Matt. 4:19

ST PETER THE FISHERMAN
ROMAN CATHOLIC CHURCH

Parish Council Minutes

Saturday March 13, 2021: 9:00 – 10:30 am

Members Attending: Fr. Clement, Pastor/Administrator; Anne Gallagher, Saint Michael; Jeanine Wright, Holy Name; Greg Noyes, Sacred Heart; Bridgette Shively, Saint Michael; and Al May, Sacred Heart.

Members Absent: Roberta (Bobbi) Ivan, Sacred Heart and Jim Majewski, Saint Michael.

Meeting Location: Virtual via Zoom.

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Coronavirus*: we are following precautions at all in-person meetings: wearing of masks and physical distancing in room. We also hold virtual meetings when appropriate.*

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Agenda/Minutes

Opening Prayer: Fr. Clement

Old Business

- Approval of Minutes
    - Minutes of Meeting 02/21/21: members were asked to review minutes and provide edits. No edits were proposed. Jeanine approved the minutes without a motion or vote.
- Finance Report
    - Fr. Clement shared a one-page financial report that the Finance Committee had viewed earlier this morning as well as an update on the Capital Campaign.
    - Tax letters and Capital Campaign reminder letters have gone out
    - We are operating in the black (good standing): we were concerned about offertory contributions because less people going to mass, but online offertory contributions have gone well.
    - If we go back to mass as usual, will there be any difference? We plan to use long handled offertory collection baskets for dropping in offertory donations.

    - This weekend, we will post current list of parish members (census) and ask parish members to check on status of member: alive and well and going to church; dead; or alive and left church.
    - Painting of Church/Rectory: Fr. Clement looking into work costs and alternatives; replace siding with composite material; no vinyl siding.
    - Website Support: Fr. Clement will put together a job description of what is needed for a volunteer.
    - Org Chart: Al and Fr. Clement created a draft chart that can be used for better understanding of organizational structure and communication; need to add parish staff to the chart; need to get a communication outreach plan organized with emails (telephone numbers); Fr. Clement has emails and telephone numbers—what is the best way of contacting parish members?
- Committee Items
    - Bobbi created a draft list of committees: good start; if there are suggested changes, let Bobbi know; we can talk more at the next meeting.
    - Guild: currently Bridgette has twelve members with representation from the three churches; John Shively will provide security and other supports; announcement will be made at masses to ask for people to join the Guild; Bridgette will set up zoom meetings for the Guild to meet; determine leadership roles at next meeting; list of volunteers from each church.
    - Catholic Leadership Institute: it was suggested that we have a buddy parish to discuss our goals and milestones; Fr. Clement contacted the parish in Skowhegan to see about meeting them in the future.
    - Strategic Plan: we need to share the information in our council meetings and start laying out how we will meet the goals and milestones; we also need to determine how best to share the report with the parish members.
- Bylaws
    - Jeanine went through the draft bylaws and noted suggested edits; she will have a second draft for the next meeting.

Next meeting would be Friday April 9 but Fr. Clement will be on vacation that week after Holy Week and the Triduum.

Meeting will be on Friday April 16 at 5:30 pm.

DRAFT