

# Course Catalogue/ Catálogo de Cursos

Archdiocese of Santa Fe



2017-2019

## **Theology and Skills**

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## Greetings!

By virtue of our baptism we have been called to serve the three fold mission of the Church. It is a call to holiness, charity and evangelization. All of us are also called to lifelong formation that we will better understand our faith and be able to fully participate in this mission. Some take on official roles in response to our call and acquire an obligation to be fully formed to engage in ministry. These ministers require a more formal and practical preparation. This formation happens on four levels: human, spiritual, intellectual and pastoral. Regardless of whether you are in formal ministry or simply want to learn more about your faith, you are welcome to participate in the programs and courses outlined in this catalogue.

The Formation for Christian Service program of the Archdiocese of Santa Fe was developed to help you achieve a proper formation for pastoral, liturgical or catechetical ministry—or simply to grow in your faith. It is my hope that, with me, you will take your formation seriously and see it as a life-long adventure into the heart and mind of our Lord.

This catalogue details the major aspects of our program which is always evolving and growing as the needs of those in ministry change. It is my desire that those engaged in formal parish ministries will feel free to dialogue with the various directors of the Pastoral Ministries Division and express your own needs in terms of formation.

If there is anything I can do to assist you in your growth in faith or in your ministry, please do not hesitate to contact me.

Peace,

Deacon Keith Davis, Ed.D.  
Director  
Formation for Christian Service  
4000 St. Joseph Place NW  
Albuquerque, NM 87120  
505-831-8187  
kdavis@archdiosf.org

## ¡Saludos!

*Por la virtud de nuestro bautismo somos llamados a servir en la misión de la Iglesia, la cual incluye tres aspectos. Es un llamado a la santidad, a la caridad y a la evangelización. Todos nosotros también somos llamados a una formación de por vida para entender mejor nuestra fe y ser capaces de participar plenamente en esta misión. Algunos toman papeles oficiales en respuesta a este llamado y adquieren la obligación de ser completamente formados para participar en el ministerio. Estos ministros requieren una preparación más formal y práctica. Esta formación ocurre en cuatro niveles: humano, espiritual, intelectual y pastoral. Independientemente de que usted se parte del ministerio formal o quiera simplemente aprender más acerca de su fe, le invitamos a participar en los programas y cursos descritos en este catálogo.*

*La formación para el programa de Servicio Cristiano de la Arquidiócesis de Santa Fe fue desarrollada para ayudarle a alcanzar una formación adecuada para el ministerio, ya sea pastoral, litúrgico, catequético o simplemente para crecer en su fe. Es mi esperanza que usted tomará su formación en serio y la verá como una aventura de por vida al corazón y la mente de nuestro Señor.*

*Este catálogo detalla los aspectos principales de nuestro programa que siempre está evolucionando y creciendo mientras las necesidades de quienes llevan a cabo el ministerio cambian. Es mi deseo que los que participan formalmente en los ministerios parroquiales se sentirán libres para dialogar con los diferentes directores de la División de Ministerios Pastorales y expresar sus propias necesidades en materia de formación.*

*Si hay algo que yo pueda hacer para ayudarle en su crecimiento en la fe o en su ministerio, por favor no dude en ponerse en contacto conmigo.*

Paz,

Deacon Keith Davis, Ed.D.  
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## Certificate Requirements/ *Requisitos para Certificado*

### General Overview

- **Basic Level:**

**40 clock hours of approved basic theology** (all theology courses in this catalogue are considered approved). Contact the Formation for Christian Service Office for more info. Courses must cover: Scripture, Christology, Ecclesiology, Prayer and Worship and Catholic Morality.

**10–20 hours of approved basic skills** in the area of the certificate (all skills courses in this catalogue are considered approved).

- **Advanced Level:**

**60 additional clock hours of approved advanced theology** (all advanced theology courses in this catalogue are considered approved). Courses may be in the following areas: Scripture, Christology, Ecclesiology, Sacraments and Liturgy, Discipleship/spirituality, Church History, or Creed. No more than 10 hours in any one area will be counted toward an advanced certificate.

**20 additional clock hours of approved advanced skills** in the area of the certificate (all advanced skill courses described in this catalogue are considered approved).

- **Intensive Level:**

Completion of the intensive level program is determined by the individual program directors.

**Note: All ministers, whether volunteer or paid, in the Archdiocese of Santa Fe, are required to attend the Archdiocese of Santa Fe Workshop for the Prevention of Sexual Abuse.**

### Visión General

- **Nivel básico:**

**40 horas de teología básica aprobadas** (todos los cursos de teología en este catálogo se consideran aprobados). Póngase en contacto con la Oficina de Formación de Servicio Cristiano para obtener más información. Los cursos deben cubrir: Escritura, Cristología, Ecclesiología, Oración y Adoración y Moral Católica.

**10-20 horas de habilidades básicas aprobadas** en el área del certificado (todos los cursos de habilidades de este catálogo se consideran aprobados).

- **Nivel avanzado:**

**60 horas adicionales de teología avanzada aprobadas** (todos los cursos de teología avanzados en este catálogo se consideran aprobados). Los cursos deben ser en las siguientes áreas: Escritura, Cristología, Ecclesiología, Sacramentos y Liturgia, Discipulado/Espiritualidad, Historia de la Iglesia, o Credo. Un máximo de 10 horas en cualquiera de las áreas se contarán hacia un certificado avanzado.

**20 horas adicionales de habilidades avanzadas aprobadas** en el área del certificado (todos los cursos de habilidades avanzadas descritas en este catálogo se consideran aprobados).

- **Nivel Intensivo:**

Finalización del programa al nivel intensivo es determinada por los directores de los programas individuales.

**Nota: Todos los ministros, ya sean voluntarios o pagados en la Arquidiócesis de Santa Fe, deberán asistir al Entrenamiento para Adultos sobre la Prevención del Abuso.**

## **Abuse Awareness Training** ***Entrenamiento Sobre la Prevención del Abuso***

### **Archdiocese of Santa Fe Abuse Awareness Training for Adults: Creating a Safe Environment for Our Children**

Attendance at the workshop is **MANDATORY** for all clergy, employees, and volunteers in the Archdiocese of Santa Fe.

Pre-registration is necessary. These workshops are sponsored by the Archdiocese of Santa Fe. Contact: Annette the Victims Assistance Coordinator at 505.831.8144.

Note: Do not bring children. No one under age 18 is allowed in the workshop.

If you are late you will not be allowed to enter the training.

For a current schedule call 505-831-8144 above or go to Archdiocese of Santa Fe Web Site: [www.archfiosf.org](http://www.archfiosf.org).

An on-line option is available. Go to the website above for more info.



### **Arquidiócesis de Santa Fe Entrenamiento para Adultos sobre la Prevención del abuso: Manteniendo un Ambiente Seguro para Nuestros hijos**

*La asistencia al taller es obligatorio para todos los miembros del clero, empleados y voluntarios de la Arquidiócesis de Santa Fe.*

*Preinscripción es necesaria. Estos talleres son patrocinados por la Arquidiócesis de Santa Fe. Póngase en contacto con: Annette el Coordinador de Asistencia de Víctimas al 505.831.8144.*

*Nota: No traiga a niños. Nadie menor de 18 años es permitido en el taller.*

*Si llega tarde no se le permitirá entrar al entrenamiento.*

*Para ver el horario actual llame a 505-831-8144 o visite el sitio de la Red de la Arquidiócesis de Santa Fe Web: [www.archfiosf.org](http://www.archfiosf.org).*

## Basic Theology Courses

### Course 1: Introduction to Scripture

Session 1: Understanding How the Scripture Came to Be

Session 2: Highlights of the Jewish Scripture and Our Old Testament

Session 3: The Life and Times of Jesus and the Early Church

Session 4: Christian Scriptures: How the Gospels Came to Be

Session 5: Early Christian Teaching Apart from the Gospels

## Cursos de Teología de Nivel Básico

### Curso 1: Introducción a las Escrituras

*Sesión 1: Entendiendo cómo surgieron las Escrituras.*

*Sesión 2: Puntos clave de la Escritura Judía y nuestro Antiguo Testamento*

*Sesión 3: La vida y los tiempos de Jesús y de la Iglesia primitiva*

*Sesión 4: Las Escrituras cristianas. Cómo surgieron los Evangelios*

*Sesión 5: Escritura Cristiana de la Iglesia primitiva aparte de los Evangelios*



## Basic Theology Courses

### Course 2: Introduction to Jesus

Session 1: Who Is Jesus?

Session 2: Jesus' Prayer

Session 3: Jesus Calls to Discipleship

Session 4: Jesus' Journey to Jerusalem

Session 5: Resurrection, Ascension, and Pentecost

## Cursos de Teología de Nivel Básico

### Curso 2: Introducción a Jesús

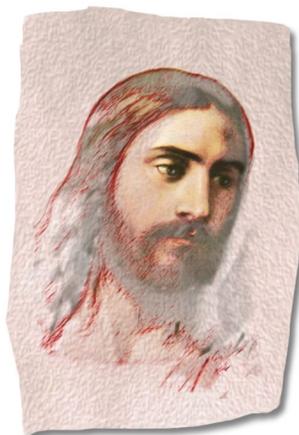
*Sesión 1: ¿Quién es Jesús?*

*Sesión 2: La oración de Jesús*

*Sesión 3: Jesús nos llama al discipulado*

*Sesión 4: La jornada de Jesús hacia Jerusalén*

*Sesión 5: Resurrección, Ascensión y Pentecostés*



## Basic Theology Courses

### Course 3: Introduction to Church History

Session 1: The Church: An Historical Overview

Session 2: The Image of Jesus: An Historical Overview

Session 3: Eucharistic Liturgy: An Historical Overview

Session 4: Sacraments of Initiation: An Historical Overview

Session 5: Sacraments of Healing and Service: An Historical Overview

## Cursos de Teología de Nivel Básico

### Curso 3: Introducción a la Historia de la Iglesia

*Sesión 1: Héroes y heroínas*

*Sesión 2: Héroes y no héroes*

*Sesión 3: Con batallas y sin batallas*

*Sesión 4: Desde 1517 hasta 1870*

*Sesión 5: Desde 1870 hasta la actualidad*



## Basic Theology Courses

### Course 4: Introduction to the Church of Vatican II

Session 1: The Church Today in Faith and Community

Session 2: The Church Today in Sacramental Life

Session 3: The Church Today in Worship

Session 4: The Church Today in Moral Decision-making

Session 5: The Church Today in Social concerns and Awareness

## Cursos de Teología de Nivel Básico

### Curso 4: Introducción a la Iglesia del Vaticano II

Sesión 1: *La Iglesia Hoy en Fe y Comunidad*

Sesión 2: *La Iglesia Hoy en la Vida Sacramental*

Sesión 3: *La Iglesia Hoy en la Alabanza*

Sesión 4: *La Iglesia Hoy al Tomar Decisiones Morales*

Sesión 5: *La Iglesia Hoy en las Cuestiones Sociales y de Concientización*



## Advanced Theology Courses/ Cursos de Teología de Nivel Avanzado

The advanced level requires at least 10 clock hours each in the six areas listed below, for a total of 60 clock hours in Spirituality/Theology. Participants choose courses in the six areas from among those offered by the Archdiocese, parishes, or other educational agencies.

- **Scriptures** (Old and New Testament)
- **The Creed**—What We Believe
- **Church and Church History**  
Including New Mexico Church History
- **Prayer and Liturgy**  
Including study of Liturgy Documents
- **Sacraments**
- **Discipleship and Morality**

For a course to be approved for this level, the following criteria must be met:

The methodology is based on adult learning principles, with preference given to the Theological Reflection model so that knowledge is integrated with the lived experience of the adults who participate.

The content builds upon rather than repeats the content of the Basic Level Courses.

The theological content reflects current Church teaching, found in the Vatican II documents, the Catechism of the Catholic Church, post-Vatican II documents such as the writings of the Pope, the Vatican, and the United States Conference of Catholic Bishops.

The presenter is a person with proper credentials and is in good standing with the Catholic Church in the Archdiocese of Santa Fe.

The course presents theology in a manner that assists the participants to grow in knowledge and faith and a deeper living of the Christian life in the Catholic Church.

*El nivel avanzado requiere un mínimo de 10 horas en cada una de las seis áreas enumerados a continuación, para un total de 60 horas en Espiritualidad/Teología. Los participantes eligen cursos en las áreas de entre los ofrecidos por la Arquidiócesis, parroquias u otras agencias educativas.*

- **Escrituras** (Antiguo y Nuevo Testamento)
- **El Credo**—Lo que creemos
- **Iglesia e Historia de la Iglesia**  
Incluyendo Historia de la Iglesia en Nuevo México
- ♦ **Oración y Liturgia**  
Incluyendo un estudio de Documentos de Liturgia
- **Sacramentos**
- **El discipulado y la moral**

*Para que un curso sea aprobado para este nivel, los siguientes criterios deben cumplirse:*

*La metodología se basa en los principios de aprendizaje de adultos, dando preferencia al modelo de Reflexión Teológica para que el conocimiento se integre con la experiencia vivida por los adultos que participan.*

*El contenido va avanzando en lugar de repetir el contenido de los cursos de nivel básico.*

*El contenido teológico refleja la enseñanza de la Iglesia actual, que se encuentra en los documentos del Concilio Vaticano II, el Catecismo de la Iglesia Católica, los documentos post-Vaticano II, así como los escritos del Papa, el Vaticano y la Conferencia Estadounidense de Obispos Católicos.*

*El presentador es una persona con credenciales adecuadas y está en buenos términos con la Iglesia Católica en la Arquidiócesis de Santa Fe.*

*El curso presenta la teología de una manera que ayuda a los participantes a crecer en el conocimiento y la fe y a una vida más profunda de la vida cristiana en la Iglesia Católica.*

## **Advanced Theology Courses / Cursos de Teología de Nivel Avanzado**

### **Suggested Advanced Course Topics/Temas Sugeridos Cursos al nivel Avanzado**

#### **Hebrew Scriptures / Old Testament—Escrituras Hebreas / Antiguo Testamento**

Survey of the Hebrew Scriptures/*Encuesta de las Escrituras Hebreas*  
 Study of the Torah, Prophets or Writings/*Estudio del Torah, Profetas o Escritos*  
 Women of the Hebrew Scriptures/*Las mujeres de las Escrituras Hebreas*  
 Study of any particular Book or Theme/*Estudio de cualquier libro o tema en particular*

#### **Christian Scriptures / New Testament. Las Escrituras Cristianas / El Nuevo Testamento**

The Structure of the Christian Scriptures/*La estructura de las Escrituras Cristianas*  
 Survey of the Christian Scriptures/*Encuesta de las Escrituras Cristianas*  
 The Cultural Context of the Christian Scriptures/*El Contexto Cultural de las Escrituras Cristianas*  
 Study of the Synoptic Gospels/*Estudio de los Evangelios sinópticos*  
 The Writings of St. Paul/*Los escritos de San Pablo*  
 Study of any particular Book or Theme/*Estudio de cualquier libro o tema en particular*

#### **Foundations of the Faith: the Creed—Fundamentos de la Fe: el Credo**

The Trinity/*La Santísima Trinidad*  
 God the Father: *Creator of all things/Dios Padre: Creador de todas las cosas*  
 Christology/*Cristología*  
 The Holy Spirit/*El Espíritu Santo*  
 Mary the Mother of God/*María, la Madre de Dios*  
 What is Faith/*¿Qué es la Fe?*

#### **Morality—Moralidad**

Formation and Role of Conscience/*La formación y el papel de la conciencia*  
 The Morality of Human Acts and Passions/*La moralidad de los actos humanos y pasiones*  
*The Virtues/Las Virtudes*  
 Nature of Sin and Grace/*Naturaleza del pecado y de la gracia*  
 Social Teaching of the Church/*Doctrina Social de la Iglesia*  
 Study of Specific Documents/*Estudio de documentos específicos*  
 Consistent Ethic of Life/*Ética consistente de la vida*  
 Moral Issues/*Cuestiones morales*

(Continued on the next page/*Continua en la siguiente página*)

## **Advanced Theology Courses/ Cursos de Teología de Nivel Avanzado**

(Continued/Continuación )

### **Ecclesiology: Church and Church History—Eclesiología: Iglesia y Historia de la Iglesia**

Vatican II Ecclesiology/*Eclesiología del Vaticano Segundo*

Scriptural Roots of the Church/*Las raíces bíblicas de la Iglesia*

Models of the Church/*Modelos de la Iglesia*

Church Structures: local, diocesan, national and global/*Estructuras de la Iglesia: local, diocesana, nacional y mundial*

Church History (including NM)/*Historia de la Iglesia (incluyendo NM)*

The Challenge of Ecumenism/*El desafío del Ecumenismo*

*The Saints/Los Santos*

### **Prayer and Liturgy—Oración y Liturgia**

Liturgy, Symbol, Ritual/*Liturgia, Símbolo, Ritual*

The Paschal Mystery/*El Misterio Pascual*

The Roman Missal/*El Misal Romano*

Christian Funerals/*Exequias Cristianas*

Study of Liturgical Season/*Estudio del tiempo litúrgico*

Eucharistic Devotions outside of the Mass/*Devociones Eucarísticas fuera de la Misa*

Popular Piety and Popular Devotion/*La piedad popular y la devoción popular*

### **Sacraments—Sacramentos**

The Sacramental Life of the Church/*La vida sacramental de la Iglesia*

The Sacraments of Christian Initiation/*Los Sacramentos de la Iniciación Cristiana*

The Sacraments of Healing/*Los Sacramentos de Sanación*

The Sacraments at the Service of Communion/*Los Sacramentos al servicio de la Comunión*

### **Discipleship and Personal Faith Growth—Discipulado y Crecimiento Personal en la Fe**

The Universal Call to Holiness/*El llamado universal a la santidad*

Retreat Experiences/*Experiencias de Retiro*

Vocation: The Call of God/*Vocación: La llamada de Dios*

Christian Spirituality (various forms)/*Espiritualidad Cristiana (diversas formas)*

Discernment in the Spiritual Life/*El discernimiento en la vida espiritual*

Spiritual Direction/*Dirección espiritual*

## **Intensive Level Programs**

For persons who have completed the Basic Level and who may have completed the Advanced Level courses and who wish to journey with a community of learners through a three-year process of formation for ministry. Persons who wish to complete the requirements for serving in a leadership role in ministry in their parish may complete this Intensive Level as a substitute for, or in addition to the Advanced Level.

The Intensive Level is organized within Deaneries of the Archdiocese and was formerly titled "Schools of Ministry." The Intensive Level in Spanish is currently called "Escuela de Ministerios" and is active in Portales, Santa Fe and Albuquerque. The community of learners meets within a particular deanery on a monthly basis for a period of two or three years. Participants commit to complete the full program and go through an application process, which includes a recommendation from their pastor or parish life coordinator.

### **Intensive level Schools of Ministry** **Lay Ministry Formation**

**Caminos de Fe**, NW Deanery. Info or to enroll: Joanne Dupont Sandoval, 505-689-2404 or 505-351-9961, [jdsand@windstream.com](mailto:jdsand@windstream.com)

**Jornada de Fe**, Santa Fe Deanery, To enroll: Joel Hopko, (505) 466-8412, [joelhopko@comcast.net](mailto:joelhopko@comcast.net)

**Emmaus Journey**, ABC Deaneries/SW Deanery, Info: Dcn. Keith Davis, (505)831-8187, [kdavis@archdiosf.org](mailto:kdavis@archdiosf.org)

## Programas de Nivel Intensivo

Para las personas que han completado el Nivel Básico y quienes tal vez han completado los cursos de nivel avanzado y que deseen caminar con una comunidad de estudiantes a través de un proceso de tres años de formación para el ministerio. Las personas que deseen completar los requisitos para servir en un papel de liderazgo en el ministerio en su parroquia pueden completar este Nivel Intensivo como un sustituto de, o además de Nivel Avanzado.

El Nivel Intensivo de Español se compone actualmente de los programas "Escuela de Ministerios" y "Formación para el Liderazgo Pastoral Hispano" y se lleva a cabo en Portales, Santa Fe y Albuquerque. La comunidad de estudiantes se reúne dentro de un decanato en particular mensualmente durante un período de dos o tres años. Los participantes se comprometen a participar en el programa completo y pasan por un proceso de solicitud, que incluye una recomendación de su pastor o coordinador de la vida parroquial.

### **Escuelas de Ministerios y Formación para el Liderazgo Pastoral Hispano**

Escuela de Ministerios y Formación para el Liderazgo Pastoral Hispano en Albuquerque. Centro Católico. Info: Beatriz Quezada, (505) 720-7440, beatrizquezada37@gmail.com, Rocío González, 505-831-8152, rgonzalez@archdiosf.org

Escuela de Ministerios y Formación para el Liderazgo Pastoral Hispano en Santa Fe, Iglesia St. Anne. Info: Angie Gonzales - Kollasch, 505-471-0554 ó 505-470-5551, angiekollasch@yahoo.com o Rocío Gonzalez, 505-831-8152, rgonzalez@archdiosf.org

Escuela de Ministerios y Formación para el Liderazgo Pastoral Hispano en Portales, Info: Irám Ivarbol, 575- 693-3098, iramivarbol@gmail.com o Rocío Gonzalez, 505-831-8152, rgonzalez@archdiosf.org

## Certificate Requirements/Requisitos para Certificado

### Basic Catechist/Catequista Básico

All catechists in the Archdiocese of Santa Fe, whether they teach in programs for children, youth, or adults, are expected to attain adequate formation and training to fulfill their ministerial responsibilities competently. Catechists must choose from the courses below to fulfill their requirement for 20 clock hours of skills instruction.

*Se espera que todo catequista en la Arquidiócesis de Santa Fe que enseñe ya sea en los programas para niños, jóvenes o adultos, obtenga una formación y entrenamiento adecuado para cumplir con sus responsabilidades ministeriales en forma competente. Los catequistas deben elegir entre los siguientes cursos para cumplir sus requisitos de 20 horas de instrucción en habilidades.*

#### **Basic Level Skills Workshops/Talleres de habilidades al nivel básico**

(2 clock hours each workshop) (Cada taller es dos horas)

- 1-G Using Scripture in Ministry/*1-G Usando la Escritura en el Ministerio*
- 2-G Leading Prayer in Ministry/*Guiando la Oración en el Ministerio*
- 3-G Integrating the Liturgical Year into Ministry/*Integrando el Año Litúrgico en el Ministerio*
- 4-G Community Building and Motivating others in Ministry/*Construyendo Comunidad y Motivando a otros en el Ministerio*
- 5-G Preparing and Planning in Ministry/*Preparando y planeando en el Ministerio*
- 6-C Storytelling in Catechesis/*Contando historias en la catequesis*
- 7-C Using Audio and Visual Aids in Catechesis/*Usando ayudas visuales y auditivas en la catequesis*
- 9-C Involving Families in Catechesis/*Involucrando a las familias en la Catequesis*
- 10-C Cultural Sensitivity in Catechesis/*Sensibilidad cultural en la catequesis*
- 11-C Effective Group Management in Catechesis/*Manejo efectivo de grupos en la catequesis*
- 12-C Creativity and the Catechetical Environment/*La creatividad en el ambiente catequético*
- 14-C *Catechesis and Vocation: Called to Holiness / Catequesis y Vocación: Llamados a la Santidad*
- 15-C A Catechist's Introduction to The National Directory for Catechesis / *Introducción al Directorio Nacional para la Catequesis*
- 16-C The Place of the Eucharist in Catechesis / *El Lugar de la Eucaristía en la Catequesis*
- 17-C Preparing Liturgies with Children (also designated as 7-W) / *Preparando Liturgias con Niños*
- 18-C A Deeper Look at Reconciliation / *Una Mirada más Profunda de la Reconciliación*
- 19-C Living and Teaching Mercy / *Viviendo y Enseñando Misericordia*

## Certificate Requirements/Requisitos para Certificado

### Basic Catechist/Catequista Básico

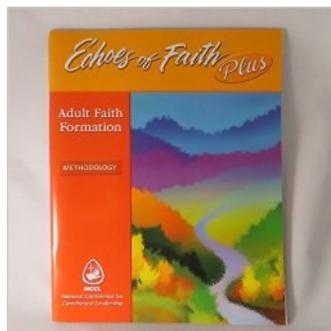
#### Echoes of Faith Basic Level Workshops:/Talleres de Habilidades de nivel Básico Ecos de Fe

(2 clock hours each workshop/2 horas cada taller)

The following workshops may be substituted for those listed on the previous page.

*Los siguientes talleres pueden ser sustituidos por los que están enumerados en la página anterior.*

- Getting started as a Catechist/*La Iniciación del Catequista*
- Roles of the Catechist/*Las Funciones del Catequista*
- The Person of the Catechist/*La Persona del Catequista*
- Introduction to the Learner/*Introducción para el Catequizando*
- Methods for Grades 1 & 2/*Métodos para 1ro y 2do Grados*
- Methods for Grades 3 & 4/*Métodos para 3ro y 4to Grados*
- Methods for Grades 5 & 6/*Métodos para 5to y 6to Grados*
- Methods for Grades 7 & 8/*Métodos para 7" y 8" Grados*



## Certificate Requirements

### Basic Catechist for Persons with Disabilities

20 Hours of Skills Workshops are required in addition to the 40 hours of Theology/Spirituality Courses for Basic Level Certification.

(G workshops are General, for all ministers; CD workshops are for Catechists of Persons with Disabilities)

- 1-G Using Scripture in Ministry (2 hours)
- 2-G Leading Prayer in Ministry (2 hours)
- 3-G Integrating the Liturgical Year into Ministry (2 hours)
- 4-G Community Building and Motivating Others in Ministry (2 hours)
- 5-G Preparing and Planning in Ministry (2 hours)
- 6-CD Catechesis With Children With Disabilities
- 7-CD Skills for Praying with Persons Living with Disabilities (2 hours)
- 8-CD Using Drama with Bible Stories (2 hours)
- 9-CD Art, the Visual Language of Faith (2 hours)
- 10-CD Cultural Adaptations in Catechesis (2 hours)
- 11-CD Music and Movement as Aids to Learning (2 hours)



## Certificate Requirements/Requisitos para Certificado

### Basic Catechetical Leader/Líder Catequético Básico

All Catechetical Leaders in the Archdiocese of Santa Fe, whether they coordinate programs for children, youth, or adults, are expected to attain adequate formation and training to fulfill their ministerial responsibilities competently.

*Se espera que todo catequista en la Arquidiócesis de Santa Fe, que enseñe ya sea en los programas para niños, jóvenes o adultos, obtenga una formación y entrenamiento adecuado para cumplir con sus responsabilidades ministeriales competentemente.*

1. FIRST STEP: attain Basic Level Certificate as a CATECHIST

1. *PRIMER PASO: obtener Certificado de Nivel Básico como CATEQUISTA*

2. SECOND STEP: Completion of 8 of these Skills Workshops (24 hours),

2. *SEGUNDO PASO: Completar 8 de los siguientes Talleres de habilidades (24 horas),*

- CL-1 Catholic Identity (3 hours)
- CL-2 The Meaning of Catechesis (3 hours)
- CL-3 The Aims of Catechesis (3 hours)
- CL-4 Recruiting, Training and Supporting Others for the Ministry of Catechesis (3 hours)
- CL-5 Formation for Christian Service (3 hours)
- CL-6 Planning the Catechetical Year (3 hours)
- CL-7 Appreciating the Richness of Culture and Its Significance in Catechesis (3 hours)
- CL-8 Catechetical Leader: Joining in the Ministry of Jesus (3 hours)
- CL-9 Echoes of Faith Facilitation Training (3 hours)
- CL-10 Family Faith Formation (3 hours)

## Certificate Requirements/Requisitos para Certificado

### Advanced Catechist/Catequista Avanzado

For persons who have completed the Basic Level of Formation or its equivalent and wish to deepen their faith, knowledge, and skills for ministry.

*Para personas que han completado el Nivel Básico de la formación o su equivalente y desean profundizar su fe, conocimiento y habilidades para el ministerio.*

**You can** attain Advanced Level Certificate as a CATECHIST by completing:

*Es posible* alcanzar Certificado al Nivel Avanzado como catequista completando:

A minimum of 60 hours of Advanced Level courses in theology, spread out over the areas of Scripture, Church, Church History, Sacraments, Creed, Morality, Discipleship.

*Un mínimo de 60 horas de cursos al nivel avanzado en teología, dividido en las áreas de Escritura, Iglesia, Historia de la Iglesia, Sacramentos, Credo, Moral, Discipulado.*

These required hours may be taken through one of the Deanery Schools of Ministry or through courses offered by the Archdiocese, approved online courses or other approved programs and sources.

*Estas horas necesarias pueden tomarse a través de una de las Escuelas del Ministerio en los Decanatos o a través de los cursos ofrecidos por la Arquidiócesis, cursos aprobados en línea u otros programas y fuentes aprobadas.*

Plus 20 hours of skills/más 20 horas de habilidades

Participants may choose from skills workshops that fit their particular ministry, such as children's catechesis, RCIA, youth catechesis, adult faith formation, catechetical leadership, baptismal or marriage preparation, etc.

*Participantes pueden elegir entre talleres de habilidades que se ajusten a su ministerio en particular, como la catequesis de niños, RCIA, la catequesis de jóvenes, la catequesis de adultos, el liderazgo de catequesis, preparación de bautismo o el matrimonio, etc.*

## Catechist Training



## Classes

## Certificate Requirements/Requisitos para Certificado

### Advanced Catechetical Leader/Líder Catequético Avanzado

You can attain an Advanced Level Certificate as a CATECHETICAL LEADER by completing:  
*Es posible alcanzar Certificado al Nivel Avanzado como catequista, completando:*

A minimum of 60 hours of Advanced Level courses in theology, spread out over the areas of Scripture, Church, Church History, Sacraments, Creed, Morality, Discipleship.

*Un mínimo de 60 horas de cursos al nivel avanzado en la teología, extendido en las áreas de la Escritura, la Iglesia, Historia de la Iglesia, Los Sacramentos, el Credo, la Moral, el Discipulado.*

These required hours may be taken through one of the Deanery Schools of Ministry or through courses offered by the Archdiocese, approved online courses or other approved programs and sources.

*Estas horas requeridas pueden tomarse a través de una de las Escuelas del Ministerio en los Decanatos o a través de los cursos ofrecidos por la Arquidiócesis, cursos aprobados en línea u otros programas y fuentes aprobadas.*

30 hours Advanced Level Skills Workshops for CATECHETICAL LEADERS:  
*30 horas de habilidades de nivel avanzada para Líderes Catequéticos*

- ACL-1 (AFF-1) Understanding Catechesis: Catechetical Document Study
- ACL-2 Effective Catechetical Administration
- ACL-3 (AFF-3) Catechetical Program Development
- ACL-4 (AFF-4) Curriculum Planning and Development
- ACL-5 (AFF-5) Catechetical Processes and Faith Sharing Methodologies
- ACL-6 (AFF-6) Understanding How Adults Learn
- ACL-7 Keeping Records and Budgets
- ACL-8 (AFF-8) Catechizing for a Just World
- ACL-9 Civil and Canon Law : Pastoral and Legal Concerns
- ACL-10 (AFF-10) Roman Catholic and Ecumenical
- ACL-11 Communicating Effectively

# Certificate Requirements

## Adult Faith Formation Leader

For Catechetical Leaders who are responsible for Adult Faith Formation and who do not hold a degree in Religious Education, Theology, or a related area, the ideal is that they attain at least an **Advanced Level Certificate as an Adult Faith Formation Leader**. The requirements for achieving a Certificate are outlined below.

**FIRST STEP:** attain Basic Level Certificate as a CATECHIST by completing 40 hours of Theology/Spirituality and 20 hours of Catechist Skills.

**SECOND STEP:** attain Basic Level Certificate as a CATECHETICAL LEADER by completing the 24 hours of skills.

**THIRD STEP:** attain Advanced Level Certificate as an ADULT FAITH FORMATION LEADER by completing:

A minimum of 60 hours of Advanced Level courses in Theology/Spirituality, spread out over the areas of Scripture, Church, Church History, Sacraments, Creed, Morality, Discipleship

A minimum of 30 hours Advanced Level Skills Workshops for ADULT FAITH FORMATION LEADERS taken from the following:

- AFF-1 (ACL-1) Understanding Catechesis: Catechetical Document Study (3 hours)
- AFF-2 The What and How of Adult Faith Formation (3 hours)
- AFF-3 (ACL-3) Catechetical Program Development (3 hours)
- AFF-4 (ACL-4) Curriculum Planning and Development (3 hours)
- AFF-5 (ACL-5) Catechetical Processes and Faith Sharing Methodologies (3 hours)
- AFF-6 (ACL-6) Understanding How Adults Learn (3 hours)
- AFF-7 Nurturing Faith Throughout the Adult Life Cycle (3 hours)
- AFF-8 (ACL-8) Catechizing for a Just World (3 hours)
- AFF-9 Ministerial Responsibility and Ethical Standards (3 hours)
- AFF-10 (ACL-10) Roman Catholic and Ecumenical (3 hours)
- AFF-11 Developing Adult Faith Formation Teams (3 hours)
- AFF-12 Facilitating and Working With Groups (3 hours)
- AFF-13 Organizing for Adult Faith Formation (3 hours)

**ONGOING FORMATION:** After the Adult Faith Formation Leader has attained Advanced Level Certificate, the Certificate is maintained each year by an additional 10 hours per year minimum of workshops and courses. Documentation of Ongoing Formation is sent to the Office of Formation for Christian Service.

## Certificate Requirements/Requisitos para Certificado

### Basic Youth Minister/Ministro Juvenil Básico

20 Hours of Skills Workshops are required in addition to the 40 hours of Theology/Spirituality Courses for Basic Level Certificate.

*Se requieren 20 horas de cursos de habilidades, además de 40 horas de teología u otros cursos de espiritualidad para recibir su certificación al nivel básico.*

- 1-G Using Scripture in Ministry/*Usando la Escritura en el Ministerio*
- 2-G Leading Prayer in Ministry/*Guiando la Oración en el Ministerio*
- 3-G Integrating the Liturgical Year into Ministry/*Integrando el Año Litúrgico en el Ministerio*
- 4-G Community Building and Motivating Others in Ministry/*Construyendo y motivando a otros en el ministerio*
- 5-G Preparing and Planning in Ministry/*Preparando y planeando el ministerio*
- 6-Y What is Ministry/*¿Qué es el ministerio?*
- 7-Y A Vision of Youth Ministry/*Una visión del ministerio de jóvenes*
- 8-Y Models of Youth Ministry/*Modelos del ministerio de jóvenes*
- 9-Y Ministering in Adolescents' Culture/*El Ministerio en la cultura de adolescentes*
- 10-Y The Faith Process and Youth Ministry/*El proceso de la Fe y el ministerio de Jóvenes*
- 11-Y Planning Youth Ministry/*Planeando el ministerio de jóvenes*
- 12-Y The Adult as a Youth Minister/*El Adulto como ministro de la juventud.*
- 13-Y Youth Ministry & Liturgy/*Ministerio de jóvenes y la liturgia*
- 14-Y Creating and Planning youth retreats/*Creando y planificando retiros para jóvenes*
- 15-Y Support Systems in Ministry/*Los sistemas de apoyo en el ministerio*
- 16-Y Everyday Issues with Youth and Parents in Ministry/*Asuntos coti-dianos en el ministerio con los jóvenes y sus padres*
- 17-Y First Aide Class/*Clase de primeros auxilios*
- 18-Y Adolescent Developmental Stages/*Etapas de desarrollo de los adolescentes*
- 19-Y Strong Catholic Families-Strong Catholic Youth/*Familias católicas fortalecidas— Jóvenes católicos fortalecidos*

## Certificate Requirements

### Intensive Level Youth Ministry Certificate

Youth Ministers who have completed the Basic Level Certificate may participate in the National Certification for Youth Ministers offered by the Office of Youth and Young Adult Ministry together with the Center for Ministry Development of Naugatuck, CT. All sessions are led by credentialed trainers from around the U.S.

This ministry education program for those in ministry with youth, ages ten through 19, in both parish and school settings. It equips leaders with the knowledge, skills, and practical tools and techniques needed for creative and comprehensive ministry with youth. The program includes eight courses offered in a weekend format over a two-year cycle. This cycle enables youth ministers to begin participation at any point in the curriculum, taking any courses they have missed when the cycle begins again. The primary aim of the program is to promote personal, spiritual, and ministerial growth.

Upon completion of the 8 weekend courses of training over a two year period, participants are awarded the Intensive Level Certificate in Youth Ministry.

Course 1: Principles of Youth Ministry

Course 2: Practices of Youth Ministry

Course 3: Foundations for Ministry Leadership

Course 4: Skills for Christian Leadership

Course 5: Fostering the Faith Growth of Youth through Evangelization and Catechesis

Course 6: Fostering the Faith Growth of Youth through Justice and Service

Course 7: Fostering the Faith Growth of Youth through Pastoral Care

Course 8: Fostering the Faith Growth of Youth through Prayer and Worship

# Certificate Requirements

## Detention Ministry

Completion of 20 hours of Skills training, chosen from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving Basic Level Certificate.

*D workshops are for anyone engaged in Detention Ministry (Prison and Jail Ministers).*

*TM workshops are for those mentoring Reintegrating Adults (Thresholds Mentors)*

*Workshops marked \* are appropriate for both Detention Ministers and Mentors.*

- 1-D\* Initial Formation and Orientation
- 2-D\* Detention Facility Training (number of hours varies by facility)
- 3-D\* Introduction to Responsibility, Rehabilitation, and Restoration: A Catholic Perspective on Crime and Criminal Justice: A Statement of the Catholic Bishops of the US
- 4-D\* Introduction to the Principles of Restorative Justice
- 5-D\* Putting into Practice the Principles of Restorative Justice
- 6-D\* Understanding the History of Detention Systems
- 7-D\* Detainees in New Mexico: Who Are They? Why are They Detained?
- 8-D\* The Role of the Catholic Church in New Mexico Detention Systems
- 9-D\* “Do”s and “Don’t”s for Detention Ministry
- 10-D Skills for One-to-One Pastoral Visiting
- 11-D Eucharistic Ministry in Detention Facilities
- 12-D\* Archdiocese of Santa Fe Sexual Misconduct Prevention Workshop
- 1-TM Introduction: What is Mentoring?
- 2-TM Team building and Listening Skills
- 3-TM\* Substance Abuse Training
- 4-TM\* Effects of Incarceration on Family Members
- 5-TM\* Special Needs of Incarcerated Women
- 6-TM Dialogue Between Mentors and Ex-Offenders
- 7-TM Community Resource Information
- 8-TM Required Training for Mentors Visiting Prisons, Conducted by the New Mexico Corrections Department



## Certificate Requirements

### Rite of Christian Initiation of Adults (RCIA)

For a basic level certificate in RCIA, you must complete the 20 hours of Skills training from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses.

**RCIA 101** : Course includes the history of the Rite of Christian Initiation of Adults, an overview of the first two periods (Evangelization/Pre-Catechumenate & Catechumenate) with accompanying rites with special emphasis on the Rite of Acceptance and the Rite of Welcoming. 5 hours.



**RCIA 102**: Course includes an overview of the third and fourth periods of the Rite of Christian Initiation of Adults (Purification and Enlightenment & Mystagogy) with accompanying rites with special emphasis on the Rite of Election, the Scrutinies and Exorcisms, the Presentations, the Easter Vigil and the Easter season. 5 hours.

**RCIA 103**: Course includes the participation of the parish community, promotion of team formation, methods of adult learning styles in catechesis, the calling forth of sponsors and the interviewing of prospective catechumens and candidates. 5 hours.

**RCIA 104**: Course includes celebrations of the word of God, dismissal, rites for baptized but uncatechized adults, combined rites, children in the RCIA, initiation in unusual circumstances and the National Statutes for the Dioceses of the United States. 5 hours.

Those seeking an **advanced certificate** should complete either the Adult Faith Formation Leader Certificate (page 21) or the Advanced Liturgical Ministries Certificate (pages 30)

## Certificate Requirements

### Liturgical Ministry

#### Extraordinary Ministers of Holy Communion

Completion of 20 hours of Skills training, chosen from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving a Basic Level Certificate.



- LIT 1 A Walk Through the Mass (4 hours)
- LIT 2 Liturgical Culture and Spirituality (4 hours)
- LIT 3 The Liturgical Documents (3 hours)
- LIT 4 Liturgical Ministry and roles (3 hours)
- LIT 5a The Ministry of Extraordinary Ministers of Holy Communion (3 hours)

#### Lectors

Completion of 20 hours of Skills training, chosen from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving a Basic Level Certificate.

- LIT 1 A Walk Through the Mass (4 hours)
- LIT 2 Liturgical Culture and Spirituality (4 hours)
- LIT 3 The Liturgical Documents (3 hours)
- LIT 4 Liturgical Ministry and roles (3 hours)
- LIT 5b The Ministry of Lector (3 hours)

# Certificate Requirements

## Liturgical Ministry

### Sacristans/Mayordomos

Completion of 20 hours of Skills training, chosen from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving a Basic Level Certificate.

- LIT 1 A Walk Through the Mass (4 hours)
- LIT 2 Liturgical Culture and Spirituality (4 hours)
- LIT 3 The Liturgical Documents (3 hours)
- LIT 4 Liturgical Ministry and roles (3 hours)
- LIT 5c The Ministry of Sacristan/Mayordomo (3 hours)

### Ministers of Hospitality/Ushers



Completion of 17 hours of Skills training, chosen from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving a Basic Level Certificate.

- LIT 1 A Walk Through the Mass (4 hours)
- LIT 2 Liturgical Culture and Spirituality (4 hours)
- LIT 3 The Liturgical Documents (3 hours)
- LIT 4 Liturgical Ministry and roles (3 hours)
- LIT 5d Introduction to the Ministry of Hospitality (3 hours)

## Certificate Requirements

### Liturgical Ministry

#### Pastoral Musician



Completion of 20 hours of Skills training, chosen from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving a Basic Level Certificate.

- LIT 1 A Walk Through the Mass (4 hours)
- LIT 2 Liturgical Culture and Spirituality (4 hours)
- LIT 3 The Liturgical Documents (3 hours)
- LIT 4 Liturgical Ministry and roles (3 hours)
- LIT 5e The Ministry of Pastoral Musician (6 hours)

#### Altar Server Trainer/Coordinator

Completion of 17 hours of Skills training, chosen from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving a Basic Level Certificate.

- LIT 1 A Walk Through the Mass (4 hours)
- LIT 2 Liturgical Culture and Spirituality (4 hours)
- LIT 3 The Liturgical Documents (3 hours)
- LIT 4 Liturgical Ministry and roles (3 hours)

# Certificate Requirements

## Liturgical Ministry

### Parish Liturgy Coordinator

Completion of 20 hours of Skills training, chosen from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving a Basic Level Certificate.

- LIT 1 A Walk Through the Mass (4 hours)
- LIT 2 Liturgical Culture and Spirituality (4 hours)
- LIT 3 The Liturgical Documents (3 hours)
- LIT 4 Liturgical Ministry and roles (3 hours)
- LIT 5g The Liturgy Coordinator (6 hours)



# Certificate Requirements

## Liturgical Ministry

### Advanced Certificate in Liturgy

For persons who have completed the Basic Level of Formation or its equivalent and wish to deepen their faith, knowledge, and skills for ministry.

A minimum of 60 hours of Advanced Level courses in theology, spread out over the areas of Scripture, Church, Church History, Sacraments, Creed, Morality, Discipleship.

These required hours may be taken through one of the Deanery Schools of Ministry or through courses offered by the Archdiocese, approved online courses or other approved programs and sources.

Plus 20 hours of skills.

Participants may choose from skills workshops that fit their particular ministry, such as Director of the RCIA, Coordinator of Lectors, Coordinator of Extraordinary Minister of Holy Communion, Coordinator of Ministers of Hospitality/Ushers, Coordinator of Altar Servers, Liturgist, Music.

#### Courses:

- Leadership Skills for Liturgical Ministry pt. I
- Leadership Skills for Liturgical Ministry pt. II
- Advanced Liturgical Planning
- Advanced Liturgical Ministry
- The Ministry of Altar Server/Acolyte
- Liturgical Ministry Scheduling
- Advanced Pastoral Care of the Sick
- Advanced Music Ministry
- Leading a Music Ministry
- Music Planning
- Advanced CPR for Liturgical Ministry
- Advanced Art and Environment

# Certificate Requirements

## Certificate in Parish Pastoral Council Formation

### What is a Parish Pastoral Council?

The Parish Pastoral Council is a consultative body of parishioners who are called to work collaboratively with the pastor and pastoral staff to maintain the integrity of the parish mission. They are the leadership entity that provides long-range planning and goal setting and who is invited to investigate, reflect and propose practical conclusions to proposed plans. Unlike parish councils of the past which often dealt with day to day concerns of the Parish, including temporal and material needs, Councils today are called to be visionaries, to plan for the best possibilities for the future of the church and the flourishing of all areas of ministry.



### **Requirements:**

12 hours of skills formation credits in Pastoral Planning are offered in conjunction with 40 hours basic certification from the Office of Formation for Christian Service.

### **Skills Courses:**

1. Leadership in the Church
2. The Parish Pastoral Council
3. Working effectively together as a Parish Pastoral Council
4. The Importance of Prayer for the Parish Pastoral Council
5. The Parish Pastoral Council as a Visioning Body
6. Components of Long Range Planning

## Certificate Requirements

### Social Concerns and Respect Life Ministry

#### **Basic Certificate**

The basic certificate is for those who volunteer in justice and outreach or social concerns ministry.

Completion of 20 hours of Skills training from the workshops listed below, in addition to 40 hours of Basic Level Theology Courses, is required for achieving the Basic Level Certificate.

- 1-G Using Scripture in Ministry (2 hours)
- 2-G Leading Prayer in Ministry (2 hours)
- 3-G Integrating the Liturgical Year into Ministry (2 hours)
- 4-G Community Building and Motivating Others in Ministry (2 hours)
- 5-G Preparing and Planning for Ministry (2 hours)
- 6-J The Two Feet of Love and Action—Charity and Justice (2 hours)
- 7-J The Social teaching of the Church (2 hours)
- 8-J Theological Reflection Skills for Social Action (2 hours)
- 9-J Preferential Option for the Poor and Solidarity (2 hours)
- 10-J Elective Workshop (2 hours)

#### **Advanced Certificate**

The Advanced Certificate is for those who lead social concerns ministries in parishes and Catholic organizations such as parish social ministers, outreach coordinators, etc.

Completion of 60 hours of additional advanced level theology (see pages 27-28) and 30 hours of advanced level social concerns and respect life courses;

Or

Successful completion of the 24-week JustFaith program and 20 hours of advanced theology spread over the advanced theology areas (see pages 10-11);

Or

Successful completion of the VLCFF (on-line) certificate in Social Justice (see page 32).

# On-Line Learning

## The Virtual Learning Community For Faith Formation

The Virtual Learning Community for Faith Formation offers adult religious education and faith formation anytime and anywhere via the internet. This project of the Institute for Pastoral Initiatives of the University of Dayton, offers numerous course online for students who wish to study aspects of Catholic teaching in a virtual learning community right from their homes or local libraries. The goal of VLCFF is to support the church's professional ministry of religious education and faith formation in cyberspace. The Archdiocese of Santa Fe is a partner diocese with VLCFF, which makes it possible for anyone in our diocese to take these on-line courses for a reduced fee of \$50 per course. Most books for these courses are also available for free loan at the Ministry Resource Center.



### 2017-2018 Session Dates/Horario 2017-2018

*Course registration opens 6 weeks prior to each session and closes 4 days before the session begins/Inscripción al curso abre 6 semanas antes de cada sesión y cierra 4 días antes de que inicia la sesión.*

2017 Cycle 7: October 22-November 25/Ciclo 7: 22 de octubre a 25 de noviembre

2018 Cycle 1: January 14 - February 17/Ciclo 1- 14 de enero a 17 de febrero

2018 Cycle 2: March 4 - March 24(Seminars Only/Ciclo 2- 4 de marzo a 24 de marzo(sólo seminaries)

2018 Cycle 3: April 8 - May 12 )/Ciclo 3- 8 de abril a 12 de mayo

2018 Cycle 4: May 27 - June 30/Ciclo 4- 27 de mayo a 30 de junio

2018 Cycle 5: July 15 - August 18/Ciclo 5-15 de julio a 18 de Agosto

2018 Cycle 6: September 2 - October 6/Ciclo 6: 2 de septiembre a 6 de octubre

2018 Cycle 7: October 21–November 24/Ciclo 7: 21 de octubre a 24 de noviembre

2018 Cycle 8: December 2–January 5, 2019/Ciclo 8: 2 de diciembre a 5 de enero, 2019

### Certificate Programs/ Programas de Certificación

The Archdiocese of Santa Fe honors the following certificate programs through the University of Dayton/La Arquidiócesis de Santa Fe honra a los siguientes programas de certificación a través de la Universidad de Dayton:

- ◆ Catechesis/Catequesis
- ◆ Adult Formation Leadership
- ◆ Social Justice
- ◆ Foundations for Leadership in Ministry/Cimientos para el Liderazgo en el Ministerio
- ◆ Youth Ministry
- ◆ Special Needs

Each course requires approximately five hours of work for each week. For more information, schedules of classes, and to register for classes, go to their website at <http://vlc.udayton.edu/>. Cada curso requiere aproximadamente cinco horas de trabajo cada semana. Para obtener más información, horarios de clases, y para inscribirse para las clases, vaya a su sitio web: <http://vlc.udayton.edu/>

## La Comunidad Cibernética Para la Formación en la Fe

La Comunidad Cibernética Para la Formación en la Fe (CCFF) es una iniciativa creciente que ofrece educación religiosa y formación en la fe para adultos en cualquier momento y en cualquier lugar mediante la Red. El objetivo es apoyar la pastoral profesional de la Iglesia para la educación religiosa y la formación en la fe en el ciberespacio.

A continuación una lista completa de los cursos ofrecidos actualmente. Si no hay otra indicación, los cursos son de 5 (cinco) semanas de duración cada uno. Se recomienda que estudiantes tomen sólo un curso por trimestre. Vea el horario de cursos ofrecidos para fechas individuales. Todos los requisitos para un curso deben ser completados para el lunes siguiente del último día de clases.

### Catequesis:

Introducción a la Catequesis, Metodología Catequética, Pastoral Hispana

### Doctrina Católica:

Cristología: Imágenes de Jesús, Fundamentos de la Fe, Maria de Galilea

### Eclesiología:

Eclesiología: Iglesia, ¿Qué Dices de Ti Misma?

### Historia de la Iglesia:

Historia de la Iglesia I, Historia de la Iglesia II

### Justicia Social:

Doctrina Social de la Iglesia

### Liturgia, Sacramentos, Oración:

Introducción a la Liturgia, Introducción a la Oración, Sacramentos

### Moralidad:

Moral Cristiana

### Sagradas Escrituras:

Antiguo Testamento, Introducción a la Biblia, Nuevo Testamento, Los Básicos de la Biblia

### Área del Defecto:

El Líder: Un Buen Administrador de los Bienes de la Creación, Introducción al Liderazgo para el Ministerio, Los básicos de la Biblia, Comunicación y Comunidad



## Undergraduate Studies



The Archdiocese of Santa Fe and Lewis University (A Christian Brothers institution) have partnered to develop a completion degree program specially designed for Parish Pastoral Ministers including laity and deacons. The bachelor's degree in **Organizational Leadership or Psychology** will include a **minor in theology**. Lewis University is a Catholic College founded by the Christian Brothers.

Students who are currently serving in parish or diocesan ministry, including deacons and lay ecclesial ministers, may qualify for a tuition discount. For more information, contact

Jim Saya  
Lewis University  
505-255-3947  
sayaja@lewisu.edu  
www.lewisu.edu

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## ASF Scholarship Fund for Lay and Diaconal Ministries

The Archdiocese of Santa Fe has established a scholarship fund for Permanent Deacons and Lay Ecclesial Ministers who wish to complete a program of study at Catholic Institutions of Higher Learning such as Lewis University and St. Norbert College. For more information, contact Deacon Keith Davis. or view the on-line application at: <https://secure.jotformpro.com/kdavis5430/ASFscholarshipapp>.

## Graduate Theology

Persons with an undergraduate degree may participate in the Graduate Studies program offered by St. Norbert College of DePere, Wisconsin, through the Ecumenical Institute for Ministry, in which the Archdiocese of Santa Fe is an active partner.

Through this program, qualified individuals can study for a Master of Theological Studies or a certificate in Theological Studies.

### Graduation requirements (32 credits):

Core courses (18 credits)

THEO 501 Systematic Theology and Theological Method

THEO 502 Historical Development of Christian Tradition

THEO 503 Scripture and Biblical Interpretation

THEO 504 Christian Ethics

THEO 505 Christology

THEO 506 The Nature and Mission of the Church

THEO 509 General Comprehensive Exam (0 credits)

THEO 510 Integrative Colloquium (2 credits)

THEO 512 Master's Thesis Project I (1 credit)

THEO 513 Master's Thesis Project II (1 credit)

Plus five elective courses at 2 credits per course (10 credits)

Admission requirements are:

1. Official transcripts, demonstrating a minimum grade point average of 3.0, mailed by the college or university directly to the coordinator of the MTS program, evidencing a bachelor's degree from an accredited institution.
2. A minimum of eight credits in theology/religious studies including courses in Introduction to the Bible and Introduction to Theology (or their equivalents). Provisional enrollment status may be given to students who do not meet this requirement. Three letters of recommendation.
3. Degree application form.
4. A 500 word essay explaining a) What motivated you to apply to the MTS program? and b) What are your future ministerial hopes and expectations and how do you see this program helping you to achieve these goals?
5. \$50 non-refundable application fee.

Personal interview.

For more information, visit the St. Norbert Master of Theological Studies website at <http://www.eimnm.net>

	<p><b>Graduate Level: Masters of Theology - Offered Locally!</b></p> <p>Info or to register: Dr. Chris Spahn 873-4399 ext 229 Christine.spahn@snc.edu.</p>
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## Equivalency/Equivalencia

Courses previously taken at certain colleges or in other diocesan programs may be accepted for credit toward a certificate equivalency. To determine eligibility a transcript from the institution is normally required. Certificates from other dioceses must include documentation of courses taken, since Certificate programs vary widely.

Submit transcripts with a written request to the address below.

Deacon Keith Davis, Ed.D.  
 Director  
 Formation for Christian Service  
 4000 St. Joseph Place, NW  
 Albuquerque, NM 87120  
 kdavis@archdiosf.org  
 505-831-8187

*Cursos previamente tomadas de ciertas universidades o en otros programas diocesanos pueden ser aceptados para crédito hacia un certificado de equivalencia. Normalmente, para determinar la elegibilidad se requiere una transcripción de la institución. Certificados de otras diócesis deben incluir la documentación de los cursos tomados, ya que los programas de certificados varían ampliamente.*

*Presente transcripciones con una solicitud por escrito a la siguiente dirección.*

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## On-Going Formation/La Formación Permanente

Once you have completed a certificate in any of the programs listed in this catalog, you must complete **10 hours of on-going formation each year** in order to maintain the certificate.

Any class, workshop or retreat that you attend at the parish, diocese or even at the regional and national level will normally meet the requirement for on-going formation.

To ensure that your participation in on-going formation is properly credited, please submit evidence that you attended or participated in a qualifying class to:

Corey Lucero  
Formation for Christian Service  
4000 St. Joseph Place, NW  
Albuquerque, NM 87120  
rromero@archdiosf.org  
505-831-8179

### Transcript and Certificate Requests

To request a copy of your transcript or to see if you have completed the requirements to receive a certificate, please contact Rosalie Romero.

*Una vez que haya completado un certificado en cualquiera de los programas enumerados en este catálogo, debe completar 10 horas cada año de formación permanente a fin de mantener el certificado.*

*Cualquier clase, taller o retiro que usted asiste a la parroquia, diócesis o incluso a nivel regional y nacional se reunirá normalmente la necesidad de formación permanente.*

*Para asegurarse de que su participación en la formación permanente se acredita correctamente, por favor, envíe prueba de que usted asistió o participó en una clase de calificación a:*

Corey Lucero  
Formación para el Servicio Cristiano  
4000 St. Joseph Place, NW  
Albuquerque, NM 87120  
rromero@archdiosf.org  
505-831-8179

### Transcripción y Solicitudes de Certificados

*Para solicitar una copia de su expediente académico o para ver si se ha cumplido con los requisitos para recibir un certificado, por favor póngase en contacto con Rosalie Romero.*

## Resources/Recursos

The Archdiocese of Santa Fe provides a resource library with over 12,000 volumes that are offered for free lending. Books, Videos, CD's, eBooks, audio books, streaming video, audio and video courses and much more are available to any Catholic.

*There are three locations: In Albuquerque at Lourdes Hall (Catholic Center), in Raton at St. Patrick/St. Joseph Parish and in Clovis at Our Lady of Guadalupe parish (opening soon).*

Use the on-line catalog to search for items:

<http://archdiosf.booksys.net/opac/archdiosf/index.html#menuHome>



**EBOOK**  
Free Downloads

*La Arquidiócesis de Santa Fe ofrece una biblioteca de recursos con más de 12,000 volúmenes que se ofrecen para préstamo gratuitamente. Libros, videos, CDs, libros electrónicos, libros de audio, vídeo, cursos de streaming de audio y video y mucho más están disponibles para cualquier católico.*

*Hay dos localidades: en Albuquerque en el Centro Católico (Lourdes Hall) y en Raton, Nuevo Mexico en la parroquias de St. Patrick/St. Joseph, y en Clovis en la parroquia de Nuestra Guadalupe.*

Utilice el catálogo en línea para buscar recursos:

<http://asfmrc.lib.overdrive.com/>



## Catholic School Teacher Requirements

All Catholic school teachers must be certified as BASIC catechists. This policy is established by the Catholic Schools Office (505-831-8173).

Forty hours of basic theology and 10 hours of catechetical skills are needed to receive this Certificate. These can be completed as outlined in this catalog or by completing the Catholic Faith and Tradition Course offered through Notre Dame Satellite Theological Education Program (STEP). Contact the Catholic School's Office for more information.

For current status of progress toward your Certificate, please contact the Formation for Christian Service secretary at (505)831-8179, [clucero@archdiosf.org](mailto:clucero@archdiosf.org).

### Catholic School Teacher



## **Current Course Schedules** ***Calendario de Cursos Actuales***

For current course availability please consult the Pastoral Ministry Division Newsletters:

### **PMD Express:**

<http://www.archdiocesesantafe.org/Offices/MinistryResource/PMDEpress/PMDEpress.pdf>



Para conocer la disponibilidad actual de cursos por favor consulte los Boletines de División Ministerio Pastoral:

### **Mi Casa es Su Casa:**

<http://www.archdiocesesantafe.org/Offices/HispanicMinistry/MiCasaEsSuCasa.pdf>



## Course Registration Information

### Catechetical Skills Courses/Cursos de Habilidades Catequéticas

Contact Kathy Garcia  
505-831-8129  
Kgarcia@archdiosf.org

### Detention Ministry Skills Courses/Cursos de Habilidades en Pastoral de Prisión

Contact Josephine War  
505-831-8174  
Jwar@archdiosf.org

### Parish Pastoral Council Formation Courses/Cursos de Formación para Consejos Pastorales Parroquiales

Contact Michelle Montez  
505-831-8221  
mmontez@archdiosf.org

### RCIA Skills/Liturgical Ministry Skills Courses/Cursos de Habilidades en RICA /Pastoral Litúrgica

Contact Maria Garcia  
505-831-8192  
mgarcia@archdiosf.org

### Social Concerns and Respect Life Skills Courses/Cursos de Habilidades en Preocupaciones Sociales y Respeto a la Vida

Contact Anne Avellone  
505-831-8167  
aavellone@archdiosf.org

### Theology Courses/Cursos de Teología

Contact Corey Lucero  
505-831-8179.  
clucero@archdiosf.org  
Register online at/Inscripciones en Línea:  
<https://secure.acceptiva.com/?cst=3cbb4e>



### Youth Ministry Skills Courses/Cursos de Habilidades en Pastoral Juvenil

Contact Della Montano  
505-831-8142  
dmontano@archdiosf.org

## Certificate or Certification?

The Formation for Christian Service Program provides certificates in ministry formation. It does not certify that ministers are competent in their field as there is no built in assessment for such a certification.

Receiving a certificate means that you have participated in and been exposed to the theology and skills needed to minister as a Catholic lay person. In the Archdiocese of Santa Fe. Unfortunately, the process of testing and assessing your knowledge and abilities is beyond the scope of what is possible.

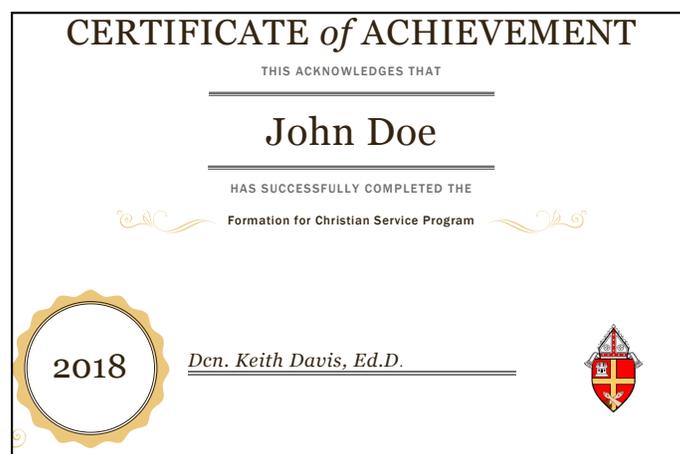
This does not diminish the value of the certificate, but those who receive the certificate should not use it as a means of proving their abilities.

## ¿Certificado o Certificación?

*La formación para el Programa de Servicio Cristiano ofrece certificados de formación ministerial. Esto no certifica que los ministros sean competentes en su campo, ya que no se evalúa tal certificación.*

*Recibir un certificado significa que se ha participado y ha sido expuesto a la teología y las habilidades necesarias para servir como una persona laica católica en la Arquidiócesis de Santa Fe. Desafortunadamente, el proceso de exanimación y evaluación de conocimientos y habilidades va más allá del alcance de lo que es posible.*

*Esto no disminuye el valor del certificado, pero quienes reciben el certificado no deberán usarlo como medio para demostrar sus habilidades.*



## Formation for Christian Service

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Archdiocese of Santa Fe  
Catholic Center  
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**Archdiocese of  
Santa Fe**