



St. Matthew Catholic School

910 South El Camino Real
San Mateo, CA 94402
650-343-1373

4th Grade Teacher for the 2025-2026 School Year

Serving a diverse community of over 600 students from Kindergarten – 8th grade, our teachers collaborate with each other to educate our students to a high standard, in both academics and character. We strive to form our students to be **PEARLS**: People with strong character, Effective communicators, Active Christians, Responsible citizens, and Lifelong learners.

St. Matthew's has a supportive parish community, and community of school parents, who partner with us in forming saints and scholars. We have a multitude of resources available to support all staff and to set up our teachers for success. We are a double class school; teachers have partner teachers to work and collaborate with, as well as full-time instructional aides in each classroom from K-4th, and a shared full-time instructional aide in 5th grade. Teachers also have access to a generous classroom supply fund to utilize for materials and supplies for classroom enrichment beyond your provided basic classroom supplies.

Required Qualifications:

- BA/BS Degree
- Willingness to embrace the Catholic values and traditions of Saint Matthew Catholic School
- Enthusiasm for teamwork, collaboration, and collective efficacy
- Excellent communication skills

Preferred Qualifications:

- Experience teaching in a Catholic school
- Valid California teaching credential (or equivalent from another state) OR in the process of obtaining a CA Teaching Credential
- MA Degree
- Expertise with technology including various devices, document camera, Google, smartboard

Responsibilities:

- Support Saint Matthew Catholic School's mission, philosophy, and SLE's
- Prepare, deliver, and assess (engaging and interactive) lessons/units based on Archdiocesan Curriculum Guidelines
- Document student learning and report (communicate) regularly to administration and parents
- Communicate clearly and professionally with colleagues, students, and parents
- Supervise students inside and outside of the classroom, maintaining good rapport with students and effective classroom management
- Perform all other duties outlined in our Faculty Handbook or assigned by the Deans.

Salary & Benefits:

Job Type: Full-Time, Exempt position.

Salary: \$54,500 - \$104,931 Base range (Advanced Education & Certifications not included)

How to Apply: Please email resume and three references to: bcaldwell@stmatthewcath.org.

Inquiries about the position or school community can be directed to the Leadership Team: leadershipteam@stmatthewcath.org.

Statement of Non-Discrimination: "St. Matthew Catholic School adheres to the following policy: All school staff of Catholic schools of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin and will consider for employment, qualified applicants with criminal histories."