



Trenton Catholic Prep Academy 2023-24

12th Grade English: World Literature & Composition

Teacher: Ms. Cathy Bongiovi

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Course Overview

Welcome to **World Literature & Composition**! This will be an exciting year in which you will be challenged to become better writers, readers, and thinkers! Our journey through World Literature will begin with African literacy tradition and continue through the Ancient Middle East, the literature of Ancient Greece, Ancient Rome, India, China, Japan, Eastern Europe, and conclude with 20th century selections from America.

We will read several novels, short stories, poems, and essays. Along the way, we will improve reading skills, grammar, vocabulary, essay writing, and research skills.

Being able to write effectively is a valuable skill. We will nurture your writing skills through a variety of writing assignments. These will include, but not limited to: analytical, argumentative, collaborative, creative, journal, reflective, persuasive, and research.

We will combine critical thinking skills along with daily reading and writing. Dissecting the literature we read will enable you to more fully examine and interact with the texts we study.

In preparation for college writing, we will review and strengthen composition skills to gain experience in a variety of rhetorical modes.

Additionally, we will learn how to write a proper cover letter and organize a résumé for future job searches.

Course Materials

College rule notebook paper
Black or blue pens only
Three-ring binder with 5 dividers
Chrome book
USB thumb/jump drive (strongly recommended)

Notebook must have 5 dividers labeled as the following: Vocabulary, Grammar, Literature, Writing, and Returned Papers. Course syllabus MUST be at the front of the notebook. Course vocabulary list must be kept in the Vocabulary section with the words defined.

Textbook

Holt, Rinehard, and Winston (1993). *World Literature*. Austin, Texas: Harcourt Brace Jovanovich.

Instructor Contact and Reply Policy

Email is the preferred method of communication. The instructor will respond to your message within 24 hours on a weekday, and 48 hours for a weekend or over a holiday.

I can be reached at **cbongiovi@trentoncatholicprep.org**.

A telephone message can also be left at the main office at (609) 586-3705, ext. 207.

Evaluation and Assessment

Grading

Quizzes	20%
Tests	40%
Quarterly Exam	25%
Homework/Class participation/Projects	15%

Grading Scale

A = 91-100
B = 82-90
C = 75-81
D = 70-74
F = Any grade lower than 70

Make-Up Work | Late Work

It is your responsibility to keep up with all assignments, and it is your responsibility to schedule a time to make up the missed assignments or tests due to absence. Students are required to complete make-up work within 5 days of an excused absence. Ten (10) points will be deducted each day an assignment is late.

MLA Header

Each student is requested to use the MLA (Modern Language Association) header on all written work. The format and an example are listed below:

Your name	Joe Student
Teacher name	Ms. Bongiovi
Class Period	World Lit Pd. 7
Date	Sept. 6, 2023

Class Expectations

1. *Be respectful.* The Golden Rule: Respect and treat others as you wish to be treated.
2. *Be Ready.* Come to class every day prepared to work. Have your textbook and supplies with you.
3. *Be Responsible.* It is your responsibility to do your work and bring it to class with you. You cannot receive credit for your homework if it is at home. No late work will be accepted unless approved by the teacher ahead of time.

Class Participation

At the beginning of each grading period, you will automatically receive 100% daily grade for participation. It is your responsibility to maintain the grade. You are expected to take part in the class discussions.

Quizzes | Homework

Quizzes will usually be unannounced. If you are assigned written homework or a reading assignment, you can guarantee that a quiz will follow.

Extra Credit

Extra credit will be at the teacher's discretion. Extra credit should be viewed as a reward and not expected. The teacher will give extra credit based upon case-by-case scenarios.

Tutoring | Remediation

Tutoring or extra help is offered to all students to help in the learning process.

Class Rules

In order to be successful in this class, you need to adhere to the following rules:

ABSOLUTELY NO CELLS PHONES or EAR BUDS DURING CLASS.

Even if your average is high, all of your work is done, and you have NOTHING ELSE to do, you cannot be on your phone. All phones must be stored in students' backpacks or hung in the classroom rack *prior to the start of each class.*

Cell phones and earbuds are not acceptable in class. Neither should be out. These items will be confiscated and upon the first offense will be held until dismissal, second offense will result in a discipline infraction and the parent must pick up the phone at the end of the day. It is essential to minimize distractions to optimize education. We ask for your support with this matter.

On test/quiz days, all cell phones must be placed in classroom rack. NO EXCEPTIONS!

Appropriate classroom decorum is expected at all times.

Academic Integrity

Integrity is rooted in honesty. In accordance with Trenton Catholic Prep Academy's mission to promote responsible citizenship centered in Catholic values, students are expected to exhibit honesty and to produce their own work. Violations of the academic integrity policy will not be tolerated.

Each student will be required to sign a Plagiarism Policy acknowledgement prior to starting class.

Consequences for minor infractions

First offense: warning

Second offense: Conference with teacher

Third offense: Call home

Fourth offense: Referral to administration

Note: The above schedule is intended to serve as a general outline and it is subject to change. Topics are tentative and may need to be modified during the academic year. Homework, project assignments, quizzes and test dates will be announced in advance.]

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