



ARCHDIOCESAN
SPIRITUALITY CENTER

APPLICATION

FORM

INTERNSHIP IN SPIRITUAL DIRECTION

Please submit a recent photograph with your application

NAME _____

ADDRESS _____

HOME PHONE _____ CELL PHONE: _____

EMAIL ADDRESS _____ AGE _____

CHURCH AFFILIATION _____ DIOCESE _____

BISHOP (ARCHBISHOP) _____ ADDRESS _____

PRESENT POSITION/MINISTRY _____

PRESENT EMPLOYMENT _____

Have you been receiving on-going/regular spiritual direction? For how long? _____

Who is your current spiritual director? _____

Have you had experience as a spiritual director? _____

Describe: _____

Have you made a directed retreat(s)? (must be five or eight day(preferred)) _____

When _____

Where _____

Director(s) _____

Have you made the Spiritual Exercises of St. Ignatius? _____

In which form: **(You must be in ongoing spiritual direction for at least one year before making the Spiritual Exercises of St. Ignatius in the form of the 19th Annotation.)**

_____ 19th Annotation **(must be one on one with your spiritual director, not in a group) (The retreatant meets with their director weekly.)**

_____ 30-Day Retreat

When _____ Where _____

Director _____

Are you a member in good standing with your Church? _____

Are you under the care of a Mental Health Councilor? _____

The following information is to be submitted with the application:

1. A personal statement regarding your own experience of on-going spiritual direction.
2. A brief reflection on your experience of making the Spiritual Exercises of St. Ignatius in either the 30-Day Directed Retreat in solitude or in the Retreat in Daily Life (the 19th Annotation which was done in a one-on-one setting with your spiritual director, not in a group).
3. An academic resume.

List the degrees, diplomas, courses, and workshops in theology, specifying titles, dates, place and presenters. (Transcripts are not necessary)

4. Résumé of your pastoral experience.
The kind(s) of ministry, places, time, your personal reaction to each ministry.
5. Discuss how some form of the ministry of spiritual direction is part of your present or future ministry.
6. What are your reasons for seeking this particular Internship in Spiritual Direction?
7. Read over the three faith conversations attached to the application and answer the following questions:

Which conversation are you more interested in?

_____ Conversation A

_____ Conversation B

_____ Conversation C

Which do you feel called to as a ministry?

_____ Conversation A

_____ Conversation B

_____ Conversation C

Please explain the choice you made.

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8. Do you feel that God has given you the gift of discernment?

i.e., Focus: can stay with the central point and the movements of God...
Objectivity: empathy with others without enmeshment...
Recognition: sees connections, correlations, and dissonance...
Sensitivity: notices interior movement within oneself and others
along with the ability to articulate these inner movements...
Prudence: good judgment.

Explain how this shows itself in life and ministry.

9. Are you a good listener? Do people seek you out for spiritual advice, faith sharing or decision making?

10. Letters of recommendation for this program:

Name, address and email address of: (We will contact the person about the letter of recommendation.)

- a major superior (clergy and religious) or pastor (lay person or deacon)
Name _____ Address _____ Email _____
- someone who has personal knowledge of your strengths and weaknesses as a minister
Name _____ Address _____ Email _____
- your spiritual director's perception of your readiness for the ministry of spiritual direction
Name _____ Address _____ Email _____

11. Fees: \$850.00 per semester (\$3,400.00 entire program)
\$150.00 registration fee
Approximately \$750.00 room and board as interns direct a five-day directed retreat

12. Please indicate which of the three tracks (Week-END or Week-DAY) you are interested in:

- ☐ Weekday: Meets third Wednesday (9:00am – 5:00pm) of each month Virtually, with two monthly meetings in person, place TBA Begins in **August 2026**
Two years of 10 monthly sessions August-May
- ☐ Weekend: Meets the second Saturday (9:00am – 5:00pm) of each month at the **ASC in Metairie**. Begins in **August 2026**
Two years of 10 monthly sessions August –May
- ☐ Weekday: Meets first and second Tuesday (4:00-8:00pm) of each month at the **Franciscan University, Baton Rouge**. Begins in **August 2027**
Two years of 10 monthly sessions August-May

Application Due Date:

Archdiocesan Spirituality Center: March 1, 2024

Send the application and requested material to: Archdiocesan Spirituality Center
Internship in Spiritual Direction
1009 Airline Pk. Blvd.
Metairie, LA 70003

Franciscan University: March 1, 2024

Send the application and requested material to: Archdiocesan Spirituality Center
Internship in Spiritual Direction
1009 Airline Pk. Blvd..
Metairie, LA 70003

Grand Coteau: March 1, 2025

Send the application and requested material to: Archdiocesan Spirituality Center
Internship in Spiritual Direction
1009 Airline Pk. Blvd..
Metairie, LA 70003

Interview: When a **completed** application has been received (including the recommendations), an interview with the supervisors will be scheduled.

***Note:** Applications received after the due dates will be processed for the following year's internship.

-The offering of the Internship in a given year is dependent upon an adequate number of participants to form a group.