

**Women of Sacred Heart
Board Meeting
June 26, 2024**

Minutes

In Attendance: Janet Duffy, Christa Blake, Kathy Flautt, Helen Walsh, Lea Brown, Carol Meyer, Mary Stevens

Opening Prayer – Christa

Janet will have an opening prayer prepared for each meeting, but she will invite all members of WSH to offer up a prayer if they would like.

*Welcome letter introducing Janet and 300 copies to mail to the members should be ready by August. This will go with the membership registration cards.

* A suggestion by Mary for the board meeting is to have one person speak at a time.

*Nancy's Elfie thank you may need to be revamped. Suggestions are to thank by room and not individual names. At times, people get left out.

*Review Brochure - The brochure does not need to be approved by Father Forbes. The mass for the deceased members will be deleted from the brochure. Janet will pick a new color for the brochure to designate her term as president.

*Food Lion Gift Cards for Veterans: Janet still has 2 \$25 gift cards from last year. She also has \$100 cash to purchase 4 \$25 gift cards. Lea said to wait until the time comes for the cards to be needed.

*Website Update: Janet has completed this with Mary. The constitution and bylaws have never been in the website. These will be passed along to the board members. Janet has updated the constitution and bylaws. It has not been updated since 2018.

Father suggested to give a complimentary membership to those 70 and older. Janet said that this would be logistical nightmare. Most members can afford \$20. Only parishioners will receive emails from WSH. Non-parishioners can join WSH. A discussion about board member's phone numbers and email addresses listed on the website took place.

*Capital Campaign: Janet discussed the role WSH might play in this project. This may be a future topic when the funds for the Elfie sale are finalized. WSH gave \$3500 to St John Paul II school last year. WSH has \$3500 allocated for the school in their budget this year.

*Speakers for Meetings: Janet has all of the speakers lined up. The last month is TBD in the event something comes up. ARC came up as a possible speaker for May. Christa liked Mary Flynn's slide show for May and her Virgin Mary presentation. AOS – Aging Outreach Services was also a suggestion for May. Many of the speakers are recipients of WSH donations.

*Christmas Luncheon: The luncheon will be in Founder's Hall. Decorations for the luncheon was discussed. There may be supplies at the church. Lea has plenty of napkins to donate. The Hospitality Committee is fabulous and they will surely have this event covered. The members of the Hospitality Committee participation for the upcoming year was discussed. Some members will continue and others may take a break.

*Corresponding Secretary Duties: Lea is requesting that WSH contact her with all illnesses, prayer needs, and deaths. A blast will be put out quarterly. Lea donates all of the stamps and cards.

*Food at Meetings: How should the alphabet be split? The alphabet will be split in thirds (A-H, I-P, Q-Z). This way the WSH do have to bring food every month. There was too much food with the alphabet split in Half. The International Luncheon will be in March.

*Budget Changes: Carol would like some leeway with her funding for the gift bags, rehab cards, and prayer booklets. \$650 will be given for all three.

Carol is looking for bags, jewelry, small stuffed animals, and small Christmas decorations.

*Christmas Gift Bags for Nursing Homes: Carol would like to start the gift bags in the summer.

*Pinehurst Rehab Cards: Carol has plenty of cards.

*Booklet of Prayers: Janet will see how many booklets are in the front hall closet across from the nursery rooms. Carol does not need any more booklets. These will be given out in September. Any left overs will be boxed up and offered again in October.

*WSH masses will be organized by the VP (Christa). There are 3 masses during the year. Lea suggests that WSH should also select the music for the masses.

*Membership Mailing: Helen stated that we will remove lifetime membership. The dues will be \$20 per year. If dues are dropped in the basket, they must specify WSH on the envelope. Checks should be payable to Sacred Heart Church with WSH dues in the memo. Janet will send out a blast about sending in dues properly when the brochures go out to ensure the funds go to WSH. Kathy will get together with Helen in August to be sure members who do not have email and use USPS get the board and general meeting minutes. All others can access the minutes through the website. Envelopes, paper, and stamps have been provided to Kathy for the mailings. Board members should get the membership list several times during the year.

*New Return Envelopes: All returned envelopes will go back to Sacred Heart.

Respectfully submitted by Kathy Flautt