



## NOUVEL CATHOLIC CENTRAL BOARD OF TRUSTEES

Regular Meeting, January 10<sup>th</sup>, 2024

5:30 p.m., NCC JH/HS Cafeteria

### **A. Call to Order at 5:35 PM** – Opening prayer offered by D. DeCuf

### **B. Roll Call**

- a. Attendees:** A. Lang, A. Garner, K. Breasbois, L. Marshall, B. White, Fr. S. Gavit, B. Thieme, P. Shaheen, C. Lynn, D. Decuf, P. Furlo, J. Tunney, B. Buckingham.
- b. Excused:** B. Murphy, J. Fabiano

### **C. Community Comment** - none submitted

### **D. Action Items**

- a.** Agenda for current meeting - Motion to approve by P. Furlo, second by B. Thieme. Motion approved.
- b.** Minutes from prior board meeting, December 12<sup>th</sup>, 2023 - Motion to approve by A. Garner, second by P. Furlo. Motion approved.

### **E. Board Committee Reports**

- a.** Governance and Board Survey - Amanda Lang
  - i. Annual report is in progress, awaiting a few additional items regarding financials and years of service
  - ii. Board survey and feedback is in process
  - iii. Reviewed Board structure, duties, and committee structure through an informative document prepared by A. Lang
- b.** Head Stewardship Committee - Pete Shaheen
  - i. Priorities for AY 2023-24: growing enrollment, FACTS implementation, fully staffed with outstanding faculty, improving parish relationships, increase visibility and response time
- c.** Philanthropy - Liz Marshall
  - i. Provided updates regarding Panther Fund - current totals, development of “buckets of giving”
  - ii. Gala committee will reconvene this month to begin planning for our October 2024 gala
- d.** Finance - Brian Buckingham
  - i. Continued committee work regarding financial KPIs
  - ii. Drafting 5 year budget processes
  - iii. Audit review will be completed in the near future
  - iv. Discussion of incorporated status as related to SACS and Diocese of Saginaw
- e.** Athletic Strategic Planning - Blair White
  - i. Well represented committee has been assembled, eager to serve
  - ii. Focus: development of the whole student-athlete, well rounded in the classroom and athletic participation
  - iii. Working on program development across levels, facilities planning, and facilitating Athletic Boosters merge

- f. Building and Grounds - Pete Shaheen
  - i. JH/HS master building planning will begin at the end of the month
    - 1. Will address underutilized spaces, athletic facilities, fine arts facilities, and academic spaces
  - ii. Fund-A-Need project planning is underway for all three projects
  - iii. ***Motion by P. Shaheen: Any capital projects estimated to be in excess of \$10,000 will be submitted to the Building and Grounds Committee for full vetting and examination prior to initiation and implementation. Furthermore, any capital projects in excess of \$25,000 will go through the same processes by the full Board of Trustees and Diocesan Building Commission. Second by B. Buckingham. Motion carries.***
- F. **Head of School Report**
  - a. Looking to partner with Christian School Management for further leadership development
  - b. FACTS implementation ongoing. Over 200+ applications have been received. No major concerns have been identified.
  - c. Working on specific measurements for enrollment spread across the Head of School and whole leadership team
  - d. Communication plan - building leader updates, biweekly leadership meetings
- G. **Superintendent Report**
  - a. Submitted in advance of meeting for review
- H. **Board of Trustee Members to be Heard**
  - a. Open Dialogue for Board members to raise issues of importance.
- I. **New Business / Good of the Order**
- J. **Next Meeting:** RESCHEDULED (due to conflict with Ash Wednesday). Next meeting will be held on Wednesday, February 7th at 5:30 PM
- K. **Adjournment**

Respectfully submitted by: Liz Marshall

***We are Nouvel Catholic Central, called by Christ to learn, love and lead... courageously.***