



## JUNIPERO SERRA HIGH SCHOOL

**Job Title:** Assistant Volleyball Coach

**Department:** Athletic

**Supervisor:** Athletic Director & Assistant Principal-Student Life

**Location:** Onsite - Junipero Serra High School, San Mateo, CA

**FLSA Status:** Part-Time

**Compensation:** \$4,335.00 stipend for 2025 - 2026 School Year

**Number of Open Positions:** 2

### **About Junipero Serra High School:**

Junipero Serra High School is a Catholic college preparatory for boys. Located in San Mateo, in the heart of the San Francisco Peninsula, Serra's legacy spans over 80 years of excellence in Catholic education. A rich and rigorous academic curriculum, a wide range of extracurricular activities, and an environment of support, compassion and mutual respect are hallmarks of Serra. Serra's faculty and staff are deeply committed to mentoring their students, providing a framework for young men to grow in faith, wisdom and service as active members and leaders in the community.

### **Essential Duties and Accountabilities:**

- Supports the fundamental philosophy, skills and techniques for the program
- Maintains a knowledge of all sport, school, league, section and state rules and by-laws
- Foster training in conduct, ethics and sportsmanship for all athletes and coaches
- Supervision of the athletes before, during and after workouts
- Shall continually update professional expertise in the appropriate area by attending clinics, joining professional organizations, reading professional literature or any other acceptable means
- Work with the Athletic Director to solve problems at the lowest level while supporting the ideas of the program/parent/coaches concerning procedures
- Shall perform such necessary details in this position which are not specifically stated but which are considered by competent authorities to be generally associated with the Assistant Coaching position



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**Desired Experience, Competencies and Education:**

- Demonstrates three-years of successful experience as a high school coach or equivalent experience as player or club coach
- Demonstrates knowledge of the fundamental skills and techniques, as well as the advanced techniques in the sport of Volleyball
- Demonstrates successful personality and character traits appropriate to Catholic educational leadership
- Demonstrates successful ability to teach, enforce, advocate and model appropriate behavior, character traits, Christian and educational values to student-athletes
- Demonstrates successful ability to teach, organize and supervise student-athletes
- Demonstrates successful management and organizational skills
- Demonstrates successful ability to work with parent groups, administrators, staff and students
- Current CPR/First Aid, NFHS or ASEP certification

All interested candidates are asked to submit the following documents to the Human Resources Director at Serra High School at [hr@serrahs.com](mailto:hr@serrahs.com).

- Cover Letter & Resume
- List of references or at least 2 letters of recommendation

**ALL EMPLOYEES OF THE ARCHDIOCESE OF SAN FRANCISCO SHALL BE EMPLOYED WITHOUT REGARD TO RACE, COLOR, SEX, ETHNIC OR NATIONAL ORIGIN AND PURSUANT TO THE SAN FRANCISCO FAIR CHANCE ORDINANCE, WILL CONSIDER FOR EMPLOYMENT QUALIFIED APPLICANTS WITH CRIMINAL HISTORY**