



St. Catherine of Siena Catholic School

1300 Bayswater Avenue

Burlingame, California 94010

[www.stcos.com](http://www.stcos.com) 650.344.7176

### **Full Time Teacher for the 2023-2024 School Year (Junior High English Teacher)**

St. Catherine of Siena Parish School is a Roman Catholic learning community serving grades K-8 in Burlingame, California. In collaboration with and under the guidance of our Sacro Costato Missionary Sisters, we are deeply committed to serving a diverse student body that focuses on developing a well-rounded child spiritually, academically and socially.

#### **Requirements:**

- Bachelor's degree (BA/BS)
- Willingness to embrace the Catholic values and traditions of St. Catherine of Siena School
- Excellent verbal and written communication skills
- Classroom management skills which cultivates an environment conducive to learning

#### **Preferred Qualifications:**

- Valid teaching California Teaching Credential (*or equivalent*) -English Single Subject preferred
- Ability to facilitate technology integration into the classroom setting
- Experience teaching in a Catholic school setting (*ideally at the Middle School levels*)
- MA Degree

*\* If the candidate does not yet possess a valid California teaching credential, (s)he must acquire one within five years of the date of hire.*

#### **Duties and Responsibilities:**

- Actively support the mission, philosophy and student learning expectations of the school
- Maintain and supervise a safe and disciplined environment within classrooms and school yard
- Prepare, deliver, and lessons/units based on CA and Archdiocesan Curriculum Guidelines
- Document student learning, reports, and attendance records to administration and parents.
- Communicate professionally with administration, colleagues, parents and students
- Perform all other duties outlined in our Faculty Handbook

**Job Type:** Full-Time, Exempt

**Salary:** \$54,500 - \$104,931 Base Range (advanced degrees and certifications not included)

**Application Process:** Interested applicants should submit a resume to Mrs. Patricia Bandel at [principal@stcos.org](mailto:principal@stcos.org).

#### **ARCHDIOCESAN STATEMENT OF NONDISCRIMINATION:**

*"All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories." (Administrative Handbook #111.4)*