

Grant Application Procedure

(Copy To Potential Applicants)



Leandro and Mary Tirapelle were residents of Diamond Springs in St. Patrick's Parish from 1935 until their deaths in 1978 and 1984. (Photo taken on their 65th wedding anniversary in 1975) Leandro was born in 1888 in Verona Province, Italy. With an elementary school education he arrived in Upper Michigan in 1906 when he was a 17 year old youth. His mother had recently died, and his father encouraged his three young sons to leave the family business in Terrossa, Italy to make a better life in the New World. Mary Gosetti Tirapelle was born of Austrian parentage in Upper Michigan in 1892. Her father was killed in a lumber mill accident when Mary was age three, leaving a wife and five young children. Mary spent her early years, along with her sister, helping their mother keep house and prepare meals for borders -- their only

income. Leandro and Mary married in 1910 when he was age 21 and she was age 18 and relocated to California in 1916. Leandro worked in lumber mills all of his working life to support his wife and six children, his last post being Millwright at Caldor Lumber Company in Diamond Springs. Both Leandro and Mary encouraged their children in their educational pursuits. The four older brothers and sisters, Josephine, Anna, Joseph and Edward, were graduated from Sonora Union High School in Tuolumne County during the Great Depression. The two younger brothers, Louis and George, were graduated from El Dorado County High and earned Business Administration degrees from the University of Alabama, University of Southern California and Santa Clara University. In 2009, son Louis Tirapelle, with the assistance of his sister, Josephine, established this scholarship program to honor their parents, Leandro and Mary Tirapelle.

Purpose. The purpose of this section is to document the scholarship grant availability, source of funds and administration, eligibility requirements, the application process and the disbursement of funds from the Leandro and Mary Tirapelle Perpetual Memorial Endowed Scholarship Fund. A copy of this section will be sent by Email to potential applicants who, themselves and not their parents, request by Email-only the Grant Application Procedure. With this Grant Application Procedure will be a fillable Tirapelle Scholarship application form, examples of financial plans and a map of the St. Patrick Parish boundaries. Based on this Procedure and the Boundaries map, potential applicants will make a self-determination as to whether they meet the qualifications necessary to submit an application for the scholarship grant. Potential applicants who clearly do not meet these qualifications should not submit an application package.

The dollar amount of the new scholarship grant for the following academic year will be published in the St. Patrick Parish, Placerville Sunday Bulletin and on the El Dorado County Office of Education Scholarship website when the availability of the new scholarship award is made known to the public.

Source of Funds and Administration. Grant funds will be made available from earnings from the Leandro and Mary Tirapelle Perpetual Memorial Endowed Scholarship Fund managed by The Catholic Foundation of the Diocese of Sacramento, Inc. The Scholarship Award Selection Committee at St. Patrick Parish, Placerville administers the Awards program.

Who Qualifies. Scholarship grants may be made only to citizens of the U.S. who are (i) the children of and have been in residence with any parishioner of St. Patrick Parish, Placerville for at least one continuous year immediately prior to the application date, or who are (ii) Descendants of parishioners of St. Patrick Parish, Placerville who were parishioners for at least one continuous year during the period of 1975 thru 1985 (who may or may not themselves be parishioners of St. Patrick Parish, Placerville at the time of Award application). A parishioner is a Catholic person domiciled within the geographic boundaries of St. Patrick Parish, Placerville (Includes St. James Catholic Church in Georgetown).

A map of the geographic boundaries of St. Patrick Parish, Placerville is included in a separate file. Note on the map that the geographical boundaries include three primary colored areas -- a central area showing Placerville, a western area showing Cameron Park and El Dorado Hills, and a northern area showing Georgetown. Applicants who are qualifying under group (i) must be living in the central or northern area at the time of application. Applicants who are qualifying under group (ii) may qualify if their ancestor(s) lived in any one of the three areas during the years 1975 through 1985 as these areas represent St. Patrick Parish as it was during that period. The western area was ceded to the Holy Trinity Parish which was formed in 1992 from part of St. Patrick Parish, Placerville.

Grants may be made only to those students entering their first year of college as full-time students, admitted to and enrolled in a traditional college or university undergraduate four-year program, whose goal is a bachelor's degree, where classroom attendance is required. Enrollment may be at any four-year college or university in the United States in which both the grantee's course of study and the college or university are approved by the Scholarship Award Selection Committee.

This is not a program for those who have already been attending a four-year traditional college or university, or who have attended or plan to attend a vocational school, or a community college preliminary to pursuing a bachelor's degree at a four-year college. Exceptions may be considered and approved by a unanimous vote of the Scholarship Award Selection Committee.

Renewal of Grants. The Scholarship Award Selection Committee may renew grants on an annual basis for an additional three academic years at the same or similar monetary levels consistent with the availability of funds, cost of attendance, the recipient's academic standing (minimum 2.5 GPA), general department and continued enrollment in the same school and academic program on a full-time basis. A grant renewal for each of the second, third and fourth college years must be requested in writing by the grantee.

Competition. Grant applicants will compete based on an assessment of (i) their likelihood of success in accomplishing their degree goals, (ii) high school academic records, significant recognition awards and teacher and employer recommendations, (iii) evidence of active participation in volunteer community service and extra-curricular activities such as boy or girl scouting, FFA, 4-H, theater, religious or academic development, group sports and part-time or temporary paid employment.

How Grants are Paid. Grant amounts will be paid on a semester basis. For your first college semester a check in the amount of approximately one half of the semester award will be made payable to your college or university for your benefit. This check along with a letter to you and your school will be given to you for delivery to the appropriate college or university office once you have completed the Mandatory Orientation and/or enrollment process and are enrolled on a full-time basis (minimum 12 units per semester). These funds will be applied by your school towards payment of your tuition and fees only. If there is an unused balance it is to be remitted to you or assigned by you to your school for payment of other college-related expenditures.

- a. If you withdraw from attendance within the college-designated withdrawal period, you are obligated to refund within 30 days of your withdrawal the full amount that has been paid to you or on your behalf, or the college-specified prorated amount to the Leandro and Mary Tirapelle Scholarship Fund at St. Patrick Parish in Placerville.
- b. The balance of the semester grant will be paid to you or your school (you decide) in four equal monthly increments beginning with the first of the month following start of classes as long as you are in continuous enrollment on a full time basis and are in good academic standing. By cashing a monthly check you and/or your college are acknowledging that you are at that time in continuous enrollment on a full time basis and in good academic standing.

c. Second and succeeding semester grant amounts will be paid as in paragraphs “a” and “b” above only after you insure that evidence of good academic standing (minimum 2.5 overall GPA) and “Proof of Continued Enrollment” in the same school and academic program on a full-time basis (minimum 12 units per semester) is provided directly to the Leandro and Mary Tirapelle Scholarship Award Selection Committee, St. Patrick Parish, 3109 Sacramento Street, Placerville, CA 95667 or Email addressed to the St. Patrick Parish Business Manager by your college or university of enrollment.

The Application Packets. Three identical application packets consisting of the documents described in (a) through (d) below for the following academic year must be received in one 9 x 12 inch envelope marked Grant Application at the St. Patrick Parish Business Office **not later than 12 Noon on March 1, 2023. Grant Application packets submitted Online or after the deadline will not be accepted.** All documents are to be on 8.5 x 11 inch white paper and assembled in the order shown in “a” through “d” below.

- a. The three-page **Tirapelle Scholarship Application**. The fillable scholarship application form file has been sent to you along with this Grant Application Procedure. Using the Summary Page of the application form in 500 words or less tell us of your most significant accomplishment(s) during your high school years which might lead the Selection Committee to conclude that you are the best qualified applicant for this grant.
- b. **Financial Support Plan** (see examples sent to you in a separate file).
- c. **Transcript(s)** of your academic performance covering your classes taken and grades received for the 9th, 10th, and 11th school years.
- d. Maximum of three one-page **letters of reference** – one from your current school counselor, one from a current or recent high school major teacher and one from a supervisor/manager where you are or have been a paid employee. The letters of reference should include the writer’s telephone number and/or Email address. Arranging for these references should begin early to insure their availability with the submission of your applicant packet.
- e. Do not include with your application packets a cover page, table of contents or any other unrequested documents.

- f. Staple each of **three application packets**, consisting of the above documents separately in the upper left-hand corner without using a binder or report cover. The three application packets should be identical as they will be reviewed individually by the three Selection Committee members or their designees.

General. Applicants will not be discriminated against or receive preference for Awards based on gender, race, national origin, color, physical impairment or perceived financial condition of the applicant or his/her family. This is not a need-based scholarship.

Applicants may be asked to provide evidence that they qualify for this grant under the provisions shown in *“Who Qualifies”* above.

Applicants should be prepared for personal interviews with one or more members of the three-member Selection Committee.

Evaluation of applications should be completed by the Scholarship Award Selection Committee by April 15, 2023, by which time a **Conditional Grant** may be offered pending the submission of later data by the following **June 30, 2023** – final high school transcript, formal offer by the college or university and acceptance by the applicant, and an up- dated financial support plan. The final financial plan must include any other scholarship funds committed to your college support.

A back-up applicant may later be considered if the first Conditional Grant is not accepted or is withdrawn.

Applicants not selected for a grant will be notified by E-mail as soon as a Conditional Grant is offered and accepted.

Grantee is alerted that grant amounts may be considered taxable income by the IRS.

The names of applicants as well as the information they submit will be kept strictly confidential except on a need-to-know basis. The deliberations and the basis on which an applicant is selected or not selected for the grant is confidential to the Selection Committee and the St. Patrick Parish Business Manager. The choice of a grantee, or a decision to not make a grant, is solely at the discretion of the Scholarship Award Selection Committee and is final.

Only the potential applicant may request a copy of the Grant Applicant Procedure and the Tirapelle Scholarship Application Form and to submit questions. This should be done **by E-mail** addressed to the St. Patrick Parish Business Manager at the Email address noted in the St. Patrick Parish, Sunday Bulletin.