nicholas Shoppe			Greenery Sale			
			Play			
			Clothing Drive			

Responsibility: (Please circle one)

Chairperson Committee Member Volunteer Coach Assistant Coach Other

Description of Activity: _____

Your Signature: _____ Activity Coordinator Name and Signature: _____

For office use only: _____ ***Approved by:*** _____ ***Date:*** _____