



Archdiocese of Santa Fe

Pastoral Ministries Division (PMD)

“Called by God, Sent to Serve”

SPRING 2024

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PMD Mission Statement

As members of the Pastoral Ministries Division, under the vision and leadership of Archbishop John C. Wester, we collaboratively serve the whole people of God—laity, lay ecclesial ministers, religious and clergy of the Archdiocese of Santa Fe.

In the spirit of the Second Vatican Council and in response to our baptismal call, we seek to inspire, form, guide and support the proclamation of the Good News of Jesus Christ.

Through accompaniment and ministerial presence, we provide leadership development, resources and opportunities for spiritual growth to build up the Body of Christ.

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The Pastoral Ministries Division

Dear Brothers and Sisters,

It is my pleasure to present to you this booklet describing the services of the Pastoral Ministries Division of the Archdiocese of Santa Fe. These offices exist to assist you in your challenging and noble task of serving the people of God. The pastoral staff here at the Catholic Center is eager to assist you in that role. I encourage you in your own vocation of service to God, and assure you that my staff and I support you with our prayers. Together we spread the Good News of Jesus Christ and His Church and promote the New Evangelization in the New Millennium!

Sincerely yours in the Risen Lord,

+ John C. Wester

Most Reverend John C. Wester
Archbishop of Santa Fe



PMD Office Directory

Pastoral Ministries Division / Pastoral Planning and Evangelization

Michelle Montez	Executive Director	505-831-8221	mmontez@asfnm.org
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Hispanic Ministry

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Native American Ministry

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Pastoral Outreach

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"AS THE FATHER HAS SENT ME,

SO I SEND YOU."

JOHN 20:21



PMD Core Values

Because of the Gospel, the members of the Pastoral Ministries Division adhere to the following core values:

- **Integrity**

We strive to practice authentic and joyful Christian witness in all interactions with others.

- **Faith**

Our work and actions are grounded in prayer, seeking deeper relationship with God and his people as we persevere in the building up of the Body of Christ.

- **Service**

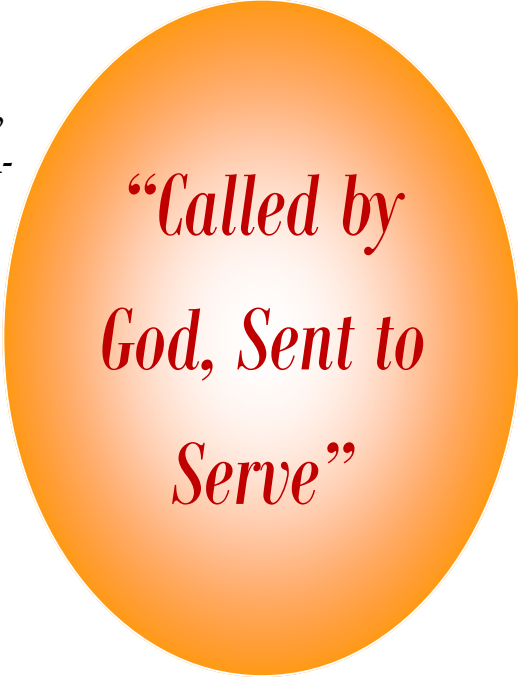
We strive to offer consistent, helpful resources and guidance for the effective ministry to the whole people of God of the Archdiocese of Santa Fe.

- **Dedication**

We are committed to make present the love of Christ to the lives of those we serve; with hopeful expectation that all the faithful will be awakened to the power of their baptismal call.

- **Accountability**

We strive to be good stewards, transparent and responsible to those who provide our resources.



*“Called by
God, Sent to
Serve”*

*We have come to know and to believe in the love God has for us.
God is love, and whoever remains in love remains in God and God in him.*

~ 1 John 4:16

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Executive Office of the Pastoral Ministries Division

The Executive Office of the Pastoral Ministries division oversees the day-to-day administrative functions and activities for service offered by the seven ministry offices of the Archdiocese of Santa Fe:

1. Evangelization and Pastoral Planning
2. Faith Formation
3. Family Life
4. Hispanic Ministry
5. Native American Ministry
6. Pastoral Outreach
7. Social Justice and Respect Life

Our work is to serve parish ministries by providing training and formation, leadership development and opportunities for spiritual growth. As members of the Archbishop's staff, we promote and help to implement the pastoral and theological priorities of the Archdiocese of Santa Fe as defined in the Archdiocese of Santa Fe Pastoral Plan. Our Executive Office continues to offer direct services to parishes in the areas of Pastoral Planning and Evangelization.

WHAT IS LAY MINISTRY?

All lay men and women are called to participate in the mission of the church, to proclaim the good news of Jesus Christ by their actions and words, and to work toward the transformation of the world. Most respond to this call in secular arenas - in family life, in their workplace, and in the civic community.

Some also work within the church, to build up the Christian community through various forms of ministry. Some do this on a limited, voluntary, or temporary basis - as catechists, liturgical ministers, parish council members, visitors to the sick, youth workers, advocates for the poor, and so on. Some serve on a more stable basis and may even be employed in the church. *Lay ministry* is a broad term that encompasses all these forms of service within or on behalf of the church community.

WHAT IS LAY ECCLESIAL MINISTRY?

Within the broader group of lay ministers is a smaller group of men and women whose service is characterized by:

- * authorization of the hierarchy to serve publicly in the local church
- * leadership in a particular area of ministry
- * close mutual collaboration with the pastoral ministry of bishops, priests, and deacons
- * preparation and formation appropriate to the level of responsibilities assigned to them

The US Bishops have referred to these women and men as *lay ecclesial ministers*. The term is generic. It includes people serving in a variety of roles. In a parish, for example, it might include the pastoral associate, director of religious education, youth minister, pastoral musician, or school principal. Lay ecclesial ministry also encompasses service beyond the parish, including the ministry of health care chaplains, campus ministers, and diocesan leaders.

<http://www.johnpaul2center.org/Lay-Formation/Lay-Ministry.htm>

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Executive Office of the Pastoral Ministries Division

Pastoral Planning and Evangelization

To provide support for the development, training and implementation of Parish Pastoral Councils and Parish Evangelization teams throughout the Archdiocese of Santa Fe.

Administrative Duties

- Oversees the ASF Pastoral Ministries Division, its staff, and activities
- Edits the *PMD Express* Newsletter for publication and distribution to ministers and parishes
- Acts as Staff and oversee the committee for the *ASF Speaker Approval Process*.
- Oversees *Trusted Partnerships in Ministry* process endorsed by the Archbishop and the Presbyteral Council of the Archdiocese of Santa Fe
- Provide retreats, days of recollection, skills training, workshops and theology sessions
- Acts as staff for Archdiocesan wide events and ministry programs
- Acts as staff for the Renew My Church Commission
- Represent the Archdiocese of Santa Fe at Diocesan, Regional and National church entities/activities (Synodal Committee, V Encuentro, etc.)

- Serves on the following Committees, Commissions and Boards: ASF Curia, Ecumenical Commission, Liturgical Commission, Native American Advisory Board, Hispanic Commission, Social Justice and Respect Life Commission, and ASF Scholarship Committee

Pastoral Planning

- Acts as staff for the Archdiocese of Santa Fe Pastoral Council whose members are appointed by the Archbishop
- Provides orientation/discernment sessions/retreats for the selection of Parish Pastoral Council members
- Distributes *ASF Guidelines for Parish Pastoral Councils*
- Acts as staff for the Pastoral Plan Implementation Committee
- Updates and publishes ASF Parish Pastoral Council Handbook

- Provides Parish Pastoral Council training sessions at the request of Pastors for skills formation of Council members:
 1. Leadership in the Church
 2. Roles & Responsibilities of the PPC members
 3. Working effectively as a PPC (group dynamics)
 4. The Importance of Prayer for the PPC
 5. The PPC as a Visioning Body (pastoral planning and constitutions)
 6. Components of Long Range Planning

For I know the
Plans
I have for you,
declares the *Lord*,
Plans to *Prosper* you,
and not to harm you,
plans to give you
Hope and a *Future*

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Faith Formation

The Office of Religious Education operates in the context of the ongoing evangelization and conversion process that is the goal of the Church for every Christian. We provide support, consultation, coordinator, and skills training through which pastors, homeschooling parents and pastoral teams, Catechetical Leaders, Catechists, Youth Ministers, and leaders of Adult Faith Formation, may effectively grow in and find success in ministry of catechesis. We strive to provide the encouragement, challenge and leadership for continuing growth in vision, purpose and commitment to life-long faith formation in the Archdiocese of Santa Fe.

Our Goal

To make “catechists aware that as baptized persons they are true *missionary disciples*, meaning active participants in evangelization, and on this basis are enabled by the Church to communicate the Gospel and to *accompany and educate* believers in the faith...in such a way as to bring out the centrality of Jesus Christ in salvation history.” (Directory for Catechesis (DC) #132)

In order to fulfill its responsibility, the diocese offers formation in all three dimensions described in the DC: in becoming a witness of faith and accompanying others in on-going formation in a way that is serene and fraternal; developing a familiarity with Sacred Scripture, the *Catechism of the Catholic Church*, magisterial documents, etc.; and growing as an effective educator and communicator so as to enable maturation of the faith.

Communication and Collaboration

- Consultation with clergy and other parish leaders and catechists on new or ongoing catechetical issues, trends, and concerns.

- Communication and assistance to parish catechetical leaders in implementation of archdiocesan sacramental preparation policies and guidelines
- Communication and collaboration with the Province of Santa Fe Diocesan Directors (5 dioceses: Gallup, Las Cruces, Phoenix, Santa Fe and Tucson) and with *Word and Witness* (formerly NCCL) and other national organizations, e.g. NCEA
- Ex-officio to the Religious Education Advisory Council

Leadership Development

- Implement standards and competencies for those in catechetical leadership
- Conduct quarterly in-service meetings for parish catechetical leaders (PCLs, DREs, CREs, YMs)
- Provide ministry formation and certification for catechists and other leaders

Middle School Ministry

Assists those who minister to youth ages 11-13 to invite them to a greater participation in the life of the Church by emphasizing Jesus as a brother who lives as a friend who helps them be at their best in relationships, does not judge, is faithful, values skills and dreams, bringing their desire for beauty and goodness to fulfillment. (DC #247)

Youth Ministry

Promotes ministry *to, with, by,* and *for* high school age youth 14-18, following the comprehensive model articulated by the USCCB and the Archdiocese of Santa Fe.

- Assistance and training in the Comprehensive models of Youth/Young Adult Ministry articulated in *Renewing the Vision* and *Sons and Daughters of Light* promulgated by the USCCB

Young Adult Ministry

Seeks to serve the diverse population of Young Adults ages 18-35 in the Archdiocese of Santa Fe (including college campuses) by offering resources, collaboration, and consultation.

CONTACT

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Family Life

The mission of the Family Life Office is to enable families throughout the Archdiocese of Santa Fe to model the love of God, as revealed in Sacred Scripture and expressed in the teachings and traditions of the Holy Catholic Church.

Divorce Recovery Support Groups

The Catholic Divorce Survival Guide is a 12 week program designed for separated and divorced men and women.

Marriage Encounter

A weekend getaway for married couples to re-discover why they fell in love in the first place and to renew their relationship with each other and God.

Marriage Enrichment

A parish-based program to build community and enrich the lives and faith of married couples in the Sacrament of Marriage—one heartfelt story, one expression of faith, one moment of grace at a time.

Natural Family Planning

In keeping with John Paul II Theology of the Body methods for natural family planning information is provided for an orientation given participants on the CREIGHTON MODEL Fertility Care™, Families of the Americas Natural Family Planning and/or The Couple-to-Couple League's Sympto Thermal Method.

Pre Cana

Includes a mentor process using *FOCCUS*, and *Called by Love, Weekend for the Engaged, Engaged Encounter or Evenings for the Engaged*. Every couple preparing for marriage must participate in one of the programs.

Retrouvaille

(French for Rediscover) is a program for hurting couples and couples on the verge of divorce. Couples will spend a weekend discussing aspects of their marriage and then attend 8 follow up sessions.

Seasons of Hope Support Group

This is a 6 week program designed for adults who are suffering from the loss of a loved one through death. This is a small group limited to 10-12 people that involves prayer, reflection and journaling to begin the process of healing.

Single, Single Again

Monthly gatherings for unmarried and formerly married persons for making connections with other Catholic singles through group service projects, Bible study and social activities.

Together With God

A support group for individuals who have lost someone to suicide. This program trains individuals to conduct sessions that consist of 8 gatherings. Sessions are conducted by a trained therapist and ministry team.

Anniversary Certificates

Anniversary certificates are provided to couples who are celebrating milestone anniversaries through the Catholic Church (25, 30, 40, 50, 60, 70, etc.). The request for the certificate must come from the parish they are registered.

AS FOR ME
AND MY
family,
WE WILL SERVE
THE
Lord

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Hispanic Ministry

Following the Pastoral Plan of the Archdiocese of Santa Fe, the Office of Hispanic Ministry, serves the Hispanic/Latino Catholic community, as well as the priests and parishes who serve these communities.

We seek to fulfill the common mission of evangelization by offering Hispanics/Latinos opportunities for Faith formation in Spanish and by promoting full participation in the life of the Church. At the same time, a welcoming attitude that recognizes the gifts and rich contributions of all cultures among the People of God is constantly promoted, inviting all to become one Body in Christ.

Some concrete ways in which we accomplish this mission are:

Welcoming Attitude / National V Encuentro

Following Pope Francis Exhortation, *Evangelii Gaudium*, the Office of Hispanic Ministry promotes the call to be a church that “goes forth” by embracing a culture of *Encuentro*, a welcoming attitude among all parish communities particularly to the large Hispanic/Latino community who has been part of the Archdiocese of Santa Fe for centuries, as well as the newly-arrived immigrants whose preferred language in matters of their faith, is Spanish.

We strive to promote active participation in parish life and ministries among Hispanics/Latinos, encouraging them to become an integral part of the community at large and to share their rich faith and gifts with others, for the mutual enrichment of the life of the Church.

Advocacy on behalf of Immigrants

Works closely with other faith communities, government and community organizations, in favor of the Immigrant community, particularly in areas of Catholic Social Teaching.

Spanish TV Mass Ministry

In collaboration with other offices, offers the weekly televised Sunday Mass in Spanish, as a viable ministry to those who are not physically able to attend the Sunday Mass, the homebound, incarcerated and other shut-in populations.

Liaison for Spanish Parish Ministries

Acts as liaison between the Archdiocese/Archbishop and Spanish Speaking Parish Ministries/individuals such as: *Movimiento Familiar Cristiano*, *Grupos de Oración*, *Enriquecimiento Matrimonial*, *Hombres de la Cruz*, *ACTS* in Spanish and others.

Marriage Prep and Help Program in Spanish

In collaboration with the Office of Family Life, the Office of Hispanic Ministry offers *Nos Vamos a Casar*, a weekend retreat for couples preparing for their sacramental marriage. This program is offered on a quarterly basis.

Adult Faith Formation

Offers a two-year Adult Faith Formation program in Spanish: *Discípulos Misioneros* for Catholics who wish to know more about their faith and become more effective participants in the ministerial efforts of the Church.

Mi Casa es su Casa

Publishes the monthly Spanish language newsletter *Mi Casa es su Casa*, reaching more than 3,000 Catholic households. This publication invites participation in the many events and opportunities for faith enrichment offered throughout the Archdiocese of Santa Fe, particularly those of interest to the Hispanic/Latino community.

Comisión Hispana

A consultative body made up of Spanish Latino leaders from parishes. This commission meets on a quarterly basis with Archbishop Wester. The office of Hispanic Ministry acts as staff to this Comisión.

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Native American Ministry

The Native American Ministry works to build strong Catholic leaders within the pueblos by bridging the two faith traditions together to create and nurture faithful members of the Church.

Due to our recent bankruptcy and budget cuts this office is only staffed part time each week. We are sorry for any inconvenience.

About Us

Our understanding of the pueblos is unique as we have personally experienced the two paths in which the native people walk. With open and grateful hearts we value the traditional faith we were born with and our Catholic Faith which was gifted to us. As our ministry continues to grow, we vow to stand in solidarity with our Native brothers and sisters as the two paths meet and become one.

- Native American Ministry serves 50,000 Native American Catholics in the Archdiocese of Santa Fe.
- Provides continuous support and assistance in the areas of leadership development, catechesis and evangelization in the Pueblos.
- Coordinates with the offices of the Catholic Center, particularly with the offices of the Pastoral Ministries Division, to bring these services to the pueblos.

What We Do

- Meet with the ASF Native American Ministry Advisory Board on a regular basis to discern, address and bring forth the spiritual and pastoral needs of the community.
- Monthly Native American Ministry meetings which discuss, address and support the progress of each pueblo. There are 19 pueblos in New Mexico each with its own distinct cultural traditions and languages. They are: Acoma, Cochiti, Isleta, Jemez, Laguna, Nambe, Picuris, Pojoaque, Sandia, San Felipe, San Ildefonso, Ohkay Owingeh (San Juan), Santa Ana, Santa Clara, Kewa (Santo Domingo), Taos, Tesuque, Zia, and Zuni.

Laguna Acoma, Isleta del Sur and Zuni reside outside of the boundaries of the Archdiocese of Santa Fe but remain our sister pueblos.

- Developed with the Native American Advisory Board *The Guidelines for Visiting a Pueblo Village*. The guidelines are available through the Native American Ministry office.

Events

- Attend annual pueblo feast day mass and celebrations
- Host the Archbishop's Annual lunch with Tribal leaders and Pueblo Governors
- Plan and coordinate with the Cathedral Basilica staff the Annual Native American Mass which is held at the Cathedral Basilica in Santa Fe
- Host the annual Native American Ministry Advent celebration
- Host a Thanksgiving Mass each year for recipients of the St. Kateri Tekakwitha scholarships.
- Acts as staff to the Native American Advisory Board and liaison to the Tekakwitha Conference and local Kateri Circles
- Gathering of Pueblo Leadership with Archbishop Wester
- Annual Wisdom Mass for Elders of pueblo communities.



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Pastoral Outreach

The Pastoral Outreach Office assists with discipleship; helping to put our faith into action by nurturing and promoting stewardship of Time, Talent and Treasure, helping to promote and provide pastoral ministry work within our Archdiocese of Santa Fe.

“whatsoever you did to the least of my brothers and sisters, you did to me.”

Matthew 25:40

Befrienders Ministry

A listening ecumenical presence helping to provide leadership training and program support for all ministry of lay pastoral care work within the church as well as outside the church.

Blessings of Age Seniors

Works to form a fresh perspective, one that sees older persons as active participants in contributing to the Church's Life and Mission and in meeting the spiritual needs of its members. Provides yearly retreats that encourage and facilitate the contributions of older people.

Deaf Ministry

Interpreted Masses for the deaf, coordinates retreats and catechesis support.

Detention Ministry

Provides and coordinates on-site ministry to incarcerated men & women, youth and their families within prisons. Provides training to assist with the distribution of Holy Communion & Pastoral visits.

Liaison to Resources for the Poor and Marginalized

The Pastoral Outreach Office works with organizations and ministries that seek to provide direct services to the needs of the poor and marginalized as a liaison to St. Vincent de Paul Society.

Nursing Home Ministry

Provides on-site Pastoral visits, Communion Services, Biblical reflection and assistance with sacramental needs.

People Living with Disabilities

- A ministry to/with individuals living with disabilities and their families.

Substance Abuse Ministry

Provides tools, education and support. Collaborates with other community groups and schools to advocate for the prevention and treatment of addiction.

Thresholds

Thresholds is an ecumenical program designed to assist returning citizens (inmates recently released) transitioning back into society. Volunteers (Mentors) are trained by our staff to work together on teams assisting ex-

offenders through the Thresholds Adult Mentoring Program. Our goal is to help with the decline of recidivism rates within our state while also providing these individuals with dignity and care, allowing for a smooth transition back to their families and communities.

Trainings Offered

Works with the National Association of Catholic Chaplains (NACC) to create a certificate of studies in the area of pastoral care.

- Pastoral Care Training
- Threshold Mentors
- Detention Ministry
- Nursing Homes
- Hospital
- I Thirst Addiction Ministry

Supplies Available

We provide supplies for ministry work. Supplies available are rosaries, Bibles, prayer books and prayer cards. Call the office to request supplies.

Whatever you
did for one of the
least of these
brothers of mine,
you did for me.



Matthew 25:40

CONTACT

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Education

- Promotes the US Bishops parish social ministry document: *Communities of Salt and Light: Reflections on the Social Mission of the Parish*
- Presents classes, workshops & materials on Catholic social teaching, peace, justice and charity, parish social ministry, respect life, Faithful Citizenship, etc. for clergy, parish Social Concerns Committees and other interested persons
- Provides Catholic social ministry and leadership training, resources and on-going support for parish-based Social Concerns/ Parish Social Ministry Committees or other groups
- Diocesan Director for Catholic Relief Services, coordinates education and global solidarity efforts of CRS programs like Rice Bowl
- Administers the local grant process for the CRS Rice Bowl fund
- Coordinates advocacy for immigrants and refugees through *Justice for Immigrants* and other USCCB campaigns.

Advocacy

- Cooperates with the legislative advocacy work of the New Mexico Conference of Catholic Bishops

Social Justice and Respect Life

The goals of the Office of Social Justice and Respect Life of the Archdiocese of Santa Fe are to make Catholics aware of the social teaching of the Church, to help facilitate action prompted by that awareness, to be a voice for the poor and the powerless and to be a resource to parishes as they develop Social Justice outreach. The Office is a collaborative partner with the other offices of the Pastoral Ministries Division.

- Cooperates with national legislative work of US Conference of Catholic Bishops Department of Justice Peace and Human Development, the Pro-Life Secretariat, & Catholic Relief Services
- Encourages participation in public life through the document of the US Bishops, *Faithful Citizenship*
- Sends out action alerts on local & national legislative issues

Respect Life

- Coordinates Respect Life activities in the Archdiocese, distributes annual Respect Life program
- Promotes the "consistent ethic of life" from "womb" to "tomb"
- Supports "Project Rachel" post-abortion healing ministry of the Catholic Church

Empowerment

- Diocesan Director for Catholic Campaign for Human Development (CCHD), the anti-poverty program of the U.S. Catholic Bishops.
- Administers local CCHD grant applications & national CCHD Grant Process for community organizing and economic development
- Directs CCHD Internship
- Supports evangelization efforts of the African American Catholic Community (AACC)

whose mission in the context of our multi-cultural church is to support and reinforce the African American Catholic family and individuals

- Supports the AACC Fr. Rollins Lambert Scholarship for African American students attending Catholic elementary schools in the Archdiocese of Santa Fe.

Events

- Annual Sanctity of Life Awareness & Unity Day Mass
- Annual African American Catholic Community Martin Luther King Mass & speaker
- *JustFaith* facilitator training
- Annual Journey to Justice Retreat Day
- CRS Parish Speaker Tours for social ministry training events
- *Open Wide Our Hearts* webinar series on healing racism in our Church and world

SJ / RL Commission

A consultative body made up of Social Justice leaders from throughout the ASF. This commission meets on a quarterly basis with Archbishop Wester. The SJ/RL office acts as staff to the Commission.

"None of us can think we are exempt from concerns for the poor and for social justice." Pope Francis, *The Joy of the Gospel*, #201

Quick Reference Guide



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African American Catholic Community

Social Justice & Respect Life
505-831-8205

Anniversary Certificates

Family Life
505-831-8117

Archdiocesan Youth Ministry Training

Faith Formation Office
505-831-8142

Catechetical Leader Deanery Meetings

Faith Formation Office
505-831-8142

Confirmation Retreat Training

Faith Formation Office
505-831-8142

Counseling

Family Life
505-831-8117

Deaf Ministry

Pastoral Outreach
505-831-8174

Disabilities Ministry

Pastoral Outreach
505-831-8174

Evangelization Billboards

PMD Executive Office
505-831-8165

Formation Classes (Skills, Theology)

Faith Formation Office
505-831-8142

Formation Records

Faith Formation Office
505-831-8142

Marriage Encounter

Family Life
505-831-8117

Mi Casa Es Su Casa Spanish Newsletter

Hispanic Ministry
505-831-8147

Parish Pastoral Council Training and Information

PMD Executive Office
505-831-8165

PMD Express Newsletter

PMD Executive Office
505-831-8151

Pre-Cana (Immediate Marriage Prep)

Family Life
505-831-8117

Prison Ministry

Pastoral Outreach
505-831-8174

Quinceañera Retreat Training

Hispanic Ministry
505-831-8147

Scholarships for Native American Students

Native American Ministry
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Scholarships for African American Students

Social Justice & Respect Life
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Speaker Approval Process

PMD Executive Office
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TV Mass (Spanish)

Hispanic Ministry
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The Catholic Foundation
ARCHDIOCESE OF SANTA FE

Special Thank You to:

We wish to thank The Catholic Foundation and all who are contributing to the Annual Catholic Appeal (ACA), making the ministries of the Pastoral Ministries Division possible.



Donations to the Annual Catholic Appeal Foundation remain a major funding source to our ministries and services during and beyond the Archdiocesan Chapter 11 Reorganization.

ACA is not part of the bankruptcy filing. All donations remain confidential and do not fund legal claims.