

March 21, 2023

Board Meeting Minutes

In attendance: Fr. Mike, Tom Kennedy, Kristin Scheffel, Jeannie MacDonough, Gabriel Beltran, Matt Beaton, Colleen Clifford

Missing: Helena Lewis, Kristen Poe, Brigid Carlson

Call to order

Tom Kennedy

Missing a few members due to travel

Motion to approve minutes - Matt

2nd - Colleen

Principals Report - A full Catholic Schools Week returned this year, including our opening Mass, Pasta Festival, and Student and Teacher Appreciation day. The SMPA continues its success with the different Dining for Dollars events. The Boosterthon is scheduled for May 19th. The first Parents Night Out at Olo's.

During Lent, students will attend an additional Mass, Adoration, Penance services, and the 6th graders will perform the Passion Play. The Service Club is taking on their Blessing Bag project during Lent, which will involve the entire student body.

Grades 5 - 8 will go to WPI for their STEM experience and Grades 7 & 8 will attend the Mass for Life at Saint Paul's Cathedral.

The Chess Club finally is underway thanks to the leadership of a couple of our 6th graders. Mr. Bob Secino is a volunteer who will oversee the program.

The Whalemobile presentation will return on April 14th for grades PK - 4.

Mr. Sifferman is leaving effective March 31st. We have a long-term sub for SS and have hired Young Worlds for PE.

Principal Search update – Parents and staff received the summary of the survey results; advertised in school spring; received 5 responses; (2 years ago we received 7); have interviewed 3 so far; thinking about reposting the job again;

Nominations for Board Members:

Letter that will be sent out to school families; we have 2 three year positions and a two year position (fulfilling Jose's term) available. Letter to be sent home on Monday or Tuesday, 3/27 or 3/28.

Finance:

Met in January

Nothing unexpected - still seeing strong results we budgeted

FF came in lower than expected (\$15k below)

Will balance out because of strong advancement number

Strong enrollment coming in; tuition revenue

Committee working to address some lingering items from the strategic plan related to Finance

Curriculum/Technology Committee:

New projector installed in media center; TV in makerspace going into the Gathering Space;
Math programs being reviewed by faculty; Science PD scheduled for 6/16.

Advancement:

Introduce Tina - welcome as a Marketing & Advancement Director
Committee met on March 14th - Share the Love constant contact went out
Tuition Raffle - April 18 - May 9
Permit application being completed
Kristin will order tickets
Tina to look at raffle tickets to see if wording on tickets were ok or need editing
Will need volunteers to help sell tickets before and after Mass, and before and after school

Tuition raffle into bulletin and will be in flocknote
Evan provided updates on Advancement funds received to date.
Discussed strategic priorities - endowment, financial assistance, technology upgrade, replacement of school windows.
Tina - will get into classrooms, learning routines of school
Spring OH - 8:30am - 10:30am - bulletin this week
Social media presence - increasing it; maybe adding Twitter
Sent out - Catholic Free Press, Community Advocate, maybe start sending more press releases;

Open Discussion:

SYFS interns - letter to Christine to thank you; request services for next year request 2x a week

Last Meeting:

May 16th, 2023

Newly elected members will be invited to that meeting as a welcome

Motion to adjourn:

Matt

Second - Kristin