# St. Paul Parish School Catholic School Return to School Plan 2021-2022

St. Paul Parish School will be following the CDC, ODE and Archdiocese health and safety guidelines. St. Paul Parish School will also follow the advisory guidelines for reopening as set up by Gov. Brown.

As of 9/7/2021 Preschool – 8<sup>th</sup> grade are in-person learning.

(These plans are subject to change.)

SCHOOL PROGRAM INFORMAT	TION
Name of School	St. Paul Parish School
Key Contact Person for this Plan	Christine Penwell
Phone Number of this Person	541-344-1401
Email Address of this Person	cpenwell@saintpaul-school.org
Sectors and position titles of those who informed the plan	Pastor, Principal, Assistant Principal, Business Manager, Early Childhood Director, Members of the St. Paul Faculty and Staff
Local public health office(s) or officers(s)	Lane Co. Public Health
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Principal, Assistant Principal and staff members
Intended Effective Dates for this Plan	September 7, 2021
ESD Region	Archdiocese of Portland, Oregon
Please list efforts you have made to engage your community (public health information sharing, taking feedback on planning, etc.) in preparing for school in 2022-22. Include information on engagement with communities often underserved and marginalized and those communities disproportionately impacted by COVID-19.	Shared changes in guidance through a variety of communication vehicles, while explaining the guidance and changes as they pertain to Lane County as we continue to follow DCS guidelines for Return to School and Work.
Indicate which instructional model will be used.	On-Site Learning (PS-8)

	PROTOCOLS
Cleaning and Hygiene	- Additional hand sanitizers have been installed throughout the building and placed at the entrance and exit of each building -Students will sanitize hands each time they enter and exit the classroom, building or restrooms -After using the restroom students must wash hands with soap and water for 20 seconds -Cohorts will be assigned specific restrooms to use -Students will wash hands or use hand sanitizer before and after lunch -Signage will be displayed by all sinks and in classrooms to remind students of proper handwashing procedures -The school building will continue to have daily cleanings each evening and additional cleaning throughout the day by custodial staff -Special attention will be given to sanitizing and disinfecting frequently touched surfaces -A specific schedule for cleaning of classrooms and bathrooms during the school day will be developed and utilized -Faculty and staff will help disinfect the classroom throughout the day -Each classroom will be cleaned once per day with the Clorox 360 Electrostatic sprayer and disinfectant cleanser -Disinfectants will be applied safely and correctly following labeling direction as specified by the manufacturerCleaning products will be kept out of reach of students -When feasible, teachers will be encouraged to keep windows open to allow for circulation of outdoor air as much as possible - Ventilation systems will be utilized and filters will be changed frequently
Social Distancing	-Employees, students, parents, and visitors are to practice staying the recommended distance of three feet from others and eliminating contact with others whenever possible.  -Traffic Flow Maps will be established -Signage, floor marking with tape, or other identifying marks for standing will be used to direct students and staff throughout the campus -Minimize standing in line with students and keep three feet of distance -Specific doors will be identified for entry and exit to shared spaces -Arrange student desks and other seat spaces so that staff and students' physical bodies are three feet apart to the maximum extent possible -Students are assigned seats for contact tracing purposes -Modifications to the schedule will be made to limit the number of students in the hallway, drop-off and pick-up times, lunch and recess times -Staff will maintain three feet of distance in all meetings, professional development, shared spaces, etc.

#### -Cohorts will be assigned based on grade level -Cohorts will be limited in size to accommodate the space available **Cohort Groups** -Students will remain with their classmates at all times, including structured recess. -Family drop-off and pick-up cohorts will be established -Interaction between students in different stable cohorts will be minimized (i.e. After School Care) - Cohorts will be assigned specific restrooms to use and common areas (i.e. hallways) -Staff who interact with multiple stable cohorts must wash/sanitize hands between interaction with different stable cohorts -Classrooms being used for multiple stable cohort must sanitize the desks between use **Screening Protocols** -Students and staff are to stay home if they, or anyone in their homes or community living spaces, have COVID-19 symptoms, or if anyone in their home or community living spaces has COVID-19. -In addition to COVID-19 symptoms, students should stay home from school if they exhibit signs of other infectious diseases (i.e. strep throat, pink eye,) -Visual screening of all students will take place daily and students will be questioned for symptoms Symptoms questionnaire will include the following: -Are you feeling ill today? -Is anyone in your home currently ill? -Have you been in contact with anyone that has been diagnosed with COVID-19? -Temperature check of students will be taken during drop-off tim -Before entering the building, staff members can self-screen and attest to their own health -If a staff member exhibits any symptoms, he/she should immediately contact the assistant principal and/or principal and arrange for alternative plans for class coverage -Staff will complete on-line daily log that will be reviewed daily by the principal -In order to maintain records for contract tracing, daily logs will be kept in a confidential School Medical Binder and placed in a locked cabinet in the main office -Upon entering the designated building and/or classroom, staff will use hand sanitizer available at the entry The rule requires all individuals 5 years of age and older to wear a face Personal Protective covering while indoors in a K-12 school, during school hours, certain Equipment (PPE) Protocols accommodations for medical needs or disabilities may be necessary. St. Paul Parish School will require all individuals 3 years of age and older to wear a face covering while on the school (indoor and outdoor) -Face coverings for all staff, contractors, volunteers, visitors or other

service providers, following CDC guidelines Face Coverings
-Face coverings for all students in grades Preschool through grade eight following CDC guidelines for Face Coverings

-If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time, staff will implement the following:

-Provide space away from peers while the face covering is removed; students should not be left alone or unsupervised;

-Provide additional instructional support effectively wear a face covering;

-Provide students adequate support to re-engage in safely wearing a face covering;

-Students cannot be discriminated against or disciplined for an inability to safely wear a face covering during the school day.

- PPE will be provided for all faculty and staff
- Disposable masks and gloves will be available as needed in the school office

#### **Student Protocols**

- -Students are encouraged to wash hands often with soap and water for at least 20 seconds and at least 3x per day
- -Students will use hand sanitizer upon entry/exit from the building, classroom, bathroom and any other area they may be in
- -Avoid touching eyes, nose and mouth
- -Arrange student desks and other seat spaces so that staff and students' physical bodies are three feet apart to the maximum extent possible
- -Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Clean these items frequently
- -Students will not dress down for PE
- -Students will use designated restrooms
- -The number of students admitted into a restroom at a time will be no more than the number of sinks in the restrooms
- -If a student becomes ill at school, he/she may be instructed to go home or to the nearest health center

# St. Paul Parish School will follow the specific guidelines outlined by MESD (Communicable Disease Plan) for students and staff exhibiting

#### COVID-19 Symptoms:

- If COVID-19 symptoms are present, the student will be isolated in a separate health room until the parent, or their parent designee, arrives to pick them up
- If another classmate is considered to have been exposed to COVID-19 at school, he/she may be instructed to go home or to the nearest health center
- Students diagnosed with COVID-19, may return to school when the following criteria are met:

- -At least 3 days (72 hours) have passed since recovery (no fever without the use of fever-reducing medications);
- o respiratory symptoms (cough, shortness of breath, etc) have improved;
- -Lane County Public Health Department (LCPH) releases the student to return to school safely
- If a student exhibits symptoms that could be COVID-19 related, they should contact their medical professional and get tested
- Administration is to work under the premise that the student has contracted COVID-19 and may not return to school until the criteria listed above have been met

#### Staff Protocols

- -Staff are encouraged to wash hands often with soap and water for at least 20 seconds
- -Staff will use hand sanitizer upon entry/exit from building, classroom and while moving around building and classroom
- -Avoid touching eyes, nose and mouth
- -All staff will be required to wear face mask unless working alone in their classroom
- -Staff that work with multiple stable cohorts must wash/sanitize their hands between each interaction
- -When social distancing of three feet may be limited (ex. working 1 on 1 with a child), faculty/staff are required to wear their face mask
- -If an employee becomes ill at work or if another person is exhibiting symptoms of COVID-19 at work, he/she will be instructed to go home or to the nearest health center
- -Employees returning to work from an approved medical leave will contact the principal and submit a healthcare provider's note before returning to work
- -Employees diagnosed with COVID-19, may return to school when the following criteria are met:
- At least 3 days (72 hours) have passed since recovery (no fever without the use of fever-reducing medications);
- o Respiratory symptoms (cough, shortness of breath, etc) have improved
- Local county Department of Health releases the staff member to return to school safely
- -If an employee exhibits symptoms that could be COVID-19 related, they will be expected to contact their medical professional and get tested
- -Administration will work under the premise that the staff member has contracted COVID-19 and may not return to school until the criteria listed above have been met

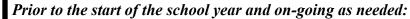
Employees are to disinfect their own workspace/classroom multiple times throughout the day, giving special attention to commonly touched surfaces

-Use of shared appliances such as coffee machines, refrigerators and

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	microwaves is not recommended -Should employees choose to use shared appliances, they need to disinfect the handle after use -Personal items placed in the refrigerator should be labeled and placed in an individual storage unit (i.e. lunch sack, paper bag)
	<ul> <li>Staff will be vaccinated:</li> <li>If you are not already fully vaccinated, you are required to do</li> </ul>
	<ul> <li>so by October 18 or provide a medical exemption from a physician.</li> <li>The Archdiocese is not offering religious exemptions.</li> <li>If you have a medical exemption, you will need to obtain a weekly COVID test.</li> </ul>
Visitors and Deliveries	<ul> <li>While risks of COVID-19 persist, as determined by county health agencies, visitors and deliveries to school will be limited.</li> <li>After school opens, all deliveries will be left by the front door of the school and school staff will bring it into the building</li> </ul>
	<ul> <li>One person or family is allowed in the front office at a time</li> <li>Upon entering the office, three feet of physical distance between all people must be maintained (except within the same family), masks or a face shield are required, and visitors and/or staff must use hand sanitizer upon entry and exit</li> </ul>
	<ul> <li>Visitors choosing to enter the office will participate in the school's health screening upon every entry</li> <li>Anyone known to have been exposed to COVID-19 within the preceding 14 calendar days will be restricted from school property</li> <li>Parents wishing to check a child in/out during the school day will</li> </ul>
	call the office and request their child and then wait outside for the child. During this time only, the office staff will record the child arriving or leaving in place of the parent signing the child in or out  Non-essential deliveries, birthday surprises, personal items are suspended until deemed safe

PREVENTATIVE TRAINING		
	100% in Building	
Staff Training Plan	June, July, and August: Principal attends bi weekly (Thursdays) training and information meetings hosted by LaneESD with LCPH to stay current on best practices and recommendations of ODE, OHA, and LCPH  August 31: All school employees will receive the most current copy of the Return to School Plan  August 30 - September 3 In-Service Week:  Staff will:	

• Review, discuss and clarify the Return to School Plan Training will be completed in the following areas: • Sanitation and hygiene instruction • Social distancing • Health practices for self and students, • Use of flow charts and signage in building and classrooms • Beginning of the day and end of the day procedures • Restroom and recess routines • Identifying COVID-19 related symptoms and proper temperature screening Professional Development focused in the following areas and will be on-going throughout the year: • Training from Committee for Children for assistance with social and emotional needs of students due to COVID-19 • IT Training in areas identified by staff (i.e. Google Classroom, MysteryScience, Apple Teacher) • SimpleK12 PLC Accreditation • Ready Math Renaissance Student Training Plan September 7: Orientation Day- will have two groups to limit having a large gathering/crowds September 8 - 10: Teachers will provide explicit instruction and provide opportunities to practice the following routines: • Social distancing and health practices during drop off, pick up, in the classroom and on the playground • Use and storage of personal items • Following flow maps • Beginning of the day and end of the day procedures • Use and wearing of masks • Restroom and recess routines Lunch routines September 13-17: Teachers will continue to review instructions and practice previously mentioned procedures On-going throughout the year: Teachers will review and practice expectations with students as needed Parent Training Plan



Parents will be trained in identifying COVID-19 related symptoms and proper temperature screening via printed material and video resources available at:

- ❖ Oregon School Nurses Association: <u>COVID-19 Toolkit</u> 2021-2022
- ❖ Lane County Public Health: <u>School Reopening Resources</u>

Parents will be given directions and encouraged to prepare younger children to wear face coverings safely and effectively. This includes instruction on how to properly wear a face covering, desensitization support (getting used to wearing face coverings), recommended materials for homemade face coverings, and proper care and cleaning.

Parent communication will include drop-off/pick -up revisions and new expectations

The school website will give parents access to videos that demonstrate new safety and health procedures

#### SCHOOL SCHEDULE AND ROUTINES

#### Morning Drop-off Plan

Arrival of students in grades kindergarten through eighth will begin at 7:50 each morning and be divided into fifteen minute increments with specific groups. Students need to arrive during designated time. If unable to arrive during designated time, the student needs to arrive after 8:15 in order not to mix students from different groups.

#### **Drop Off:**

- 7:45AM- 8:00AM Group A
- 8:00AM- 8:15AM Group B
- \*Teachers will come out at 7:55AM to greet students and walk the first ones in. The other students will walk to their classroom as they get dropped off.

\*Parents will be able to sign-up for their designated drop-off and pick-up times via Sign-Up.com

#### Routines for morning drop-off are as follows:

- Students will be divided into groups and be dropped of during one of the specified times
- All members of the same family will have the same drop-off time
- Families will be assigned a specific parking lot (either front or back) to drop off students
- Designated staff will greet students, complete a visual screening, a questionnaire, and take student temperature while the student stays in the family's car.
- If a student doesn't have a temperature greater than 100.4, or exhibit symptoms, the child will be guided to his/her classroom.
- If a child has a temperature greater than 100.4, exhibits symptoms visually or through the questionnaire, the student will be taken home for the day.
- Students in grades five through eight will enter the classroom at the door on the outside of the "upper wing building"
- Students in grades first through fourth will enter the "lower wing" at the south entrance of the building and report directly to the classroom
- Students in kindergarten will go directly to the classroom and enter the room at the southwest corner.
- Students in preschool and pre-kindergarten will meet in designated areas by parish hall. A parent or guardian will walk his/her child to the location and sign the student in. A visual screening, questionnaire, and student temperature will be taken during this time.

#### After-School Pick-up Plan

Pick-up of students in grades kindergarten through eighth will begin at 2:50 Monday, Tuesday, Thursday, and Friday, and at 2:10 on Wednesday. Students need to be picked up during designated time.

#### Pick Up (M/T/Th/F)

- 2:50PM- 3:00PM Group A
- 3:00PM-3:10PM Group B

### Pick Up (Wed) • 2:10PM-2:20PM - Group A 2:20PM- 2:30PM - Group B Routines for afternoon pick-up are as follows: • Students will be divided into groups to be picked up during one of the specified times • All members of the same family will have the same pick-up time • Families will be assigned a specific parking lot (either front or back) to pick-up students (Preschool/PreKindergarten back parking lot) • Parents will stay in the car • Staff will make visual contact with family and send student to the car • Parents will contact the school if they are unable to pick-up their child at designated time • Students must be picked up no later than fifteen minutes past the last pick-up time • Students will stay in the classroom until parent arrives \*Parents will be able to sign-up for their designated pick-up and drop-off times via Sign-Up.com Food Service Plan The lunch program will operate as follows: • Student to bring their own lunches each day • All students will wash hands before lunch • Students will eat lunch outside weather permitting or in the classroom at assigned desk • Each student in grade 5 - 8 will wipe down his/her desk before eating • Students in grades preschool - 4 will have his/her desk wiped down by staff member • Microwaves will not be available • Staff will be allowed to each lunch in the staff lounge with other staff members from different cohorts - they must maintain six feet of social distance and clean their area upon leaving. Extended Care Plan **Before School Care:** • Morning care will be available beginning at 7:30am in the Room 7 • Students will enter through the outside door of Room 7 • Before School Coordinator will greet students, complete a visual screening, a questionnaire, and take student temperature • All students must wear a face covering and practice social distancing • All students must be enrolled for morning care - NO drop-in students

will be allowed.

- Students will remain in morning care until morning arrival begins at 7:50am
- Attendance will be limited to 10 students per day

#### **After School Care:**

More information and details on our after school care when the program is established and licensed.

• For right now, no childcare for the month of September

#### Recess/Playground Plan

Recesses and Physical education will be similarly structured, limiting free play to ensure distancing. Non-contact activities such as jump rope, calisthenics, etc. will be the standards. Teachers will clean doorknobs after each recess/PE. Students will recess in separate areas of the campus. Play structures will not be in use. Student cohorts will be assigned specific times for recess in order to allow for one cohort to be in designated play area (blacktop, playground, grass field)

- Recess activities that allow for physical distancing will be encouraged
- Students will not be required to wear masks if they are able to stay 3' apart from one another
- Before and after using playground equipment, staff will ensure that each student wash hands with soap and water for 20 seconds *or* use an alcohol-based hand sanitizer with 60 95% alcohol
- Students will follow the specified traffic pattern and enter and exit through designated doors
- Each cohort will have their own designated recess equipment which will be kept in the classroom
- Students will bring their basket with equipment to and from the playground
- Campus will be closed to the general public during school hours

## Assembly/Announcements Plan

- All assemblies, schoolwide events (i.e. Back to School Ice Cream Social) school sponsored athletic programs, special performances will be eliminated until deemed safe
- Monday Morning Muster, will be streamed into each classroom beginning at 8:20am on Monday mornings via a live streaming service.
- -Students attending Muster Morning in-person will be in explored to allow for up to 3-4 cohorts at a time
- Monday Morning Muster will include a prayer service, special announcements, Catholic Identity and School Climate presentations, student birthdays, and other special recognition (SLEs) of students and staff
- As needed announcements will be made through the phone intercom
- Unclear if field trips will be allowed
- School-wide parent meetings (i.e. Curriculum Night, Parent/Teacher

	Conferences) will be n	modified to meet social	distancing guidelines	

## SECTION 2: ACADEMIC EXCELLENCE

CURRICULUM AND INSTRUCTION		
Plan for Teacher Curriculum Development	<ul> <li>Resources will be provided to teachers via email during break from school</li> <li>During In-Service Week staff will work on curriculum and continuation of curriculum guide work and integration of technology into instruction</li> <li>Scheduled school inservice dates throughout the school year.</li> <li>Weekly PLC time and faculty meetings for teachers to effectively communicate on goals and use of technology to assist with learning.</li> </ul>	
Beginning of Year Assessment Plan	Student Support Team Members develop a "Beginning of the Year Assessment Plan" and work with staff to implement. The Assessment will include, but not be limited to the following:  • Summative and Formative student assessments will occur as normal in all grade levels including preschool and pre-kindergarten. This information will be used to drive intentional grade level instruction.  • Kindergarten through 8th grade STAR Reading and Math Assessment  • DIBELS Assessment in Kindergarten through 6th Grade  • K- 8 Writing assessment	
Grading Expectations and/or Policies	<ul> <li>Students in Kindergarten through grade 4th will continue to use standard based grading system</li> <li>Fifth through eighth grade staff will continue to use current grading system</li> </ul>	
Asynchronous and Synchronous Teaching Expectations	Currently not providing CDL but are working on a contingency plan if required to at some point during the	

	school year
Plan to Mitigate Learning Loss	<ul> <li>The Student Support Team will work with staff to develop a plan to mitigate learning loss.</li> <li>All teachers will use data from fall assessments to drive and inform individual instruction and create goals per class and per student</li> <li>Additional support will be given to students performing below grade level in order to perform at grade level.</li> <li>The Student Support Team will be available to provide assistance and ideas for teachers to implement.</li> </ul>
Systems of Support for Diverse Learner and/or English Language Learners	The Student Support Team will review needs and offer support to the teacher and/or students when applicable.
Plan for Students Unable to Attend School	<ul> <li>Plans are currently being developed to support students by grade level teams</li> <li>Google Classroom will be used to assist students that are unable to attend due to quarantine</li> <li>Zoom appointments with classroom teacher as needed</li> <li>Student Support Team Members will assist teachers in providing instruction to stay at home students</li> </ul>
Professional Development Plan for Teachers	<ul> <li>The principal and assistant principal will provide training on the topics prior to school, during in- service week, and be available to assist teachers as needed throughout the school year.</li> <li>Teachers will develop plans for individual professional growth based on the Danielson Teaching Model</li> <li>(Please see Staff Training Plan for details in regard to Professional Development Plan for faculty and staff throughout the course of the year)</li> </ul>
Plan for Specialists Classes (i.e. Art, Music,	Weather pending, PE will take place outside or the

Language, etc.)	<ul> <li>specialist will push into the classroom.</li> <li>If available, the gym will be used for PE when proper cleaning can take place</li> <li>Pullout specialist classes will begin when it is deemed safe and adequate spacing is available</li> <li>Technology instruction will be placed on hold for the coming school year and reevaluated based on instructional need</li> </ul>
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MENTAL HEALTH AND SOCIAL EMOTIONAL LEARNING	
Plan to Support SEL at the Start of the School Year	· Second Step curriculum
	· Parent communication regarding easing anxiety around returning to school, wearing masks, distancing protocols.
	· Student Check-ins
	· Communication with parents when a student is expressing concerns.
	· Checking on and maintaining the wellbeing of the staff regularly is of utmost importance, especially those disproportionately impacted by Covid-19.
Family Support and Training Plan	· Consistent communication with families via email, letters, newsletters, website, and social media
	· If unavailable to meet in person, we will Zoom Back to School Night so the students can meet the teacher, see the classroom, families can ask questions etc
	· Release of the reopening plan so families can discuss with their child what school will be like
	·Update the digital distance learning plan
	· Offer training to parents on how to use our digital platforms to allow for seamless transition if need be
	· Training on digital platforms for students
Plan for Identifying and Supporting SEL Mental Health Concerns	Establish a teacher committee on SEL programs to support all learners.

TE	CCHNOLOGY
	Hybrid Model or 100% Distance Learning
Learning Management System or Platform used at each grade level	Preschool and Pre-Kindergarten students will utilize Shutterfly     Kindergarten will utilize Seesaw Platform
	First through grade eight will utilize Google Classroom
Acceptable Use/Safety Policies	<ul> <li>Staff will review current technology policy</li> <li>Technology policy will be updated to include digital learning, permission for child to be part of synchronous and asynchronous recordings; signed by both parent and student</li> </ul>
Technology Purchase Plan and Related Costs	<ul> <li>Additional iPads will be purchased for grades K-8 to support student learning</li> <li>Funding for new purchases of technology will come from restricted funds raised at last year's auction</li> <li>The current inventory of iPads will be updated and reallocated for student use in grades first through fourth</li> <li>Additional Ipads K-3</li> <li>Plan for the possible need to update the wifi infrastructure to meet bandwidth needs to have the highest</li> </ul>

#### **SECTION 3: MISSION AND CATHOLIC IDENTITY**

MISSION AND CATHOLIC IDENTITY	
Schoolwide Eucharistic Celebrations	<ul> <li>100% On-Site Learning:</li> <li>Monthly Mass will be streamed from the church to all classrooms inside of the school</li> <li>Buddy class will host the Mass and attend service</li> </ul>

	in the church  Pastor will work with classroom teacher to plan the liturgy  Church and/or school staff will provide livestream to students and parishioners  Music will be arranged with Pastoral Musician  Students not attending school in-person will be encouraged to participate via the live stream  Singing will be allowed with masks  Assistant Principal, Principal, or Pastoral Associate will assist the Pastor as Eucharistic Ministers
Faith Life Activities	• Activities will be developed by staff to celebrate special days in the Liturgical Calendar (i.e. All Saints Day, October - Month of the Rosary, Catholic Identity and School Climate Theme)
Service Learning Plan	<ul> <li>Schoolwide service activities will be reevaluated based on current COVID guidelines</li> <li>Modify current schoolwide service projects including Can-A-Week, Christmas Hospitality, Project Starfish</li> <li>Teachers will develop individual classroom plans to provide outreach to the homebound senior facilities, hospitals, etc.</li> <li>Work with local agencies like Catholic Community Services to support and assess their current needs</li> </ul>
Visibility Plan for Pastor	<ul> <li>Pastor will follow guidelines established for face covering</li> <li>Hands will be washed upon entry and exit of the classroom</li> <li>Follow distance protocol when visiting classroom</li> <li>Lead Masses and prayer services for students and staff</li> </ul>
Visibility Plan for School Administration (Principal and Assistant Principal)	<ul><li>100% On-Site Learning:</li><li>Administration will follow guidelines established</li></ul>

for face covering.

- Hands will be washed upon entry and exit of the classroom.
- Follow distance protocol when visiting classroom
- Administration will assist with student drop- off and pick-up and be visible throughout the school day
- Administration will be visible during recess, help with maintaining distancing, and disinfection.
- Monitor student and staff practices of following protocol (i.e. social distancing, wearing of mask)
- Assist staff with triaging health needs of students

#### Plan for 100% Distant Learning:

- Administration will assist staff with Digital and Distant Learning (DDL) needs
- Administration will drop-in and visit DDL classrooms
- Administration will have access to all Google Classrooms to review and assist staff
- Administration will have weekly meetings with PLCs.