

School Advisory Board Committee Meeting

August 4, 2026

6:30PM

Good Shepherd Room

Current Members:

Attendee Names	Term Expires	Term #	Occupation	Current Position	In Attendance
Fr. Mark Mleziva			Pastor	Pastor	No
Jim Brown			Principal	Principal	Yes
Brian Plamann	6/30/27	1 st	Risk Manager	Chairperson	Yes
Anna Schmitz	6/30/27	1 st	Copywriter	Co-Chairperson Secretary	Yes
Melissa Wloszczyński	6/30/27	1 st	3 rd grade teacher	Member	Yes
Miranda Nikolai	6/30/27	1 st	1 st grade teacher	Member	Yes
Linda Enriquez	6/30/27	2 nd	Speech Pathologist	Member	No
Luke Gietman				Faith Formation Director	No
Amber Simonds				Trustee	No
Kip Wenninger				Trustee	No

Meeting Norms:

Start on Time
End on Time
Be open and honest
Respect the ideas, thoughts, and opinions of others
Model good character
Stay on task
Know when to hold off on a decision
Respect confidentiality when stated

AGENDA

“St. Mary of the Immaculate Conception School: Forming disciples of Jesus Christ through quality Catholic Education.”

6:30	Call to Order	Brian Plamann
6:31	Opening Prayer	Brian Plamann
6:35	Approval of Previous Meeting Notes	Anna Schmitz

- 5 approved
- No changes made

6:35 REPORTS

Principal's Report

Jim Brown

- The playground project is complete.
- Door wraps are scheduled to be installed within the next few weeks.
- The new 3K classroom is nearing completion with its new configuration.
 - Special thanks to Catherine Sakubu's father and the Hirschy family for their assistance.
- New staff hired for the 2026–2027 school year:
 - Tony Claus – Music Teacher
 - Hunter Marquardt – Grade 3 Teacher
 - Holly Kiesau – Math Intervention/Pre-Algebra
 - Annmarie Roeder – Kindergarten Teacher
 - Paula Stec – 3K Aide
 - Becca Bast – Aftercare
- Middle School Leadership Seminar will be held August 17–19 from 9:00–11:30 a.m.
 - Includes speakers and leadership activities designed to continue building student leadership.
- Professional Development for parish schools staff will take place on August 20 as the official kickoff for the school year.
- Staff preparation week (August 24–28):
 - Monday: Retreat at the Shrine with Fr. Mark.
 - Tuesday & Wednesday: Staff "nuts and bolts" meetings.
 - Includes safety training and reunification drill for staff
 - Thursday: Open House.
 - Friday: Teacher Work Day.
- Summer Send-Off Parade is scheduled for August 29.
- The first day of school is September 1.

Faith Formation

Melissa Wloszczynski

- Religious Education registration is underway, and catechists are still needed.

“St. Mary of the Immaculate Conception School: Forming disciples of Jesus Christ through quality Catholic Education.”

- The RE Calendar is completed.
- Wednesday evenings will include Mass, Adoration, and evenings of praise.
- Confirmation is scheduled for January 16 at 7:00 p.m.
- Adult Education offerings for the fall will be coming out soon.
- Nine individuals have registered for OCIA.

6:55 COMMITTEE REPORTS

PTO

Miranda Nikolai

- Reviewed Calendar of events for the upcoming school year.
- Started planning for the Color Run that will take place in September.

MARKETING

Anna Schmitz

- No report.

7:00 NEW/OLD BUSINESS

Brian Plamann

- Discussed board member attendance expectations.
- Reviewed the board meeting schedule for the upcoming year.
- Reviewed updates made to the 2026-2027 Handbook.
- Discussed school safety, including details of the staff reunification drill.

7:15 CLOSING PRAYER

Brian Plamann

7:15 ADJOURN

NEXT MEETING SEPTEMBER 8 AT 6:15PM

“St. Mary of the Immaculate Conception School: Forming disciples of Jesus Christ through quality Catholic Education.”