

## St. Edward's Preschool 2024-25 Subsidy Request Form

### Subsidy Agreement between Active Parishioners and Parish

**Submit with the Preschool Application for Admission or Re-enrollment Application. (Note: families completing the application online, new registration or re-enrollment, must submit the subsidy request form if wishing to request subsidy.)**

It is a policy that we must request full tuition payment at the time of registration (May 20th) by one of the two payment options listed on tuition agreement form. Parishioners will complete this Subsidy Request form, which will be submitted to the parish office to determine eligibility. Notification of subsidy approval or denial will be provided to parents as soon as possible. "Prior to enrolling a child in school (St. Edward Preschool) parents must obtain a written agreement regarding subsidy from the parish." (Diocesan Policy 3240)

**St. Edward's Parish families may receive the parish-subsidized rate of tuition.** Non-active Catholic families, Catholics from outside St. Edward Parish and families of other faiths pay the full cost per pupil. Parishioner rate is available to families who qualify for the parish subsidy.

#### **Active member is defined by:**

- ♦ Recognize the importance, and accept the responsibility of providing for your children active witness in living the Catholic faith
- ♦ Attend Holy Mass (Sat/Sunday) with your child(ren) regularly
- ♦ Be actively involved in one of our many parish activities and ministries
- ♦ Make your home a haven of family prayer, praying together regularly for your needs and those of the parish
- ♦ **Regularly and faithfully support the Parish financially by using contribution envelopes or EFT (online giving) with an annual \*minimum contribution of \$75.** If you can and do contribute more annually, your gift to the parish is greatly appreciated.  
**(Note: If the parish does not have record of your contributions, the subsidy cannot be applied.)**

*\*If there is a family hardship or there are extenuating circumstances that prohibit you from meeting the minimum contribution requirement, please discuss your situation with Fr. Timothy Hayes.*

#### **Preschool Classes & Tuition 2024-25**

Age groups, days of sessions & times	Full Tuition	Subsidy Amount***	Remaining Tuition
3/4 year olds T/R (2 days a week 9-11:30AM)	\$1700	\$100	\$1600
4/5 year olds MWF (3 days a week 8:55-11:55AM)	\$2500	\$200	\$2300
4/5 year olds Pre-K (4 days a week 12:15-3:15 PM)	\$3450	\$300	\$3150

**\*\*\* Subsidy for tuition is available to St. Edward's Parish families who are "active and contributing" as defined above on the Tuition Subsidy Request Form that may be turned in with the application**

As an active and contributing parish member of St. Edward the Confessor, I am requesting the subsidized rate of tuition for my preschool child. I understand that I am obligated to pay the full tuition until I receive notification of the approved subsidy.

Child's Name: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Date: \_\_\_\_\_

You will be notified regarding your subsidy request within the next few weeks.

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\_\_\_\_\_ Approval for subsidy      \_\_\_\_\_ Subsidy denied. (see attached letter for further clarification)

Pastor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_