
Permanent Substitute Teacher (Grades 7–8)**Stella Maris Academy — San Francisco, CA****Location:**

Stella Maris Academy
360 9th Avenue
San Francisco, CA 94118

Employment Type:

Full-Time Temporary (through June 30, 2026), with the possibility of a permanent appointment

Compensation:

\$25/hour

Benefits:

Medical, Dental, Vision, Life Insurance
Paid Holidays and Sick Leave
Communal housing available for single-person households

About Stella Maris Academy

Stella Maris Academy is a thriving Catholic classical school located in the heart of San Francisco, just steps from the Presidio and Golden Gate Park. As the first classical Catholic school in the Archdiocese of San Francisco, the Academy serves students from preschool through eighth grade and is deeply rooted in more than 115 years of Catholic educational tradition on the historic Star of the Sea campus.

Grounded in a rigorous, integrated Catholic liberal arts curriculum, Stella Maris forms students intellectually, morally, and spiritually by cultivating a love for truth, goodness, and beauty. The classical model emphasizes the unity of knowledge centered on Jesus Christ, fostering strong memory, imagination, linguistic ability, mathematical reasoning, and the arts. Students engage deeply with literature, history, theology, mathematics, music, and the sciences, forming resilient, thoughtful, and articulate young people prepared for any path of life. The Academy is known for its strong sense of community, partnership with families, and vibrant parish life surrounding the school.

Mission Statement

Guided by the Blessed Virgin Mary, Seat of Wisdom and Star of the Sea, Stella Maris Academy collaborates with parents to form young minds and hearts for the journey of life. By cultivating the love of Wisdom and the capacity to seek truth, goodness, and beauty in all things, the

Academy prepares students to exercise their freedom wisely and to seek first the Kingdom of Heaven through an authentic Catholic liberal education.

Position Summary

Stella Maris Academy seeks a dedicated and adaptable **Permanent Substitute Teacher** for our combined 7th/8th grade classroom beginning immediately through June 30, 2026. This individual will serve as a consistent daily presence on campus—teaching when assigned and providing instructional or operational support at other times.

This role is ideal for a mission-driven educator who thrives in dynamic environments, values the classical Catholic tradition, and desires to contribute meaningfully to a close-knit school community.

The Permanent Substitute reports to campus daily and serves as the primary classroom instructor when needed or as a support professional under the direction of the administration and faculty.

Key Responsibilities

Instruction & Classroom Leadership

- Teach Theology, Latin, English Language Arts, History, and Logic for grades 7–8 as assigned.
- Implement lesson plans provided by faculty or developed collaboratively with the academic team.
- Maintain a well-ordered, joyful, and virtue-centered learning environment.

Support & Collaboration

- Seamlessly shift between teaching assignments, student supervision, and faculty support as daily needs arise.
- Collaborate with administration and colleagues regarding student progress, instructional priorities, and school-wide initiatives.
- Assist with planning and leading field trips and special learning activities.

Professionalism & Student Care

- Demonstrate excellent communication, attentiveness to student needs, and confidentiality.
- Complete required documentation related to student learning, behavior, or classroom activities.

- Participate actively in faculty meetings, professional development, and formation in classical pedagogy.
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Qualifications & Skills

Education & Experience

- Bachelor's degree or higher from an accredited institution.
- 3–5 years of experience working with children, preferably in a school or behavioral health setting.
- Experience with classical education or integrated humanities instruction preferred.

Skills & Attributes

- Strong written and verbal communication skills.
- Demonstrated classroom management ability.
- Calm, thoughtful decision-making in unexpected or emergent situations.
- Ability to collaborate joyfully and work in a mission-driven Catholic environment.

Requirements

- Ability to pass a background check and fingerprinting.
 - Negative TB test (current).
 - Valid driver's license and reliable transportation.
 - Authorization to work in the United States.
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Application Procedure: Candidates must submit a cover letter, names and contact information of three references, and resume/C.V. to the Headmaster, Mr. John A. Monaco (jmonaco@stellamarissf.org).

ARCHDIOCESAN STATEMENT OF NON-DISCRIMINATION

All employees of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin, and pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment, qualified applicants with criminal histories.