

St Francis of Assisi  
Finance Council Committee Minutes  
October 23, 2025

**Welcome:** Father Antony                      Frank Conway                      Pete Sullivan                      Adriana Gambach  
                 Steve Hillyer                      Chris Meacham                      Jaime Capestany

Adriana Gambach and Pete Sullivan were not in attendance.

Father Antony started the meeting with a prayer.

**Financial Reports:**

- Reviewed Sept 2025 Balance Sheet Report.
- Reviewed Sept 2025 P & L Report.
- Reviewed Sept 2025 P & L Budget vs. Actual.
- Reviewed Financial Report to The Parish Sept 2025.

**Old Business:**

- Review Revenue opportunities:
- Weddings: Melissa Hornick got me in front of Jamie Rapavy from Devoted Columbus, a company that specializes in networking in the Wedding vendor industry. Chris Meacham will meet and see what opportunities exist. We have not yet connected.
- Additional fund-raising ideas: St Francis Gala. A 50/50% split with an additional Non-Profit fundraiser, revolving around the life of St Francis. Chris Meacham to gather interested parties to form a committee. Frank Conway, Louis Shulte, Doug Cluxton, Joel-Henry Mansfield, Trish Geoghegan and Maryellen O'Shaughnessy met on Sunday March 23<sup>rd</sup> and agreed to gather thoughts on venue, entertainment, vendors, time of year, and co-philanthropic organization. Will discuss with those attending Commitment Sunday November 2<sup>nd</sup>.
- Pete Sullivan committed to spearheading a Maintenance Replacement Schedule for future capital expenditures, as a bullet-point from the Parish Goals meetings. Pete is working on this document and will ask for help if needed. We reviewed Pete Sullivan's document. More discussion in November meeting.
- My Catholic Will Partnership proposal will be pushing until next Fiscal Year and discussed at that time.
- Discussed DINE 'N DONATE PROGRAM that The Rusty Bucket put together to generate 15% of ALL food sales to our parish if we chose a date. Frank Conway expressed in a prior conversation that the Leadership Council was interested in this as well. We scheduled the event for September 4<sup>th</sup> 2025 and received \$170.89 as a gift to the Parish. We are considering doing this quarterly. Possible next date to be identified at the November 20<sup>th</sup> meeting.

- Discussed a possible Parking Lot revenue builder after the construction company use is over in June 2025. Lot is getting resealed and restriped Aug 29<sup>th</sup> and Aug 30<sup>th</sup>, 2025. Steve Hillyer expressed interest into looking into what was going on at St Christopher's and get back with us at the next meeting. Steve said he talked with Dave at St Christophers Parish and said they used a company called Citrin. The contact is Nicholas Wright (419) 706-1746. Steve has been in touch with Nicholas, and he was to give our information to the sales department for further discussion. Nothing back yet. Steve will reach out again.
- Motion to approve August 21, 2025, Finance Executive Committee Minutes by Frank Conway. Jaime Capestany seconded the motion. Motion passed.

### **New Business:**

- Discussed the SFA Sept Leadership Meeting Notes. Highlights included the Carey Ohio trip to see the Basilica and the results of the food drive. Over 1900 pounds of food was collected.
- Commitment Sunday Leadup Discussion about the Finance Council Highlights and the direction of the October 26<sup>th</sup> Sunday Mass Finance Chair speech after Mass was discussed.
- Ohio EMA Grant was discussed. Frank Conway is spearheading this and is asking for \$8000 for an upgrade to the door security system. More at the November meeting.
- Catholic Foundation Grant was Discussed. Frank Conway is spearheading this and is asking \$5000 for our sidewalk restoration. More at the November meeting.
- Review Pete Sullivan Financial Review Comments. Takeaways are that our issues are revenue driven and we need to cultivate greater giving in amount and the number of parishioners that actively give. This will be focal point of this fiscal year moving forward.
- Father Antony discussed that the Parish has scheduled a Novena for the Feast of the Immaculate Conception starting Saturday November 29<sup>th</sup> at 6:30 pm. The program will last for 9 consecutive evenings and will take 30 to 40 minutes each evening. Attendance was encouraged.
- Diocese of Columbus Office of Insurance sent a memo to discuss the ramifications on water damage and the like on the property if an assessment at a grade "C" or below within the prior 18 months may be denied. Pushed the importance of inspections and repairs to at least above a grade of "B". Further discussion planned at next month's meeting.

### **Maintenance Projects:**

- Frank Conway has informed us that the elevator screw is bent, and needs replace. This piece is not made anymore. We will either need to find a used one or fabricate one. Pete Sullivan has a friend, Mike Wolf, who does this for a living and will reach out. Pete Sullivan may know of a Company who has this part. After some investigation and adjustments, the conclusion is that the screw is NOT bent. However, we still have a battery issue and have asked a Company from the Akron area to help us with this issue. More at the next meeting.
- Discussion to replace existing tub in the Rectory with a new shower. Estimate \$5k to \$7k. The Council agreed to move forward with the project and Sullivan Builders provided

shower options for Father Antony to choose from. Father Antony picked the shower with the seat bench, and we will let Sullivan Builders aware of his choice. More at the next meeting.

**Next Meeting:**

Nov 20, 2025, Finance Council Committee Meeting 6:00 PM.

Jan 22, 2026, Finance Council Committee Meeting 6:00 PM.

Father Antony closed the meeting with a prayer.