



St. Veronica Catholic School

434 Alida Way, So. San Francisco, CA 94080
Tel : (650) 589-3909 Fax : (650) 589-2826 Fax

School Background

St. Veronica Catholic School, in South San Francisco is a K-8 school that has been providing excellence in Catholic education for over 60 years. Combining deep-rooted traditions and current best practices, the school is dedicated to educating the whole child so that he or she may be successful in the 21st century. St. Veronicas' team of educators strive to both personally exemplify and teach our students how to live their faith, be open and honest communicators, active members in our community, and responsible life-long-learners.

Mission Statement

In partnership with each family and the St. Veronica Parish community, and as ministers who participate in the mission of Jesus Christ, St. Veronica Catholic School strives to keep Christ's image present in the world while providing a quality education which instills Christian stewardship and academic excellence.

Title: 2nd Grade Classroom Aide

Supervisor: Principal

Hours: Full Time, 37.5 hours per week

Salary: \$20.00 – \$24.00 per hour; based on experience

Job Description and Duties:

Saint Veronica is seeking a Second Grade Classroom Aide for the 2023 -2024 school year. This is an hourly, non-exempt position. The classroom aide is responsible for assisting the classroom teacher in the instruction of students.

- Support classroom teachers in providing instruction to students
- Assist in the delivery of teacher-lead instructional activities
- Leads pre-planned activities with small groups or individual students as needed
- Assists to maintain classroom behavior expectations
- Prepares learning materials for pre-planned instructional activities
- Serves in role of yard-duty / lunch time supervision as needed
- Assists to maintain an orderly classroom environment
- Substitute teach as needed (\$50 stipend per teacher sub day)

Qualities:

- Practicing Catholic Preferred
- Supportive of the Catholic Ethos of the school
- Commitment to creating a supportive & engaging learning environment where students thrive
- Collaborative / Team-player
- Passion for & ability to patiently support and encourage students as they strive to learn new skills
- Strong communication skills

Qualifications:

- High school diploma or more
- Experience working with children

Please submit your application
(https://files.ecatholic.com/19805/documents/2020/6/ADSF_Employment_Application_May%202020-final.pdf?t=1591227801000),
to John Payne, Principal:
jpayne@saintveronicassf.org

STATEMENT OF NON-DISCRIMINATION

Saint Veronica Catholic School adheres to the following policy: "All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories."