



## Saint Bernadette Saint Mary Academy

Dear Monarch Families,

We understand the importance of communicating with you to ensure that we keep you in the loop regarding events affecting our school. As a result, we are pleased to announce that we will continue the use of our alert and notification service called **REACH Alert**.

This service will allow us to immediately share important information regarding a number of items, including weather related closings/delays, possible lockdowns, parent/teacher meetings, after-school activities, etc. Anything that might impact our school family can be shared in a matter of seconds.

**Please follow these easy steps to sign up. Remember, if you don't register, we can't share important information with you.** You decide if you want to receive a text message, voice call, or an email. Each household can register as many phone numbers and email addresses as necessary. All you need to do is:

1. Go to [www.reachalert.com](http://www.reachalert.com) and click on **Sign Up** (upper right hand corner).
2. Network Name: type **St. Mary Academy** (click on our name when it appears).
3. Follow the prompts and enter your preferred contact information. If you already have an account with **REACH Alert** (several cities such as St. Matthews, Hurstbourne, Lyndon, etc., use **REACH Alert**), simply log-in to your current account and click on **JOIN NETWORK** on the right side of your dashboard page and enter **St. Mary Academy**).


If you register for the first time to receive text alerts and/or emails, **Reach Alert** will send a confirmation message to your cell phone or computer immediately upon completion of your registration. If you do not receive this message, please call **Reach Alert**.

**If you do not have access to a computer or if you experience any difficulty registering, please contact REACH Alert at (877) 307-9313.**

*Again, a reminder that if you don't register, you won't receive our messages.*

Thank you,

Julie Speer  
Director of Communications & Admissions  
502-315-2553

 (502) 425-2210

 [www.stb2008.org](http://www.stb2008.org)

 Saint Bernadette Catholic Church

6500 Saint Bernadette Ave., Prospect, KY 40059

(502) 315-2555

[www.saintmaryacademy.com](http://www.saintmaryacademy.com)

Saint Mary Academy

11311 Saint Mary Lane, Prospect, KY 40059

