

## 2023-24 Before Care Program Overview

- Please complete (1) online form for each student attending
- Drop Off Location: Left side of the school near the Playground entrance Door # 11
- Time: drop-off begins at 7 am, students must arrive by 7:50am, PK-8 students will be supervised until the start of the school day
- If a delayed school opening occurs, Before Care hours begin at 1 hour before the start of the school day
- Not available when school is closed due to holidays or snow days
- Students who attend on a regular basis: please provide an attendance calendar, to allow adequate staffing
- Drop-In (**Pre-registration required**) - 24 hour notification required and availability is based on daily program capacity
- No food will be provided, but you are welcome to send your child with a simple breakfast. "NO NUTS PLEASE", we are a nut and tree nut-free classroom
- Students must follow the guidelines set forth in the [St. Mary of the Lakes School Student Handbook](#) and **Before and After School Rules**
- Any questions regarding Before Care schedules please contact Jim Sterbenz at [smlschildcare@smlschool.org](mailto:smlschildcare@smlschool.org)

### Registration:

- A non-refundable registration fee of \$30.00 per family
- *If registering for both Before and After Care the \$30.00 Before Care registration fee is waived*
- Please complete (1) **online form** for each student attending, only 1 online enrollment form for both the Before and /or After Care programs is required
- Complete the Medical/Emergency Contact Form, 1 per student

### Cost:

- If registering for both Before and After Care the Before Care registration fee is waived
- 202-2024 School Year Before Care rates can be found on the St. Mary of the Lakes School website under the [Student Life](#) tab

### Payment:

- FACTS Tuition Management Program (pre-existing account required), this payment option allows all fees to easily be applied monthly. Questions regarding FACTS can be referred to our School Bookkeeper - Mary Thomas [mthomas@smlparish.org](mailto:mthomas@smlparish.org)

