



Date: January 1, 2024

Position Title: Drama Grades TK-5 & 6- (entering Grade 9) Summer School Teacher

FLSA Classification: Non Exempt

Reports to: Head of School, Megan Rabbitt

Position Purpose: Responsible for all drama curriculum instruction, programming, and instruction offered in the summer school program at Saint Brigid School.

Summer Camp Dates: July 8- August 2, 2024

Work Hours: 12:15 pm - 3:15 pm teaching two classes, 5 days a week

Classes: 12:30 pm-1:30 pm

2:00 pm-3:00 pm

Essential Functions and Tasks:

- Create drama curriculum & lesson plans for 2 classes (grades TK-5 & 6-entering 9)
- implement age-appropriate curriculum/lessons for the two classes throughout the week
- Create a drama production for the end of the week in each of the two classes where parents may be invited to attend if they want to
- Supervising recess and snack duties
- Signing students in and out of the classroom at start and end of sessions
- Supervise high school students who are counselors in training for drama classes

Qualifications:

- A bachelor's degree, master's preferred, in fine arts (drama preferably)
- Experience with leading students in drama performances
- Experience in creating and executing a production with children
- Experience in set design & costumes for a play
- A passion for working with young people, coupled with a commitment to meeting the needs of diverse learners
- Strong collaboration and communication skills

Compensation:

- \$32-\$36/hour based on experience

(All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories. (Administrative Handbook #4111.4)



When you apply, please email a cover letter and resume to:

Megan Rabbitt

Head of School

headofschool@saintbrigidsf.org

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