



Seton Primary (Preschool-2) 700 North A Street,
Richmond, IN 47374. Ph: (765) 962-5010

Seton Intermediate (3-6) 801 West Main Street,
Richmond, IN 47374. Ph: (765) 962-4877

Seton Catholic High (7-12) 233 South 5th Street,
Richmond, IN 47374. Ph: (765) 965-6956

August 12, 2025

Dear Parents,

Welcome to a new school year and another year of Seton Catholic Cardinals athletics. We are excited to have many home games this fall for soccer and volleyball. As I am sure you know, it takes a lot of work to host athletic contests. Each year we ask our parents to assist in selling tickets, working the concession stand, and cleaning up at these home games. Let me tell you that we sincerely appreciate the help at these games because we could not do it without you.

I have created a list of all home games and the assistance we need at each of these games. We will have a brief window for parents to sign up for these slots. After this window closes, I will assign parents of fall sports athletes to each of these slots to help out at each game. To the best of my abilities, I will make sure that you will not miss any of your child(ren)'s games as a result of helping at these games. **If you are scheduled to work tickets, please be at the game one hour prior to the start time. If you are scheduled to work the opening shift for concessions, please be at the game 45 minutes prior to the start time.** Start times, **NOT** arrival times, are listed on the sheet. Those selling tickets will sell tickets until approximately halfway through the last game of the night. If you are on the **cleaning crew**, please just help clean up after the games are over. All that you really need to do is clean up the bleachers and team benches. If you are on the **closing shift for concessions** you will need to arrive at least by the start of the second game, sell concessions during the game, and close the concession stand.

Here are a couple notes and things to consider when signing up:

- At soccer games, you can watch the game while selling tickets and concessions. If you are a soccer parent who plans to be at the game already and doesn't mind the occasional distraction while watching the game, this is a great option. Additionally, as soccer parents I will plan to sign you up for soccer games unless you specifically request to work volleyball games.

Please be sure that you show up to the games you are scheduled to work. The reason we have parents work these games is that many hands make light work for all. As I am sure you know, many schools charge a participation fee for extracurricular activities. By assisting us, we do not have a need at this time to have any participation fees. If workers do not show up, this will become necessary. Believe me when I say that your help is greatly appreciated. If you know you cannot be present at an event you are scheduled to work, it is preferred that you try to switch dates with another family. If for some reason you cannot find anyone to cover an event you are scheduled to work, please e-mail me at ttremain@setoncatholics.org. There is nothing worse than to have nobody show up and have no advanced notice.

Many of you know that we use Eventlink here at Seton Catholic and know that it is a wonderful tool. Over 400 IHSAA member schools are now using Eventlink and we are trying to utilize it to better serve you and help us in our daily activities. I will do my best to send all parents an activation e-mail so you will have an account set up for Eventlink. Please be looking for that e-mail if you are not already set up



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from last year. If you need me to send the activation e-mail again, please let me know. You will also want to add noreply@eventlink.com to your contacts to make sure the e-mail doesn't go to your spam/junk folder. You will find Eventlink useful as you will be able to go into schedules and select what you want to see. We really hope you enjoy the features of Eventlink.

Thank you for your continued support of Seton Catholic Cardinals athletics and I look forward to another great season!!!

Sincerely,

Trent Tremain
Athletic Director/Dean of Students
Seton Catholic High School