



### **Extended Care Team Member**

Good Shepherd School in Pacifica seeks enthusiastic team members to support our K-8 Extended Care Program. We are seeking responsible, reliable, and nurturing people with a passion for working with school-age children in our after school program.

**JOB TITLE:** Extended Care Team Member – Part- Time Position

**LOCATION:** Good Shepherd School, Pacifica California

**JOB DESCRIPTION:** The Extended Care team assists the Extended Care Director and school administration with the after school program, which primarily operates from 3-6pm Monday through Friday, with some minimum day dismissal and provides an opportunity for GSS students to play, snack, and work on homework after school hours.

Duties include, but are not limited to, the following:

- Supervising students at play and during activities and projects
- Facilitating homework support for students
- Assisting with snacks
- Monitoring sign-in and dismissal of students
- Providing assistance with tasks such as student work displays
- Maintaining a safe, clean and organized work/play environment
- Other duties as assigned

**REQUIREMENTS:**

- Experience working with children
- Comfortable working in a Catholic school environment
- First Aid/CPR preferred

**COMPENSATION:** \$20/hour

**To Apply:**

Visit the Archdiocese of San Francisco Department of Catholic Schools Website

<https://schools.sfarch.org/employment> and complete the Archdiocesan Employment Application.

Email the application for employment, a cover letter, a resume, and contact information for three references to Gustavo Torres, Principal of Good Shepherd School: [g.torres@goodshepherdschool.us](mailto:g.torres@goodshepherdschool.us)

**STATEMENT OF NON-DISCRIMINATION** Good Shepherd School adheres to the following policy: "All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories."

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