

# FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM

## FOR ACADEMIC YEAR 2019-2020

**\*Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Joan of Arc School CITY: St. Clair Shores

ADMINISTRATOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. <u>9-10-2019</u>	<u>2:40 PM</u>	<u>WALK 1 min. 30 sec.</u>	<u>283</u>	<u>Breakway pull station went well</u>
2. <u>9-19-2019</u>	<u>2:30 pm</u>	<u>1 min 25 sec.</u>	<u>WALK 282</u>	<u>SW exit - main 1st floor</u>
3. <u>10-4-2019</u>	<u>2:35 pm</u>	<u>1 min 34 sec</u>	<u>278</u>	<u>S. exit main 1st floor</u>
4.				
5.				

  

Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. <u>11-8-19</u>	<u>10:10 AM</u>	<u>3 minutes</u>	<u>299</u>	<u>quiet or orderly</u>
2.				

  

Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. <u>10-22-19</u>	<u>2:30</u>	<u>intruder</u>	<u>277</u>	<u>new locks worked!!!</u>
2. <u>1-13-20</u>	<u>10:30</u>	<u>intruder</u>	<u>291</u>	<u>quiet, everything locked</u>
3.				

Post a copy of this file on your school website.  
It needs to remain on your website for three years.