



Thomas Merton Center
Board of Directors Meeting
THURSDAY, APRIL 7, 2022, 7:00 P.M.
ZOOM MEETING

APPROVED MINUTES

Present: Gerard McGuire, Bob Capriles, Larry Lopez, Mike McMahon, Mary Seabury, Ann Akey

Absent: Diane Marie Herte

Guest: Anna Jaklitsch

Meeting leader: Gerard McGuire Bob Capriles
Meeting prayer leader: Mary Seabury (May-Larry, June - Bob)
Meeting secretary: Ann

ONGOING BUSINESS:

1. Review/Approval Minutes of the March 10th 2022 TMC Board meeting

ACTION: Two corrections were made, (roster for rooster, Diane Marie absent) and the minutes as amended were approved.

2. Board liaison with TMC committees update

No reports.

3. TMC Membership renewal

Anna reports about 50% renewal through the end of March. Anna plans to send one more email renewal reminder. Very few people need the hard copy letter, just a handful. Anna asked whether TMC should print another hard copy Membership Directory in 2022. There are some updates required but not as extensive as last year. The decision was made to print it again this year due to the upcoming in-person Annual Meeting but then to return to the two year cycle. The suggestion was made that we might share a pdf of the directory on alternating years. The price for 150 hard copies last year was approximately \$315.

COMMITTEE REPORTS:

- 1. Finance Committee (Mike McMahon)** No report – It is tax season and Mike has been working on taxes. Gerard suggested one revision to last month's budget document with respect to SEC expenses as per agreement at the March meeting. It was agreed that the Membership Directory costs can fall under Board expenses
- 2. Spiritual Education.** Jim Davis compiled all comments from the synod where 27 out of the 36 participants were TMC members. He tried to eliminate duplication. Maureen Locke and Anna did some editorial work. One section is a summary of what was said, and another section is about the process. He is posting it on the TMC website. Anna will send a link to all the participants and to Board Members. Anna will also post some of the answers to the questions on the diocesan website. At their April meeting the Committee plans on discussing where else they will send this document.
- 3. Liturgy** Bob will prepare a program (booklet of songs) for Easter as there are not enough songbooks for the people who come to mass.
- 4. Hospitality (Larry Lopez)** More people seem to be engaging after the service, 1.5 boxes of donuts still appears to be enough. Larry and Jim will monitor the numbers as adjust as need be.

5. **Seeking action for Justice** Anna informed the Board that the Archbishop Mitty scholarship funding had collected \$600 and requested the Board consider a \$400 contribution to bring it up to \$1,000. **ACTION:** The Board voted, and the additional money was approved.
6. **Website (Jim Davis)** No report
7. **Site Committee** Vicki sent out a note to members recently asking for help to fluff the garden this coming Saturday just before Palm Sunday from 9:00 am to noon.

NEW BUSINESS:

1. Plans for the upcoming Annual meeting on May 22nd 2022

Food: We will try to keep it simple - stick to items that don't require utensils.

Rentals: No rentals are required but we will have to set up and put away furniture.

Tablecloths: Tablecloths are in the Thomas House. Anna volunteered to wash them after.

Flower Arrangements: Larry will ask Vicki if she wants to make flower arrangements.

Access to Auditorium: Stanford has faith formation there till 10:30am – Gerard will visit this Sunday to learn about set-up. We need to borrow a key and learn how to disarm and re-arm the room. Gerard will check with the parish.

Assignments and responsibilities: During the May meeting we will assign people to pick up items. Anna will pick up strawberries. Gerard will take care of all Costco items.

Supplies: Supplies for plates, cups, napkins are at the Pastoral Center - pick up may be through Anne Fillin. Anna will ask Anne if she can do this, and Anna will coordinate delivery.

Audio: Jim Davis will not be here. Ted Baer has offered to walk someone through SAG system. Gerard is willing to work with Ted on this.

Name tags: Anna will buy blanks.

Agenda: We will finalize the agenda at our May meeting. Mike will produce an annual report. Both will need to be printed. Gerard suggested 75 copies.

Membership Directory: Margo will make phone calls to help organize the printing of the directory. Anna will work with her.

Coffee: Gerard will find out if there is a coffee pot at SAG that we can use. We might consider Starbucks if not.

Time: There will be some parishioners waiting for the meeting to start. We will stick with the 12:00 start time and people who show up earlier will be welcome to "hang out" until the meeting starts.

Reports: Anna suggested that we ask committee chairs to draft reports sooner rather than later.

Townhall: What should be in the Town Hall meeting? Who is going to lead? Anna has taken over a lot of what Kay did. How can we recruit more people to get involved? If we want TMC to continue we need to get more volunteers. People need to know more about the different committees before they can commit to getting involved. Committee chairs should speak about what they do, when they meet and what the time commitment would be. Communicate with Vicki, Jim, Mary, Sally, John, Larry, and possibly Bob Foley to speak about recruitment as part of their Reports. Anna should mention her role in membership, the bulletin, and as recording secretary and seek support.

ACTION: Gerard will send out a letter to all the committee chairpersons outlining how we would like them to weave in recruitment into their status reports.

President: On the 22nd of May Fr. Rubio is the president – he might be invited to stick around to open the Annual Meeting.

2. **Donation requests/requirements.** This item was postponed until the May meeting.

MEETING ADJOURNED: The meeting ended at 8:47PM.