

St. Stephen Deacon & Martyr Religious Education Program
Registration 2023-2024

Welcome to St. Stephen Deacon and Martyr Religious Education. Please read through the entire information page and ensure you have all documents included *prior to returning the completed packet to the RE office.*

Registration **cannot** be processed without the follow:

- The family must be registered and an active parishioner at St. Stephen Deacon & Martyr Parish, sharing their time, talent, and treasure.
- It is expected that families attend Sunday Mass and Holy Days of Obligation Masses, and special RE Masses.
- Registration for classes or any change of class time preferences are due by Thursday August 17, 2023.
- Class assignments will be communicated the week of August 27, 2023.

Financial Information:

April 17, 2023 through June 30, 2023 – Discounted Tuition Rates Available

1. Registration paperwork and tuition must be received in the RE Office by 5pm on Friday, June 30, 2023.
2. There is not an outstanding balance of your account.
3. In order to receive the tuition discount full payment must be paid by Friday June 30, 2023.
4. If you pay online, the registration paperwork and the payment receipt must be in the RE Office by Friday, June 30, 2023.

July 1, 2023 through August 17, 2023 Tuition Rates

1. Registration must be received in the RE Office by 7pm on Thursday, August 17, 2023.
2. There is not an outstanding balance on your account.
3. If you pay online through GiveCentral, the registration paperwork and the payment receipt must be in the RE Office by Thursday, August 17, 2023.

Payment Plan

To arrange a payment plan call Dee in the Religious Education office at 708.342.2400 ext. 148. A \$50 deposit must be submitted with registration paperwork by the August 17, 2023 deadline to ensure class enrollment.

ADDITIONAL INFORMATION:

CLASSES BEGIN THE WEEK OF SEPTEMBER 10, 2023

Family Catechesis:

- Grades 3, 4, 5, & 6 *ONLY*
- Families must attend introductory parent meeting in September
- Families must participate in grade level Mass
- Students must participate in Advent & Lent reconciliation services

FAMILY REGISTRATION FORM 2023-2024

FATHER (Last Name) _____ (First Name) _____

MOTHER (Last Name) _____ (First Name) _____

MAILING ADDRESS _____

MAILING ADDRESS (if different) _____

CITY _____ STATE _____ ZIP _____

CITY _____ STATE _____ ZIP _____

CELL PHONE _____

CELL PHONE _____

PRIMARY EMAIL ADDRESS (All communication is sent via email) _____

Are you a Roman Catholic? Yes _____
If no, please indicate the religion you practice _____

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NAME OF EMERGENCY CONTACT PERSON _____

EMERGENCY CONTACT PHONE NUMBER _____

Baptism certificate must accompany *new* student registration.

STUDENT NAME-(as it will appear on SACRAMENTAL RECORDS (Last name only if different than family last name) LIST OLDEST CHILD FIRST	M/F	DATE OF BIRTH MM/DD/YY	RE GRADE 2023-2024	PARISH OF BAPTISM DATE OF BAPTISM MM/YY	✓ <u>SACRAMENTS RECEIVED</u>		
					RECONCILIATION DATE	MM/YY	HOLY COMMUNION DATE

CHILD(REN) RESIDE WITH: BOTH PARENTS _____ MOTHER _____ FATHER _____ OTHER _____

Are you a registered St. Stephen parishioner? Yes _____ No _____

Did your children attend classed here last year? Yes _____ If no, where did your child attend RE? _____

Health Information: Please list your child's name and indicate medications, allergies, or health concerns you would like to share with us for awareness of your child's needs.

CLASS INFORMATION

Class Sessions	Monday 4:15-5:30 Gr. 1-8	Monday 6:00-7:15 Gr. 1-8	Wednesday 5:00-6:15 Gr. 1-8	Sunday 10:00-11:00 Gr. 1-8*	Family Catechesis Grades 3 to 6
Indicate 1 st , 2 nd & 3rd choice					

St. Stephen Deacon & Martyr Tuition Financial Agreement

ALL billing is sent out via email

Family Name: _____

Email _____

Primary email address for billing and all communication

Please list children registered:

Oldest child's name: _____ R.E. Grade: _____ School: _____

2nd child's name: _____ R.E. Grade: _____ School: _____

3rd child's name: _____ R.E. Grade: _____ School: _____

4th child's name: _____ R.E. Grade: _____ School: _____

Student Tuition Chart	April 17 - June 30 Discounted Rates	July 1- August 17 Rates	Add up payment(s) Due Based on Date Submitted
1 CHILD	\$275	\$305	
2 CHILDREN	\$450	\$500	
3 OR MORE CHILDREN	\$550	\$610	
FAMILY CATECHESIS*	Same as above	Same as above	
SPECIAL NEEDS CLASS	Please contact RE office for more information on special needs classes.		
2 ND GRADE SACRAMENT FEE	\$75	\$75	
8 TH GRADE SACRAMENT FEE	\$75	\$75	
Subtotal of tuition and Sacramental Fees			
Less tuition discount for volunteering as Catechist			(\$200)
Or... less tuition discount for being an aide/office worker/traffic patrol			(\$100)
Total amount due to Religious Education			
Total amount paid online via GiveCentral. (attach copy of receipt)			
Total amount paid in cash			
Total amount paid by check. (write check # here)			

The volunteer discount does not include sacrament fees. If you would like to be a parent volunteer, please pick up a volunteer packet in the Religious Education Office and indicate below to receive your discount.

I am a Parent Volunteer

Yes _____ No _____

Circle One: Catechist Aide Office Worker Traffic Patrol (before AND after class)

Photo Release: I give permission to the staff of St. Stephen Religious Education to use photos taken of my child(ren) while participating in activities of the program. The name(s) of my child(ren) will not appear on any photo and may be utilized in St. Stephen Church building, bulletin and website.

Photos **MAY** be used: _____ Photos **MAY NOT** be used: _____

I agree to the financial responsibilities for payment of tuition.

Parent signature: _____ Date: _____

**St. Stephen Deacon & Martyr Religious Education
2023-2024**

NEW VOLUNTEER FORM

Thank you for your ministry in the Religious Education program. If you are a returning volunteer please fill out the intent to return form you received. New Volunteers return this form by July 1, 2023 to the Religious Education Office to receive your volunteer application. All volunteers must be **Virtus** trained and submit to background check. All volunteers receive a discount toward tuition. Catechists receive a \$200.00 discount and all others receive a \$100.00 discount toward tuition.

Name: _____

I will need to be **Virtus** trained _____

I am **Virtus** trained _____

For the 2023-2024 RE year, I prefer to volunteer in the following position (indicate 1st and 2nd choice)

Catechist _____

Aide _____

Office _____

Traffic _____

I prefer the following day and class time (indicate 1st and 2nd choice) or “unsure” if day is not yet determined.

Sunday 10:00-11:00 AM _____

Monday 4:15-5:30 _____

Wednesday 5:00-6:15 _____

Monday 6:00-7:15 _____

I prefer the following grade (indicate 1st and 2nd choice, if applicable).

Wherever I am needed _____ (please contact me prior to placement).

Primary Grades: 1st _____ 3rd _____ 4th _____ 5th _____

Middle School: 6th _____ 7th _____

Sacrament Grades: 2nd _____ 8th _____

I want my child(ren) in the class I teach: Yes _____ No _____

Your child(ren) names/grades are: _____
