

## **VILLA ANGELA-ST. JOSEPH HIGH SCHOOL**

### **OUR MISSION**

Villa Angela-St. Joseph High School is a Catholic, comprehensive college-preparatory school rooted in the Ursuline and Marianist traditions and committed to the spiritual, academic and personal growth of each student.

### **CORE VALUES**

VASJ is a Catholic high school guided in faith by the dual charisms of the Ursuline Sisters and Marianist Brothers; the only school in the world that is co-sponsored by the two orders, making up the unique identity of the school.

### **BUS DRIVER - PART-TIME**

Villa Angela-St. Joseph High School is seeking candidates for a part-time Bus Driver. The individual will serve as a part-time driver at our Catholic High School and will be responsible for the transportation of students with the standards set forth by the Diocese of Cleveland and the Ohio Department of Education.

#### **Job Responsibilities:**

- Transporting students to sporting events, field trips and other sites within designated routes.
- Ensure the safety of the student passengers while meeting established bus schedules
- Safe operation of a school bus.
- Picking up and dropping off students at designated stops
- Maintain order and proper discipline of students according to school policy
- Conduct safety and operational inspections of assigned vehicle daily
- Reports needed mechanical repairs.
- Maintains cleanliness of vehicle to ensure safe operating conditions.
- Attends driver training programs as required.

#### **Job Requirements:**

- Hold a valid drivers license with CDL Class B endorsement
- Strong background and experience with high school students
- Able to pass FBI/BCI background check
- Uphold the values of the Catholic faith
- VIRTUS certified or willing to be certified

Please submit a cover letter, resume and completed Diocese of Cleveland Employment Application to Transportation Coordinator, Ms. Nancy Miller at [nmiller@vasj.com](mailto:nmiller@vasj.com) and Mrs. Sharon Taraska at [staraska@vasj.com](mailto:staraska@vasj.com).