

**Diocese of Davenport
Board of Education**

Series 400: Staff Personnel

Form 430.4

Characteristics of Alleged Anti-Harassment/Bullying (Policy Last Reviewed: November 20, 2025)

Policy Adopted: June 3, 2007

Policy Promulgated: October 17, 2019

Policy Revised: June 10, 2009; December 2015; September 10, 2019; March 20, 2020; November 20, 2025

Policy Reviewed: May 17, 2010; February 27, 2025

Bullying and Harassment Disposition of Complaint Form

(In accordance with Iowa Code §280.28 and Iowa Department of Education Guidance)

Name of School: _____

Date of Completed Disposition: _____

Date Complaint Received: _____

Name of Person who submitted the Complaint: _____

Relationship to the Target of Bullying and Harassment: _____

Complainant Information:

Alleged Target Name: _____ Role: ☐ Student ☐ Employee ☐ Other: _____

Respondent Information:

Alleged Perpetrator Name: _____ Role: ☐ Student ☐ Employee ☐ Other: _____

Incident Details:

Date(s): _____ Location(s): _____

Nature of Alleged Bullying/Harassment (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Age | <input type="checkbox"/> Sexual Orientation |
| <input type="checkbox"/> Color | <input type="checkbox"/> Gender Identity |
| <input type="checkbox"/> Creed | <input type="checkbox"/> Physical Attributes |
| <input type="checkbox"/> National Origin | <input type="checkbox"/> Physical or Mental Ability or Disability |
| <input type="checkbox"/> Race | <input type="checkbox"/> Political Belief |
| <input type="checkbox"/> Religion | <input type="checkbox"/> Socioeconomic Status |
| <input type="checkbox"/> Marital Status | <input type="checkbox"/> Other |
| <input type="checkbox"/> Sex | |

What method was reportedly used for the alleged bullying and harassment? (check all that apply)

- ☐ Physical
☐ Written
☐ Verbal
☐ Electronic (cyberbullying)
☐ Social/Relational (ostracizing/exclusion)

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Description of Incident(s):

Investigation Summary: Summary of Findings (add pages as necessary):

Disposition:

Did the investigation determine if the incident was targeted and repeated against the alleged target?

Allegation Status: ☐ Founded ☐ Unfounded ☐ Inconclusive

Briefly explain the rationale for that decision: _____

Corrective/Disciplinary Action Taken (including intervention supports or safety plans):

Authorizing Signature:

Investigator Name: _____

Signature: _____ Date: _____

Title: _____

References:

- Iowa Code §280.28: Harassment and Bullying Prohibited
- Iowa Department of Education Guidance on Bullying and Harassment