

Sacred Heart School  
Home & School Meeting Minutes  
April 26, 2014  
Meeting was called to order at 8:00 a.m.

**Introductions, Reflections, and Announcements:**

We made introductions and said the Home & School prayer.

**Spring Grants:**

Classroom requests were \$13,708.74 and the amount recommended was \$7848.88. Twenty laptops were purchased by the school. Fifteen additional laptops are needed. Tech 21 didn't get the Prairie Meadows grant. Conference requests were \$855.97 and \$855.97 was recommended to fund. Tuition requests were \$1295.15 and \$1295.15 was recommended to fund. The total grants are \$10,000 so the shortage is \$5859.86 for the laptops. Amy Martin made a motion to approve the Spring Grants as recommended. Stephanie Comito seconded the motion. The motion passed.

**Principal's Report:**

Mrs. Smith (4<sup>th</sup> grade) and Mrs. Jansen (3<sup>rd</sup> grade) presented information from the Science conference that they attended. The purpose was to explore the Foss program to use as the new Science curriculum. The presentation is saved in the home and school archives and can be viewed if requested. They determined that they would like to have the program as part of Sacred Heart curriculum. There are more hands on experiments. The focus is on the process and not just the answer. It is more content based than assessment based. There is a science notebook that encourages thinking and writing about the process. There are several kits that we are trying out from the AEA. The teachers are very excited about this program and how it would help the students become more actively engaged in learning the new science standards.

Mr. Vito thanked the Home & School for the Teacher Grant Funds. The NCEA conference is next week. We are having a security upgrade to the front door, which will have a camera that gives a facial view to Rachelle, Carla and Mr. Vito. A grant from Prairie Meadows paid for the upgrade.

**Approval of March Minutes:**

Stepahnie Comito made a motion to approve. Lisa Schoessler seconded the motion. Motion passed.

**Treasurer's Report:**

There was a big deposit from the Spring Fundraiser in the amount of \$12,871.56. Our Committed Funds are \$34,010. The available balance is \$89,478.92. Andrea Cook made a motion to approve the Treasurer's report. Amy Martin seconded the motion. The motion passed.

**Committee Reports:**

Committee Chair Openings- Executive, Lunchroom Coordinator, PE Uniforms, Health and Wellness, CSW Open House, Uniform Swap, WDM Advisory Council, AR (1), Back to School Teacher Breakfast, Spring Fundraiser and Spirit Wear.

We have Fall Fundraiser Chairs- Laura Cressy, Lisa Schoessler, Adrienne Branstad, and Nichole Campbell.

Pastoral Council- Fish Fry attendance was the highest year yet. The Reconciliation/Soup Supper provided \$350 for the Rice Bowl. Rice Bowls are due Holy Thursday. Sole for Souls collection of gently used/new shoes is starting soon. Habitat For Humanity house is beginning in June. They will be building the walls here at Sacred Heart. Five Pastoral Council members are needed. Leaders are needed for the Love in the Heart of Christ parish workday. Monte Hauserman and Josie O'Halloran are leaving. Social Justice group is having an informational meeting on April 22<sup>nd</sup> in the Parish Center.

PBIS Presentation- PBIS program is in need of support. The amount requested is \$2000. The children receive tickets for demonstrating the 4 R's. Then the tickets are used to purchase prizes. The prizes are sorted in carts for each grade level K-2, 3-5, and 6-8. K-2 receives the most tickets and they have a lot of inexpensive prizes that they like to "purchase". There are zero cost items as well, such as library helper, lunch helper, and read to a 1<sup>st</sup> grader. Since the program was started ten years ago, the cost of the prizes has gone up. Also, we try to stock more meaningful items and less trinkets. In the PBIS training, Mrs. Hrabak has learned that it is best to also include teachers in the incentive program. Not because they aren't already demonstrating the 4 R's, but just to recognize the ones that go above and beyond with tokens of appreciation. There was a suggestion to offer the teachers zero cost prizes as well such as leaving early or someone else covering their outside duty. Also, Mrs. Hrabak said they have split the assemblies according to grade level and each has their own assembly three times a year that is geared more toward their specific grade level behaviors. Food cannot be donated to the program. Only monetary donations can be accepted.

SCRIP- The SCRIP chairs were testing a new program along side our current one for a few months. They decided that it would not work because it didn't provide the flexibility that was needed. Our current profit year to date is \$16,402. Summer Mass sellers are needed. Also, a Kum & Go runner is needed. They will be running more promotions.

**New Business:**

Home & School Treasurer laptop- \$1500 Historical data needs to be kept to reference easier instead of going through pages in book binders. It will be more efficient use of time and beneficial to all. Stephanie Comito made a motion to approve. Amy Martin seconded the motion. The motion passed.

SCRIP- The maximum SCRIP credit available for one SCRIP year will not exceed \$2760, the actively tithing parishioner rate for the 2013-14 school year. Tuition credit is given based on performance and reviewed by audit. The SCRIP chairs will conduct a minimum of four sales promotions per SCRIP year. Amy Martin made a motion to approve. Stephanie Comito seconded the motion. Motion passed.

Writer's Workshop for Middle School- \$10,500 allocation for 2<sup>nd</sup> trimester 2014-15 school year. Will include approximately 178 students. The purpose is to teach the students how to write by expanding their understanding and use of the process of writing. The organization that will provide this is still being determined. Chris Wilson made a motion to approve. Stephanie Comito seconded the motion. Motion passed.

Fine Arts Enrichment Program- \$12,000 allocation for K-8. Some performances will take place at venues around the DSM metro area, others will take place at SHS. On a rotating basis by grade bands or sometimes the whole student body, between Kindergarten through 8<sup>th</sup> grade each student will have three opportunities to experience different musical, dance, or theatrical performances and at least three visual artists for hands-on art. Andrea Cook made a motion to approve. Lisa Schoessler seconded the motion. The motion passed.

Technology purchase- request for \$15,000 for 30 new iPads for K-5. Jill Harris made a motion to approve. Andrea seconded the motion.

JA Biztown \$840 requested. 5<sup>th</sup> grade already attended this. No motion was made to vote on this. Gabrielle will speak with Mrs. Kinney. School may resubmit request before end of school year.

PBIS \$2000- Members approved \$2000 for PBIS prizes, but did not approve the request to use \$200 of that for teacher rewards. Instead the \$200 should be used to reward: On Awards Day, the Middle Schools students that have never received an infraction form since Kindergarten. Also, at the end of each trimester, middle school students who have had zero infractions each trimester. It was suggested that PBIS committee consider allocating a larger percentage of prize dollars to Middle School. Also, to consider allocating some funds for the class level awards in grades K-5. Chris Wilson made a motion to approve \$2000. Jill Harris seconded the motion. The motion passed.

Teacher Classroom readiness \$5000- No motion was made.

It was noted that the 2013 Fund A Cause was for classroom materials and enrichment. Also, funds from Fall and Spring Teacher grants are available for classroom needs. It was also noted that since additional funds are needed to purchase teacher laptops, these readiness funds can be redirected toward this need.

Scholarship fund- \$500 The committee is chaired by Bob Carber. It is given to a High School Senior who is a SHS graduate. There is an application process. Andrea

Cook made a motion to approve. Amy Martin seconded the motion. The motion passed.

Teacher Breakfast- \$600 Chris Wilson made a motion to approve. Andrea Cook seconded the motion. Motion passed.

Boo Hoo Breakfast- \$300 Amy Martin made a motion to approve. Lisa Schoessler seconded the motion. Motion passed.

Teacher laptops \$5900- Motion was made to approve but with following stipulations: SHS needs to create responsibility guidelines for parents to agree to in the event the iPads are ever used for at-home use. The iPads must be made operational and in classrooms by September 15, 2014. The motion would allow Home & School to pay the balance due to purchase all 15 laptops (\$7,140.14 was approved through teacher grants). The payment will not exceed \$5900. Chris Wilson made a motion to approve. Andrea Cook seconded the motion. Motion passed.

Stephanie Comito made a motion to adjourn the meeting. Laura Cressy seconded the motion. The motion passed. The meeting was adjourned at 10:36 a.m.

Next Meeting is May 22, 2014  
At 8:00 a.m.  
Sacred Heart Parish Center