

OUR LADY OF PERPETUAL HELP

CATHOLIC CHURCH

Position Title: Music Director & Organist

Opening Date: 12/08/2022

Closing Date: When Filled

Location of Job: Our Lady of Perpetual Help Catholic Church

Location Address: 1025 N. 19th St., Cottage Grove, OR 97424

Position: Part-time. Hours and compensation based on skill level.

Position Summary: Music Director to lead the parish in a traditional style of worship and provide beautiful music for the sake of the sanctification of parishioners. Directs music for both Saturday 5:30pm and Sunday 10:30am Masses and other liturgical events, such as weddings, funerals, and holy days.

Primary Responsibilities:

- Attend weekly rehearsal.
- Prepare music prior to services on a weekly basis.
- Maintain personal music files, especially Mass settings and service music.
- Communicate and collaborate with the Pastor and other members of the parish on a regular basis.

Required Knowledge, Skills and Abilities:

- Possess an enthusiasm to teach the essentials of liturgical music to parishioners, as well as form and direct a choir/schola.
- Experience with proven skills of music and management.
- Active Catholic or an understanding of Catholic liturgy preferred.
- Familiarity with Catholic repertoire and other sacred music, including Gregorian Chants and the hymns found in the St. Michael Hymnal.
- Willingness to learn new music.



- Strong sight-reading capabilities.
- Ability to encourage the participation of the congregation through voice and gestures.
- Ability to attend key rehearsals prior to major events, such as Christmas & Holy Week.
- Willingness to work with an ensemble for specific events.
- Strong verbal & written communication skills.
- Willingness to maintain strong lines of communication with the Music Director via email, text, or phone calls, as needed.

Physical Demands: While performing the duties of this job, the employee is required to stand, walk, talk, sit, hear, and use repetitive motions of the hands/wrists. Lifts and moves items up to 15 pounds.

Please send resume and cover letter or any further questions to **Father John Boyle** at **pastor@olphcg.net**.

For further information about the parish, visit <https://olphcg.net/>