



St. Gregory School
2701 Hacienda Street, San Mateo, California 94402
Phone: 650-573-0111

School Name: St. Gregory School
School Address: 2701 Hacienda Street, San Mateo, CA 94402
Contact Person: Johanna McCormack, Principal

Position Title: 3rd Grade Homeroom
Position Type: Full Time for the 2025-26 school year

Job Description: The ideal candidate must be dedicated to providing a 21st-century education in a rigorous Catholic school environment. The candidate must possess a valid California Teaching Credential, have an equivalent teaching credential from another state or be working towards earning one. Prior experience teaching primary grades in a Catholic school is ideal. The candidate will be able to foster the spiritual, academic, social and emotional growth of each student.

St. Gregory School is located in San Mateo near Hillsdale Mall. The school was founded seventy years ago, and today it remains a vital part of the St. Gregory Parish. We offer a Catholic education for children in grades Kindergarten through Eighth.

We are seeking a qualified candidate to fill the teaching position of Third Grade homeroom teacher for the 2025-26 school year. This is a full-time job, which entails teaching religion, ELA, religion, science, math and history in a self contained home room model (responsible only for one grade level class of 36 students). This position does include a full time teacher aide to support the homeroom teacher.

Requirements/Qualifications: consistent with Diocesan and local site goals.

- Be an effective teacher of core subjects: Language Arts, Religion, Math, Science, and History.
- Knowledge of Common Core and State Standards and able to implement successfully.
- Have knowledge and proficiency in integrating technology to enhance instruction and help students to learn on their own path and at their own best pace.
- Be a participating member of a Catholic community.
- Enjoy working with students of all abilities, and be willing to make accommodations necessary to help all students be successful.

- View the staff as a faith community and be a collaborative team player at all times.
- Cover assigned staff duties, including morning supervision and recess, as well as other duties that may be assigned from time to time by the school administration.
- Continually be open to learning and growth, maintaining constructive dialogue with administration and pursuing professional development opportunities.

Application Instructions:

- Please complete a Teacher Application Form found at and email to Johanna McCormack:
<http://www.sfarchdiocese.org/catholicschools/employment/applications>
- Please submit a resume to:
Johanna McCormack, principal, at jmccormack@stgregs-sanmateo.org
- Salary commensurate with experience.

*STATEMENT OF NON-DISCRIMINATION St. Gregory School adheres to the following policy:
“All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories.” (Administrative Handbook #4111.4)*