

Saint Mary School Advisory Board Minutes

May 16, 2023

In Attendance: Msg. Michael Rose, Jeannie MacDonough, Tom Kennedy, Colleen Clifford, Kristin Scheffel, Matt Beaton, Gabriel Beltran, Evan Page, Brigid Carlson, Liam Wintroath, Marty Kelley, Nicole Gioules, Helena Lewis (remotely)

Call to Order:

Opening Prayer

Motion to Approve Minutes Minutes by Colleen Clifford, Motion second by Kristin Scheffel, minutes were approved by unanimous vote

Welcome to new members Marty Kelley and Nicole Gioules

Welcome to our new principal Liam Wintroath

Principal's Update:

First Communion

Crowning of Mary

Safe environment training for the students in grades K-8 has changed to the Circle of Grace program. The feedback was good. It is more hands on and there is more flexibility

Grades 2-8 completed MAP testing

Upcoming graduation events: dinner dance at St Johns, Graduation June 7th in the church

Field trips: Grade K-1 Science Museum in CT, Grade 2-3 Bravehearts Game, Grade 4-5 Springfield Museums, Grades 6,7, and 8 Natures Classroom. Preschool Shrewsbury Public library. PreKindergarten Shrewsbury Fire station

Family Festival will be Sept 15, 16, 17th. initial planning meeting, need to increase volunteers particularly the weekend of the event. Next planning committee meeting is June 11th

This Friday is the Fun Run: funds will go to financial aid, updating PE equipment

8th grade trip to DC

Service club completed blessing bags

The students raised \$1700 for the hungry via the rice bowls

School counselors have finished this year, next year plan to contract for an intern one day a week through SYFS

Field day is June 8th

Katherine Edmunds (7th and 8th grade ELA teacher) is moving to NC

Fr John Daly (7, 8 grade religion) will be leaving to focus on his writing

The current enrollment numbers for next year is 192 students: preschool 2 day 10, 3 day 10, preK 16 (3 on waiting list), K 25 (4 waiting) Gr 1 23, Gr 2 17, Gr 3 16, Gr 4 19, Gr 5 24, Gr 6 17, Gr 7 8, Gr 8 9

Community Reading day next Monday

Finance Committee: Update by Colleen.

Meeting in April. Year to date short fall with family festival came in lower than budget, but increase from advancement efforts have offset this. Attrition analysis performed, with a focus on the numbers of students who leave for 7th and 8th grade. The have made projections for next year.

Curriculum and Technology Committee: Update by Jeannie

Going through curriculum process for Math : Savas/Envisions and Houghton Mifflin/Reveal. The cost of the new curriculum will be covered by a donation and operating budget

Will be obtaining Foundations for K-3 (fund from the town)

Currently vetting various Spanish Programs to have a consistent curriculum for K-8, plan to purchase a curriculum for the middle school

Donna met with Priority Fire who does the security for the school property.

The system is old and needs updates, therefore it makes more sense to have a new system put in place. \$8k to replace everything

Advancement and Marketing: Update by Kristin, Tina and Evan

Tuition raffle: sold 152 tickets, \$15,200 in total sales. The net profit was \$4,145 after cost of tickets. Winner Francis Tomaiolo a grandparent in the parish. Discussed moving the tuition raffle up earlier in the year next year, Possibly during catholic schools week
Evan: \$76,500 in cash. \$17,000 is earmarked for scholarship and technology. Main need right now is new windows for all the classrooms and bathrooms. The estimated cost for new windows is at least \$300k

Marketing: increase in social media presence, facebook reach 7k (up 100%). School website updates. Enrollment brochure being updated for the start of school

Marketing meeting next week to discuss goals for next year

SAB Next meeting Tuesday, September 19

Thank you to Tom Kennedy who is stepping down after 10 years on the board and 4 years as Chair of the Board

Motion to adjourn: First by Kristin Scheffel, second by Brigid Carlson. Motion passed unanimously.