

Home & Sacred Heart School School
September 19, 2012 Meeting Minutes
Meeting called to order 8:00 a.m.

Introductions, Reflections and Announcements:

We made introductions and said the prayer.

Treasurer's Report:

New cash handling procedures were discussed. You must use the deposit transmittal and expense reimbursement forms! Rochelle has copies or you can find them on Edline. You must make your deposits within 24 hours. We do not want cash going home. Auction donations will be kept in a locked area with donor forms. Josie will hold gift gathering cash. Auction checks get deposited.

We have a balance of \$115,823.84 on September 17th, then minus committed funds of \$23,859 we have an available balance of \$91,965.13.

Becky motioned to approve treasurer's report. Kim seconded the motion. Motion passed.

May Minutes:

Minutes were disbursed and read. Kim made a motion to approve and Claire seconded the motion. Motion passed.

The Principal's Report:

Mr. Vito thanked the Home & School for the great work. He thanked Jen Watkins for being the auction chair. He mentioned that the housing options are open for the NCEA conference which is in April and will be held in Houston this year. He brought up that Kim E is working on the back grotto and what a great help it is. He said that the Parish Service Project is October 28th. Field Day is this Friday.

The Wellness Committee wanted to discuss the water policy while Mr. Vito and Mrs. Kinney were in attendance. According to the Healthy Kids Act water must be accessible during the lunch hour. Some schools have begun allowing water and cups in the cafeteria. We are asking for the school to adopt one policy for the classrooms regarding whether or not water is allowed in the classroom and what type of bottle the teachers would prefer the kids use. Mr. Vito said that there is a department head meeting on Monday and it will be discussed. Chris asked if Claire Logsdon and Tippy Borromero could be added to the school wellness committee. Mrs. Kinney said that Beckie has been working hard to stay current and compliant with all of the state guidelines. She said the water fountains that we have are within compliance as far as accessibility. Claire mentioned that there are USDA grants available to get fresh fruits and veggies to use.

Committee Reports:

- Auction- Jen Watkins listed her committees and chairs. She said we will be having a Ladies Night Out which Deb Schneider is chairing. There will be wine and jewelry. The theme for the auction is the 80's Awesome Auction 2012. There will be new class projects. The beverages will be donated. Ticket sales will begin Oct 1st. The t-shirts are from American Apparel. They are very soft and bright neon colors. The national acquisitions will be lower this year. The fixed bids are

hoping to be very successful. Some emails have gone out for people to host them. We have cups and tumblers for sale. The goal was 100 families and we have 70. We have Friday before the auction approved to wear t-shirts (Nov 2nd). We are expecting 100% participation. The program will be paperless. We are looking for business sponsorship. You can get your logo in the program for \$250.00. The food will be from Felix & Oscars again this year.

- SCRIP -August sales were \$78,000 which were lower than last August which was \$87,000. But, the last two weeks have been big and YTD they are at \$110,000. They will be offering SCRIP to CFF families beginning Wednesday night. Kayla will be talking at mass and notifying the CFF families.
- School Supplies- looking for a chairperson
- Spring Fundraiser- looking for a chairperson
- Pastoral Council- JulieAnne Yaeger could not be here today, but said the treat stand at the parish picnic was a success. Seven brownies earned their badges by volunteering. Assistance will be needed with the upcoming Parish Service Project on Oct 28th. We are looking for groups or teams to help.
- Parent Parties- Kim Coppola is looking for parents to host parties for k, 1st, 3rd, 5th, and 8th grades. It was suggested to put that info in the FYI.
- Wellness Committee- Water is supposed to be accessible within 5 feet of the cafeteria but somehow we are in compliance. We need to get a water bottle policy in place for the classrooms so there is consistency across the board.

New Business:

- Home and School Treasurer – new treasurer, Rochelle Grochala. Andee motioned to approve the new treasurer. Marie seconded the motion. Motion passed.
- Jodee Blanco/Bullying Seminar Nov 8th- Her book is called Please Stop Laughing at Me. We are looking for volunteers to hold adult book club meetings so the parents will read the book and discuss it prior to Jodee's visit. We are having her meet with the school children during the day, then the teachers, and then the parents in the evening. CFF and SH community is invited. Home and School is buying 4 copies of the book per classroom.
- Teacher Grants- \$10,000. We have a vote in the fall and spring to approve teacher grant money. In the fall, 75% of the money is geared for the classroom and 25% to conferences/education. In the Spring, it is reversed 75% is for education/conferences and 25% for the classroom. Andee brings individual teacher requests to the meeting. Chris W. made motion to approve. Becky seconded the motion. Motion passed.
- Lego Club -West Des Moines Community Ed will be bringing classes to Sacred Heart. One is Bricks for Kids. There will be a flyer put out and you'll have to register through them. They might hire some of our teachers to teach some classes.
- Playground- Father Hess agreed to let Home & School have the Prairie Meadows grant money to use for the playground. It will be a long process due to drainage issues and moving the fire hydrant. We are working with some members of the school board to put the playground plan into motion. For now, we'll be getting new wood chips for the playground to get the coverage

where it should be. We are looking for new toys and containers for each classroom for recess time.

- Art & Environment- Kim has been working on Mary's grotto (area behind the school). The garden that was planted over six years ago has been unattended. In order to get a working bed, we need to put in border and mulch. The plan is to have the children involved in planting bulbs and using the area for their lesson regarding the parts of a flower. Possible plans for the future include a walking rosary. Kim requested \$734 for border and mulch. Claire motioned to approve. Marie seconded the motion. Motion passed.
- Restaurant Fundraiser-The next restaurant fundraiser is at Godfather's Pizza on September 28th. Please visit or call in an order.

Adjourn: Andrea made a motion to adjourn at 9:25. Kim seconded the motion.

Next meeting is on October 17th.