



ST. Matthew Catholic School

Fifth Grade Teacher for the 2024-2025 School Year

Serving a diverse community of over 600 students from Kindergarten – 8th grade, our teachers collaborate with each other to educate our students to a high standard, in both academics and character. We strive to form our students to be **PEARLS**: **P**eople with strong character, **E**ffective communicators, **A**ctive Christians, **R**esponsible citizens, and **L**ifelong learners.

St. Matthew's has a supportive parish community, and community of school parents, who partner with us in forming *saints* and *scholars*. We have a multitude of resources available to support all staff and to set up our teachers for success. We are a double class school; teachers have partner teachers to work and collaborate with, as well as full-time instructional aides in each classroom from K-4th grades, and a shared full-time instructional aide in 5th grade. New teachers have access to a strong yearlong mentorship program, as well as access to ongoing professional development tailored to individual and communal needs. All teachers receive instructional support from the principal and the dean of academic excellence; student disciplinary support from the dean of students; and support for differentiated instruction, student success, and RTI's from the dean of student services. Teachers also have access to a generous classroom supply fund to utilize for materials and supplies for classroom enrichment beyond your provided basic classroom supplies.

Required Qualifications:

- BA/BS Degree
- Willingness to embrace the Catholic values and traditions of Saint Matthew Catholic School
- Enthusiasm for teamwork, collaboration, and collective efficacy
- Excellent communication skills

Preferred Qualifications:

- Experience teaching in a Catholic school (*and ideally at the fifth-grade level*)
- Valid California teaching credential (*or equivalent*)
- MA Degree
- Expertise with technology including various devices, document camera, Google, smartboard

Responsibilities:

- Support Saint Matthew Catholic School's mission, philosophy, and SLE's
- Prepare, deliver, and assess (engaging and interactive) lessons/units based on *Archdiocesan Curriculum Guidelines*
- Document student learning and report (communicate) regularly to administration and parents
- Collaborate with grade-level partner teacher, mentor teacher (*if needed*), and other PLC teachers (3rd – 5th)
- Communicate clearly and professionally with colleagues, students, and parents
- Supervise students inside and outside of the classroom, maintaining good rapport with students and effective classroom management.
- Perform all other duties outlined in our Faculty Handbook or assigned by the Principal or Deans.

Salary & Benefits:

Job Type: Full-Time, Exempt position.

Salary: \$54,500 - \$104,931 Base range (Advanced Education & Certifications not included)

How to Apply:

Please email cover letter, resume, and reference letters to: HR@stmatthewcath.org

Inquiries about the position or school community can be directed to the principal: **Marc Nava**, at mnava@stmatthewcath.org

Statement of Non-Discrimination: St. Matthew Catholic School adheres to the following policy: All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories."

Encounter Christ. Be Disciples. Bring Hope.