

Lake Michigan Catholic High School Service Requirement

“The best way to find yourself is to lose yourself in the service of others.”

-Mahatma Gandhi

Lake Michigan Catholic High School requires all high school students to maintain a “service portfolio” for all four years of their high school years. The portfolio serves as a hard copy and digital review of the student’s service experiences for college application and career readiness. The final senior portfolio is a graduation requirement and is a cumulative example of the student’s service work during their time at LMC High School.

The portfolio must document a minimum of 25 hours yearly. All service experience must be approved by the principal prior to completion. Portfolios will be reviewed yearly by a committee appointed by the principal. Senior portfolios will be graded via a standard rubric and included as a major assessment grade during a student’s 8th semester. Theology teachers are responsible to support and encourage the school’s service program. All portfolio expectations are reviewed and communicated via the Theology teacher. The 25 hours of minimum service will also be reviewed and documented by the student and Theology teacher.

Portfolio:

- Organized chronologically
- Includes: photos, videos, writings and reflection of experiences
- Dates and hours of all work-completed experiences forms (Theology Teacher)
- All hours must be documented and signed-completed experiences forms (Theology Teacher)
- Digital folder-yearly hard copy submitted to the Theology Teacher

Service Experiences:

- Approved by the principal-ONLY
- Examples: Work arranged through the parish, School-posted and supported service opportunities, food pantry, soup kitchen, shelter, Readiness Center, Rotary-Interact international service, Habitat, Big Brothers Big Sisters, American Red Cross, Meals on Wheels, Parks, camp programs, etc.
- No personal, family or neighborly work will be accepted-it is expected
- Each experience should be accompanied with an “Experience Form.”

Expectations, opportunities, portfolio samples, etc. will all be introduced, reviewed and supported by the student’s Theology teacher. Student orientation programs will also review expectations.

In addition to the service experiences and expectations noted above, students will be eligible to participate in the Presidential Service Awards Program.

Age Group	Bronze	Silver	Gold	Lifetime Achievement Award
Kids (5–10 years old)	26–49 hours	50–74 hours	75+ hours	4,000+ hours
Teens (11–15)	50–74 hours	75–99 hours	100+ hours	4,000+ hours
Young Adults (16–25)	100–174 hours	175–249 hours	250+ hours	4,000+ hours
Adults (26+)	100–249 hours	250–499 hours	500+ hours	4,000+ hours

<https://www.presidentialserviceawards.gov/eligibility>



Nourishing the Human Spirit – Mind, Body and Soul – Through Jesus Christ

Lake Michigan Catholic Service Completion Form:

This form is to be used to receive credit for community service hours. Please complete ONE form for EACH experience. (Cover Page)

Date: _____

Student Name: _____

Grade: _____

Name of Organization/Agency: _____

Address of Organization/Agency: _____

Contact Information of Organization/Agency: _____

Name of Supervisor: _____

Description of performed community service:

Total Hours: _____

Supervisor Signature: _____

Principal/Teacher Confirmation: _____

Date: _____