

2021 Annual Parish Meeting Agenda
Monday, November 29, 2021 at 6:30 PM
St. Peter church

- I. Opening Prayer – Fr. Jerry
- II. Approval of 2020 Minutes & Approval of 2021 Agenda
- III. Update from the Pastor
- IV. Reports: (Accomplishments & Goals)
 - A. Evangelization & Discipleship - Shannon
 - B. Liturgy– Maria
 - C. Pastoral Outreach - Laurie
 - D. Parish Operations – Tracey
- V. Questions
- VI. Concluding Prayer
- VII. Motion to Adjourned

2020 Annual Parish Meeting Minutes
Thursday, December 3, 2020 at 6:00 PM
Virtual Meeting

- VIII. Called to Order at 6:00 PM
- IX. Opening Prayer – Fr. Jerry
- X. Approval of 2019 Minutes & Approval of 2020 Agenda
(Because of the circumstances and limitations of our technology, minutes and agenda items were sent to all pastoral and finance council members by email this week. No concerns were raised, so we will move forward with the assumption that the minutes from last year's meeting and agenda for this year's meeting are approved. If a pastoral council or finance council member has concerns or edits to either the minutes or agenda, please inform Fr. Jerry Pastors within 5 days of the meeting. In the event there are concerns, we will hold another meeting or update the parish by mail or email.)
- XI. How did we get to where we are? – Fr. Jerry (See attachments)
- XII. Reports: (Accomplishments & Plans)
 - E. Evangelization & Discipleship – Shannon (See attachments)
 - F. Sacraments – Fr. Jerry (See Attachments)
 - G. Pastoral Outreach – Laurie (See Attachments)
 - H. Parish Operations – Tracey (See Attachments)
- XIII. Questions (None)
- XIV. Concluding Prayer – Fr. Jerry
- XV. Meeting Adjourned at 6:59 PM

How did we get to where we are? – Fr. Jerry

1. Becoming Most Blessed Sacrament Parish (Adoration Chapel & Feast Day Corpus Christi)
2. Parish Summit 2016 with Mark Mogilka (Examine all that we do in the parish)
 - A. Mission Statement: “Living the Gospel, Encountering Jesus in the Eucharist and Brining others to Christ”
 1. Communications
 2. Evangelization & Discipleship
 3. Youth & Young Adults
3. Bishop Ricken’s Initiative: Disciples on the Way
 - A. Discover Jesus (Discipleship Formation Seminar)
 - B. Follow Jesus (Eucharistic Holy Hour)
 - C. Worship Jesus
 - D. Share Jesus
4. Adoration Chapel (Align with mission)
5. Shannon Ausloos: Director of Discipleship & Evangelization
 - A. Discipleship Nights
 - B. Alpha
 - C. Discipleship Formation
6. The Amazing Parish: Parish Leadership Team – Passion for Evangelization, Commitment to a Healthy Organization, Reliance on Prayer and Sacraments. Committed and Present (Weekly Meetings), Humble, Team Player, Whole- Parish Oriented. Parish Leadership Team: Selected from members of parish council, finance council, Lourdes representative, and staff. Meeting sometimes 2x a week to meet immediate needs Covid. Parish Council structure.
7. Parish Planning: Deacon Rick, Laurie, Mary Pogue, Shannon Ausloos, Dave Lelinski, and Kristin Bird. Looked at what we need to stop doing, start doing, or continue to doing to align with our mission.
 - Constant change
 - Not new
 - Mission strategy, achieving mission objectives, execute parish mission.
8. Restructuring Parish: Align with Mission
 - A. Evangelization & Discipleship
 - B. Liturgy
 - C. Pastoral Outreach
 - D. Parish Operations

Parish Mission Planning:

1. One By One Capital Campaign

A. Lourdes (Building and Remodeling) \$6.5 million

C. MBS \$100,000

I. Hospitality Coordinator

II. Hospitality Ministry Training and Development

II. Worship Site Information Centers

Bishop's Appeal:

Goal: \$46,379

Raised: \$58,810 (\$6,700 Came Back)

Formed: 163 Users

Ad Orientem Mass: In collaboration with the 3 Oshkosh Parishes and the UWO Newman Center, Beginning Sunday, Dec. 6 at the 11:07 AM Mass at St. Peter.

Mass Live Streaming: Due to Covid.

Communion Services

Fr. Ben's Ordination and 1st Mass (July 9 & July 11)

Local Safe Environment Coordinator:

1. Background Checks

2. Virtus

3. Our Promise to Protect and Diocesan Code of Conduct for Volunteers

Annual Report: Evangelization & Discipleship

Shannon Ausloos

- Sacraments:
 - RCIA: This year we prepared 5 adults for entrance into the Catholic Church through the RCIA program as well as 1 adult Confirmation candidate; they went through extensive formation including a day long retreat before receiving their Sacraments; also had to wait through the lockdowns before coming back to receive their Sacraments; 2 of our candidates are now involved in ministries where they are actively discipling others. I am also currently working with 2 adult candidates who wish to come into the Church this Easter.
 - Our 2nd grade students did have to wait longer to receive their 1st Communion last year but 8 students were prepared for 1st Reconciliation and received 1st Communion
 - Confirmation: 12 students were confirmed by Bishop Ricken. We do invite teens to come forward every other year for this preparation. This is an off-year, but we have 2 teens who have stepped forward this year and are preparing with me now.
- Ministries to Families
 - 2020 saw a shift in how we minister to families, but is also strengthened our resolve to focus on accompanying families so that the faith is lived at home
 - Care Packages distributed
 - Discipleship Nights moved online
 - Intentional@Home was launched – online resources for families to use at home to build strong Christian families – ideas on how to strengthen family relationships, how to start faith conversations and resources to deepen faith
 - Catechesis of the Good Shepherd

- Between July 2019-2020 preparations were made for a new children's formation program to begin this Fall; Level 1 for ages 3-6 has launched with small group in person sessions
- Hands on, Catholic, approved by Bishop Ricken, children encounter scripture and liturgy, learn through the catechist modeling the lessons and the children repeating them – developed a lived faith life
- Currently looking for someone who has the time and charisms to take this program to the next level and expand our reach and can receive the in depth training this method requires
- In an effort to answer Bishop Ricken's goal of forming Missionary Disciples (people who are actively involved in making disciples), MBS has been running formation groups for adults who are deeply invested in learning how to bring others to Jesus. This year we walked with many of our former small group participants, helping them to get involved in active parish ministries and branch out into new personal ministries that God calls them to; in 2020 we checked in on these individuals through virtual check-in meetings to encourage them to continue to have a deep prayer life and listen for the ways that God is inviting them to minister to others; we are working on an initiative that will begin in 2021 for those at this stage of discipleship and it will soon be promoted parish wide for those who would like to be involved.

Annual Report: Sacraments

Fr. Jerry Pastors

Anointing of the Sick: Hospitals and Nursing Homes are only allowing it in cases where death is close at hand and that is the only time I am able to visit and it needs to be short. We have begun doing them after Mass at the Saturday 4:00 PM and Sunday 10:30 AM Masses. People who are homebound can request them and I do them with the prescribed requirements of wearing a mask, sanitizing hands, social distancing to keep people safe.

Baptisms: I have been doing them outside of Mass for the safety of the child and family. The following requirements still apply: Temperature, mask, hand sanitizing, social distancing. For baptism prep I have been using the program Reborn from Formed and also a program from Ascension by Fr. Mike Schmidt.

Eucharist: I am grateful for those who were willing to continue to serve as cantors, lectors, Eucharistic ministers, ushers, and greeters during Covid.

Marriage: Marriages have been rescheduled and in some cases postponed. Again the proper proto-call is being used, that being temperature checks, masks, social distancing, hand sanitizing. They still meet with me to go over some paper work. They meet with a Foccus Couple. They are doing the engagement encounter on line. One of the things that I am doing is presenting the couple with t-shirts with “Love Never Fails” written on them as well as a crucifix to remind them of what that looks like. I actually received a picture with the couple wearing their t-shirts.

Annual Report: Pastoral Outreach

Laurie Pollack

1. Parish Mission Plan

- a. Care Ministry as it existed in the past
 - i. Diocesan program developed to provide a listening presence to homebound, nursing homes, hospitals, etc.
- b. Pastoral Outreach Coordinator role
 - i. Bishop Rick’s launch of Disciples on the Way – Discover Jesus, Follow Jesus, Worship Jesus, Share Jesus
 - 1. Expand the MBS Care Ministry program to identify and serve the more than 480 parish members over the age of 75
 - 2. Identify the needs
 - 3. Recruit and form new volunteers to meet the needs
 - ii. Begin “intentional” work with Shannon and parish leadership team

2. Covid-19 Hits

- a. Calling Tree – 3 rounds of calls & ongoing checks (GBDIOC adopts our ideas)
- b. One on one assistance – deliveries of food, medication, etc.

3. Parish Outreach becomes a new and different ministry
 - a. Leadership works with us to develop a roadmap & gaps
 - b. Opportunities to fill the live the Gospel, share the story, bring others to Jesus
 - c. The Outreach plan
 - i. New ideas on how we can use the school for Mission
 1. Point of reference for downtown Oshkosh
 - ii. Day By Day – option to expand
 - iii. St. Anne Clinic - space
 - iv. Oshkosh Kids Foundation / St. Mary Rectory / Temporary living for homeless families with Children (in progress)
 - v. Common Grounds & community connections
 1. Long-term project
 - vi. New Hospitality and Liturgy teams formed
 1. Outreach to those not attending Masses due to COVID
 - a. My role in Outreach
 - b. Livestream
 - c. Communion Services
 - d. Radio broadcasts
 - e. Digital communication – virtual bulletin, worship aids, Evangelus
 - f. Planned technology for Seniors with Lourdes Academy
4. Prayer partners become Healing Prayer Ministers
 - a. Formation guided by Bishop Ricken's HP team
 - b. Weekly Mass Rotation

- c. Currently every week
- d. Day By Day
- e. St. Anne
- f. One on One
- g. Eucharistic Processions / Adoration
- h. Other Healing Prayer Events.

Annual Report Parish Operations **Tracey Domiter**

- Since I took over as Business manager last October – we have been busy! What started out as a 7-line job description quickly moved to crisis mode!
- “COVID” although scary and unknown, gave us time to focus on the mission we set out to accomplish after the Parish Summit back in 2016. It has given us time to put the ideas we agreed on back then into action. We now have a new Parish Council Charter which aligns our PC to mission. We have a new staff flow chart which aligns our staff with mission and we have worked with Finance Council to realign with Mission.
- We need to focus our ideas on growing our Parish and bringing others to Christ not just within these 4 walls but within our community. Meet people where they are and help them develop a personal relationship with Jesus. Some ideas may seem nontraditional but if we do not reach out and try some of these things, we as a parish may fade away in the next 10 years. It is our mission to share our love of Jesus with everyone and invite them to be part of this awesome Parish.
- We need your help! We have broken our mission into 4 parts, Evangelization & Discipleship, Liturgy, Pastoral Outreach & Operations which Lori and Shannon have touched on. If you would like to get involved and the holy spirit is calling you, please contact myself or the person in charge of that area. “It’s takes a Village”

Buildings and Grounds Update:

- The Sale of the St Mary's School and The Newman Appt Building were final at the end of June. The Newman Center continues to rent to University Students. The Cabrini School building is being converted into Senior Apartments – Garages and an elevator will be added to the Property.
- We are in the final stages of the in floor heat repairs in the Narthex at St Peters Church. New Tubing was added in the floor and Radiators were added in the back bathrooms.
- There have been multiple roof leaks at the St Mary's Church – In the spring the repairs over the adoration Chapple were complete. We also have a leak in the back Narthex, this was temporally repaired to get us through winter. In the spring we will need to do some tuckpointing and Roofing Repairs.
- We are in dire need of a Building & Grounds committee– Our Buildings are old and we need to make a priority list and budget to start getting things caught up – We are working on the layout and expectation for this committee and should be getting something sent out in the next few weeks.

