

ARCHDIOCESE OF SAN FRANCISCO
All Souls Catholic School
JOB DESCRIPTION

Title: Physical Education
Reports To: Principal of School & Pastor of All Souls Parish
Office/ Dept: Department of Catholic Schools
FLSA Status: Part time, Non Exempt (12 hours / week)

ESSENTIAL FUNCTIONS:

- Teaching physical education and sports to students in PreSchool - Grade 8
- Create a curriculum following the school and state standards
- Plan and run PE classes through the school year.
- Work with individual students as needed to teach motor skills
- Maintain the school's PE equipment
- Use curriculum resources effectively and evaluate curriculum when needed
- Know the Vision and Mission of our school
- Work with staff, students, and parents as needed or as deemed necessary
- Maintain a neat, attractive, workable space conducive to learning.
- Participate and run California State Physical Fitness Test each year for specific grade levels.
- Form positive relationships with students, parents, and co-workers.
- Be enthusiastic about teaching and learning
- Participate in WASC self-study for accreditation as needed.

QUALIFICATIONS:

- First aid and CPR training / certificate
- California Teaching Credential in Physical Education (Preferred)
- Good communication skills, both written and verbal
- Be a team player

EXPERIENCE:

- 1 - 3 years experience as a PE teacher or similar role. Preferably in a Catholic School.

EDUCATION/CERTIFICATIONS:

- A baccalaureate degree or higher from a regionally-accredited college or university
- Complete teacher preparation program
- Posses a clear credential in physical education (preferred)

PHYSICAL REQUIREMENTS:

- Ability to sit, walk, stand and climb stairs, alternating as needed and sometimes for prolonged periods of time.
- Must be able to bend, pull and also reach above shoulder level.
- Must be able to lift 25 lbs.

RATE:

- \$80 / hour

PLEASE SUBMIT RESUME, COVER LETTER AND 2 REFERENCES TO:

Joseph Ryan, Principal
All Souls Catholic School
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South San Francisco, CA 94080
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Pursuant to the San Francisco Fair Chance Ordinance, all employees of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories.