

PTO Executive Committee Meeting Minutes

June 4, 2019, 9am Immaculata Center

Members present: Jennifer Gorum, Emily Callahan, Shana Kowal, Alyssa Morisani, Meghan Dunn, Max Crain and Alisa Andrews

Prayer and Mission Statement: Prayer led by Meghan Dunn, mission statement read by all.

Meeting called to order: Meghan Dunn

New Business

President:

Meghan introduced herself and welcomed everyone. We discussed future meeting dates and times.

Specialty teachers are in need of supplies for their classrooms. Meghan suggested "wish list Post-It notes" to be included in the regular classrooms during parent nights. These items can be sent in by students and distributed to specialty classrooms.

Everyone agreed that attendance for Boohoo Breakfast was very low last year. Meghan made a motion to eliminate the Boohoo Breakfast- all was in favor.

Vice President:

Shana has been looking for a morning car line volunteer and Anna Tillman has volunteered for the next school year.

Ann Hartwell volunteered to take over Catholic Schools Week next year.

Max informed everyone that the car line traffic pattern will not be changing at the beginning of the school year.

Teacher Appreciation Week- We had a hard time finding a food truck to work with our \$500 budget. Shana suggested increasing the budget next year.

Head Room Parent:

8th grade graduation was beautiful! Decorations, greenery from Plants Unlimited, photo wall and photo booth were all set-up by volunteers. Cake, lemonade, Foosackly's chicken fingers, cheese, crackers and grapes were served to guests. Emily proposed increasing the budget to \$600 next year. Kacy and Alyssa will have final numbers once all receipts have been turned in.

Secretary:

CTK will not be providing school supply boxes for the upcoming school year. Alisa is adding a memo in the e-blast so parents will be aware.

Teacher breakfast- PTO purchases coffee and PTO Executive Committee will be feeding approximately 65 teachers/ staff.

Treasurer:

Alyssa is getting final treasurer information from Kacy Kerbl and will be changing signatures on the checking account. New signers will be Alyssa Morisani, Max Crain and Father O'Connor.

Final numbers for field day, graduation and sock hop will be recorded next month.

Back to school:

Preschool parent meeting- August 6

New parent meeting -August 8

Monday, August 12

Teacher breakfast 8-9am

Class list posted at 9am

New student welcome 4:30

Book drop/ back to school night 5:30, PTO arrive 4:30

First day of school- August 14

Parent meetings-

K-5th grade Tues, Aug 20

Jr High Thursday, Aug 22

Child Protection Training

St Lawrence -Tues, Aug 13 at 7pm

Immaculata Center – Wed, Aug 21 at 6pm

Immaculata Center – Thurs, Aug 22 at 8am

Old Business:

PTO is still in need of a popcorn machine. Shana is getting prices from Mobile Popcorn.

Coach Lopez would like 2 tents to set-up on hot days. These can be used for Field Day as well. Meghan is going to get a price on tents.

Next PTO meeting August 1 at 9am