

## 2024-25 After Care Program Overview

- The St. Mary of the Lakes After Care Program is open to all students PreK - 8; Begins on the first full day of school
- No food will be provided, but you are welcome to send your child a small snack; Your child will have an opportunity to complete homework, study, or play with friends. "NO NUTS PLEASE", we are a nut and tree nut-free program
- The After Care Program is conveniently located in the SML school auditorium and/or PreK classroom
- Offered to: **Grades K-8** Monday through Friday, 3:00pm - 6:00pm. Half Days: 12:45 pm - 6:00 pm **PK 3 & 4** - Monday through Friday, 2:40 pm - 6:00 pm. Half Days: 11:30am - 6:00pm *\*Except where noted on the school calendar.*
- Not available when school is closed due to holidays, snow days, or other days noted
- Drop-Ins (**Pre-registration required**) - 24 hour notification required and availability is based on daily program capacity
- Pick Up Location: Door #11 in the Auditorium located at the left side of the school parking lot near the basketball nets and playground. Parents must sign the register each day to release your child, children.
- **Students must follow the guidelines set forth in the [St. Mary of the Lakes School Student Handbook](#)** and the Before and After Care Rules
- Space is limited in both programs. Students will be enrolled on a first come, first serve basis. Once the program capacity is reached, a waitlist will be available. **\*Due to necessary student /staff ratio**

### Registration:

- A non-refundable registration fee of \$60.00 for 1 student and \$75 per family (2 or more students)
- If registering for both Before and After Care the \$30.00 Before Care registration fee is waived
- Please complete (1) **online form** for each student attending. Please note days attending is required.

### Cost:

- 2024-2025 School Year After Care Rates can be found on the St. Mary of the Lakes School website under the [Student Life](#) tab
- No fees will be charged for School Holidays; Please note families will be charged for all days students are scheduled to attend
- Any changes in program participation are requested to be provided before the 15th of the prior month to avoid incorrect billing; Please send changes to Jim Sterbenz at [SMLSchildcare@smlschool.org](mailto:SMLSchildcare@smlschool.org)
- Discounted rates are provided to families who choose 2 or more monthly scheduled days

### Payment:

FACTS Incidental Billing -pre-existing account required. Fees will be applied at the beginning of each month. Questions regarding FACTS can be referred to our School Bookkeeper - Ms. Thomas [mthomas@smlparish.org](mailto:mthomas@smlparish.org), 609-654-2546 x212

**Program Attendance:** To assist with program Check-In, if your student will not be attending After Care due to illness, extracurricular activities or family commitments, please advise the home room teacher and advise the After Care Coordinator Lisa Mongrandi [lmongrandi@smlschool.org](mailto:lmongrandi@smlschool.org) and Jim Sterbenz [jsterbenz@smlschool.org](mailto:jsterbenz@smlschool.org).

**Billing Rate Per Day and Day Attended Questions:** Jim Sterbenz, Before/After Care Program Billing Coordinator [SMLSchildcare@smlschool.org](mailto:SMLSchildcare@smlschool.org) , (609-654-2546 x224)