

COMPLETE CSA TIMELINE

This full timeline is placed immediately after the summarized Important Dates Checklist so parish teams can move from the overview to the exact parish action schedule.



SEPTEMBER 2026

- Attend a training session and pick up CSA materials
- Parish planning includes leadership recruitment, lay witness selection, and awareness and education selections
- Recruit dependable volunteers
- Review all CSA materials
- The leadership group will receive Bishop Garcia's letter the week of Sept. 18, 2026
- The general group will receive Bishop Garcia's letter the week of Sept. 24, 2026

OCTOBER 10 – 11, 2026 AWARENESS AND EDUCATION WEEKEND

- Priest to read Bishop Garcia's letter
- Display poster
- Use graphics in the bulletin and on social media

OCTOBER 17 – 18, 2026 ANNOUNCEMENT WEEKEND

- Bulletin announcement
- Pulpit announcement
- Show video in Church, Narthex, or on website/social media
- Prayer of the Faithful
- Use graphics in the bulletin and on social media
- Place CSA banner outside the parish
- Invite a lay witness to talk about CSA commitment

OCTOBER 24 – 25, 2026 COMMITMENT WEEKEND

- Priest or deacon to give a homily
- Keep CSA banner outside the parish (required)
- Bulletin announcement and insert
- Pulpit announcement
- Prayer of the Faithful
- Use graphics in the bulletin and on social media
- Have pledge envelopes and pencils/pens available
- Priest walks parishioners through completing the pledge card
- A priest can also use a prepared homily distributed in training, which is online
- Send out the diocesan commitment weekend email from the pastor to parishioners
- Show video in Church, Narthex, or on website/social media

OCTOBER 26, 2026

- Fill out the Transmittal Form (follow all instructions)
- Mail the first two batches of pledge envelopes and Transmittal Form to the Processing Center in the Return Mailer – obtain a tracking number for each package

OCTOBER 31 – NOVEMBER 1, 2026 FOLLOW-UP WEEKEND

- Bulletin announcement
- Pulpit announcement
- Prayer of the Faithful
- Use graphics in the bulletin and on social media
- Have pledge envelopes and pencils/pens available
- Send out the diocesan follow-up weekend email from the pastor to parishioners
- Keep the CSA banner outside the parish
- Thank all donors from the previous week publicly

NOVEMBER 2, 2026

- Fill out the Transmittal Form (follow all instructions)
- Mail the pledge envelopes and Transmittal Form to the Processing Center in the Return Mailer – obtain a tracking number for each package
- After the first two batches have been sent to the Processing Center, please mail any remaining batches directly to the Stewardship and Development Office
- Continue to have the pledge envelopes available and use pulpit and bulletin announcements

NOVEMBER 2026 LETTER FROM PASTOR

- Sent to all families who have not made a gift

JANUARY 2027 LETTER FROM SEMINARIAN

- Sent to all families who have not made a gift

FEBRUARY 2027 LETTER FROM RETIRED PRIEST

- Sent to all families who have not made a gift