



ST. PHILIP THE APOSTLE
CATHOLIC CHURCH

Requirements to Baptize at St. Philip the Apostle Catholic Church - Under the age of 7

Parents

1. Complete a Baptism preparation class. If not at St. Philip's, I will need a certificate or letter of class completion
2. Complete the Baptism paperwork
3. Provide a Birth certificate copy for the child/ren to be Baptized

Godparents

1. Complete a Baptism preparation class. If not at St. Philip's, I will need a certificate or letter of class completion
2. **Certificate of Eligibility-**
Parishioner of St. Philip/s - Complete *only* your portion and return form to Gwen Kramer
Parishioner at another parish - Complete your portion. Have your parish priest complete his portion and attach their parish seal. Return *original* form to Gwen Kramer

Godparent Requirements (Canon law 872-874)

- Only one godparent is required; if two are chosen one must be male and one female
- May not be the parents
- Must be at least 16 years old
- Must be fully initiated: Baptism, Communion, and Confirmation in Catholic Church
- Must be living the Faith through regular attendance at Mass, etc.
- If married, must be in a marriage recognized as valid by the Catholic Church
- If unmarried, may not be cohabiting
- Only one "Christian Witness" (Baptized Non-Catholic) may take part in the ceremony but will not be listed on any certificates or Sacramental records

Baptisms will not be scheduled until all requirements and paperwork are complete. Do not make travel plans prior to receiving a scheduled Baptism date.

Return all paperwork by email to Gwen Kramer
Email: gwenk@stphilipcc.org

Please feel free to email me with any questions.



ST. PHILIP THE APOSTLE
CATHOLIC CHURCH

BAPTISM INFORMATION
(Please print clearly)

Full Name of Child _____ Sex: M _____ F _____
Last First Middle

Requested Month of Baptism _____

Date of Birth _____ City & State of Birth _____

Father's Full Name _____

Father's Religion _____

Mother's Full Name _____ Maiden _____

Mother's Religion _____

If Catholic, following the sacramental guidelines of the Roman Catholic Church by: (circle one)

Attending Mass regularly? Yes No Married in the Roman Catholic Church? Yes No

Address _____
Street

City, State and Zip _____

Email _____ Home Phone _____

Father Cell _____ Mother Cell _____

Godfather's Full Name _____

Godfather's Religion _____

If Catholic, are you following the sacramental guidelines of the Roman Catholic Church by: (circle one)

Married in the Roman Catholic Church? Yes No Attending Mass regularly? Yes No Confirmed? Yes No

Godmother's Full Name _____

Godmother's Religion _____

If Catholic, are you following the sacramental guidelines of the Roman Catholic Church by: (circle one)

Married in the Roman Catholic Church? Yes No Attending Mass regularly? Yes No Confirmed? Yes No

If godparent (s) cannot be present for the Baptism,

Name of Proxy (ies) _____

Was the child Baptized due to emergency? (circle one) Yes No Was the child adopted? Yes No

Last _____
First _____
Birth Year _____

FOR OFFICE USE ONLY

Date attended Baptismal Seminar _____ at _____

Date of Baptism _____ Mass _____ Minister _____

Volume/Page/Line in Permanent Record Book _____ Entered in PDS _____

ID Number _____



St. Philip the Apostle Catholic Church
5201 Cross Timbers Road
Flower Mound, TX 75022

Family Baptism Information

1. Parents and godparents should arrive **at least 30 minutes** before Mass.
IMPORTANT: If parents and godparents are not here 15 minutes before Mass begins, the Baptism will be rescheduled!
2. Check in with the Sacristan upon arrival in the Narthex.
3. Bring a large white pillar candle (one that can stand without a holder).
4. Bring a white hand towel or wash cloth and keep it with you.
5. Bring your child dressed in their white Baptismal garment before Mass.
6. **NO flash photography** is allowed during the Baptism sacrament. The priest or deacon will return for photos after the Mass. This information should be shared with family and friends attending the Baptism.
7. If there is an emergency and you are not able to be here for the scheduled Baptism, please text Susan Schabel at 972-754-1418. Let her know what date, time, and the child's name for your Baptism.

Father's signature _____ Date _____

Mother's signature _____ Date _____



Certificate of Eligibility

St. Philip the Apostle Catholic Church
5201 Cross Timbers Rd
Flower Mound, TX 75022

Godparent or Sponsor For: _____
(Name of person being Baptized and/or Confirmed)

Godparent or Sponsor Information

I _____
(please print your first and last name, initial each statement, and sign below)

Address: _____

Email Address: _____ Phone: _____

I am at least 16 years of age. I am a practicing Catholic and I have received the sacraments of Baptism, First Holy Communion and Confirmation in the Catholic Church.

Church name and City/State of parish where I was confirmed:

Confirmation Date: _____

I participate in the Mass on Sundays and Holy Days and receive the Sacraments of Eucharist and Reconciliation regularly.

If married I am validly married according to the laws of the Catholic Church.

I actively strive to live out my commitment to Christ and to the community life of the Church by my loving response to those with whom I come in contact.

I realize that I assume great responsibility before God and the Church in becoming a godparent or sponsor and will faithfully fulfill the obligations connected with it. I will give support to the person by my prayers and by the Christian example of my daily life.

By my signature I attest to the truth of these statements

Godparent or Sponsor Signature

MUST BE COMPLETED AND STAMPED WITH SEAL BY THE SPONSOR'S CURRENT PARISH

Priest Signature _____
(must be signed by a Catholic Priest at your current parish)

Church Name _____

Address _____

