

Teacher's Aide – Special Education / ABA Support

Stella Maris Academy — San Francisco, CA

Location:

Stella Maris Academy
360 9th Avenue
San Francisco, CA 94118

Employment Type:

Full-Time or Part-Time, Non-Exempt

Compensation:

\$25/hour

Benefits (for eligible employees):

Medical, Dental, Vision, Life Insurance
Paid Holidays and Sick Leave
Communal housing available for single-person households

About Stella Maris Academy

Stella Maris Academy is a thriving Catholic classical school located in the heart of San Francisco, just steps from the Presidio and Golden Gate Park. As the first classical Catholic school in the Archdiocese of San Francisco, the Academy serves students from preschool through eighth grade and is deeply rooted in more than 115 years of Catholic educational tradition on the historic Star of the Sea campus.

Grounded in a rigorous, integrated Catholic liberal arts curriculum, Stella Maris forms students intellectually, morally, and spiritually by cultivating a love for truth, goodness, and beauty. The classical model emphasizes the unity of knowledge centered on Jesus Christ, fostering strong memory, imagination, linguistic ability, mathematical reasoning, and the arts. The Academy is known for its strong sense of community, close partnership with families, and commitment to serving the needs of the whole child.

Mission Statement

Guided by the Blessed Virgin Mary, Seat of Wisdom and Star of the Sea, Stella Maris Academy collaborates with parents to form young minds and hearts for the journey of life. By cultivating the love of Wisdom and the capacity to seek truth, goodness, and beauty in all things, the Academy prepares students to exercise their freedom wisely and to seek first the Kingdom of Heaven through an authentic Catholic liberal education.

Position Summary

Stella Maris Academy seeks a compassionate, patient, and skilled **Teacher's Aide specializing in autism spectrum disorders, ABA-informed practices, and special learning needs**. The Teacher's Aide supports individual students or small groups in both classroom and non-classroom settings, working closely with lead teachers, administration, and families to foster student growth academically, socially, behaviorally, and spiritually.

This role is ideal for an individual who is deeply committed to serving children with special needs within a Catholic educational environment and who values structure, consistency, and joyful collaboration.

The Teacher's Aide works under the direct supervision of classroom teachers and the administration and supports the implementation of individualized support plans in alignment with the mission of the school.

Key Responsibilities

Student Support & ABA-Informed Assistance

- Provide one-on-one or small-group support to students with autism or other developmental, behavioral, or learning needs.
- Assist in implementing behavior support plans and accommodations informed by Applied Behavior Analysis (ABA) principles.
- Support students in developing executive functioning, emotional regulation, communication, and social skills.
- Reinforce positive behaviors and model appropriate classroom conduct with consistency and patience.

Classroom & Instructional Support

- Assist lead teachers during instructional time, transitions, recess, lunch, and specials.
- Help students access the curriculum through scaffolding, redirection, visual supports, and differentiated strategies.
- Prepare instructional materials and assist with classroom organization as needed.
- Support a calm, structured, and virtue-centered learning environment.

Collaboration & Communication

- Work collaboratively with teachers, administration, specialists, and parents to support student progress.
- Communicate clearly and professionally regarding student behavior, needs, and successes.
- Maintain confidentiality and professionalism at all times.

Student Care & Supervision

- Assist with supervision during arrival, dismissal, recess, lunch, and school activities.
- Support students during field trips, school liturgies, assemblies, and special events.
- Attend to student safety, emotional well-being, and dignity in all interactions.

Qualifications & Skills

Education & Experience

- High school diploma required; associate's or bachelor's degree preferred.
- Prior experience working with children with autism or special needs strongly preferred.
- ABA training, RBT certification, or coursework in special education is a plus (but not required).

Skills & Attributes

- Calm, patient, and emotionally attuned demeanor.
- Strong observational and communication skills.
- Ability to follow behavior plans with consistency and care.
- Willingness to receive coaching and feedback.
- Commitment to the mission and values of Catholic education.

Requirements

- Ability to pass background check and fingerprinting.
- Current negative TB test.
- Authorization to work in the United States.
- Physical ability to support students throughout the school day (standing, walking, assisting with transitions).

Application Procedure

Candidates must submit a cover letter, resume, and names and contact information of three references to the Headmaster,

Mr. John A. Monaco

jmonaco@stellamarissf.org

Archdiocesan Statement of Non-Discrimination

All employees of the Archdiocese of San Francisco shall be employed without regard to race, color, sex, ethnic or national origin, and pursuant to the San Francisco Fair Chance Ordinance, we will consider for employment qualified applicants with criminal histories.