

## School Advisory Board Committee Meeting

August 5, 2025

6:30PM

Good Shepherd Room

### Current Members

Attendee Names	Term Expires	Term #	Occupation	Current Position	In Attendance
Brian Plamann	6/30/26	1 <sup>st</sup>	Risk Manager	Chairperson	Yes
Teresa Whitt	6/30/26	2 <sup>nd</sup>	HR	Co-Chairperson, St. Peter/St Paul Rep	Yes
Anna Schmitz	6/30/27	1 <sup>st</sup>	Copywriter	Secretary	Yes
Melissa Wloszczynski	6/30/26	1 <sup>st</sup>	3 <sup>rd</sup> grade teacher	Member	Yes
Miranda Nikolai	6/30/27	1 <sup>st</sup>	1 <sup>st</sup> grade teacher	Member	Yes
Linda Enriquez	6/30/26	2 <sup>nd</sup>	Speech Pathologist	Member	No
Diane Cross				Trustee	No
Kip Wenninger				Trustee	No
Fr. Michael Warden				Pastor	Yes
Liz Arbinger				Parish Accountant	No
Luke Gietman				Faith Formation Director	No
Jim Brown				Principal	Yes

Also in attendance: Hailey Wright, Jacquelyn Engelbert, Elizabeth Hirschy

### Meeting Norms:

Start on Time

End on Time

Be open and honest

Respect the ideas, thoughts, and opinions of others

Model good character

Stay on task

Know when to hold off on a decision

Respect confidentiality when stated

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## AGENDA

<b>6:35</b>	<b>Call to Order</b>	<b>Brian Plamann</b>
<b>6:36</b>	<b>Opening Prayer</b>	<b>Fr. Michael Warden</b>
<b>6:39</b>	<b>Approval of Previous Meeting Notes</b>	<b>Anna Schmitz</b>

- 8 approved
- 0 disapproved
- No changes made

## 6:40 REPORTS

<b>Faith Formation</b>	<b>Luke Gietman</b>
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- N/A

<b>Pastoral Report</b>	<b>Fr. Michael</b>
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- Discussed a possible amendment to the uniform policy
  - A decision was made to table it until next spring, with potential changes for the 2026–2027 school year.
- New school playground to be delivered the second week of October.
- Reviewed play space logistics for games like kickball, four square, and 500.
- Uniform Swap will begin after weekend Masses in August.

<b>Principal's Report</b>	<b>Jim Brown</b>
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- The school building is being prepped for the new year.
  - Floor waxing will take place next week and be completed by August 15.
- All staff and aide positions are filled. New hires include:
  - **Vanessa Peterman** – 5th Grade
  - **Taylor Smith** – Reading Specialist / School Counselor
  - **Kevin Phillips** – Physical Education & Athletic Director
  - **Max Volk** – Band Teacher
  - **Matthew Brown** – Middle School Science & Math
  - **Catherine Sakubu** – 3K PM Aide
- Leadership Workshop for middle schoolers:
  - Dates: August 11–13
  - Focus will be on empathy and leadership skills
  - 28 students registered

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- Athlete/Parent Meeting for volleyball and cross country:
  - August 11 at 6:00pm
  - Led by Mr. Brown & Mr. Phillips
- Catholic Leadership Academy:
  - Kick off August 18–19
  - Focus this year will be expanding CLA practices to the entire school
- Staff Professional Development Day in Brillion
  - August 21st
  - Topic: Mental health in schools
  - Speaker: Ally Starr
- Teacher In-Service: August 25–29
- Summer Send-Off Parade – August 23
  - Discussed alternatives to throwing candy (e.g., bracelets); refer to Marketing Committee
- School Open House – August 28, 3–6pm
  - Multiple tables for school departments and programs
- Family Mentorship Program
  - Includes a separate session for new families
- First Day of School will be September 2nd
- Family Handbook Updates
  - Fee Adjustments:
    - Hot lunch fee increased
    - Athletic fee: \$25 per student, per sport
    - Additional fees: Band, VEX Robotics, PTO: Suggested donation of \$25 per family
  - New Policies Added:
    - Act 20 Compliance
    - Updated school discipline policy

#### **St. Peter and Paul**

**Teresa Whitt**

- Faith Formation Registration is now open

**7:15**

#### **COMMITTEE REPORTS**

##### **Marketing and Outreach Committee**

**Anna Schmitz**

- Discussed possibility of room parent sign up at Open House

##### **PTO**

**Elizabeth Hirschy**

- 14 attendees at the latest meeting – record high!

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- Plans are in place for monthly family events throughout the year.
- September Event: Color Run
  - All proceeds to support PTO-sponsored events
- PTO will meet the first Monday of each month, 6–7pm

**7:20**

**NEW BUSINESS**

**Brian Plamann**

- Discussed connecting the St. Mary school community with the St. Mary homeschool community through sports, activities, etc.

**7:25**

**OLD BUSINESS**

**Brian Plamann**

- Enrollment: 176 students registered for the upcoming school year.

**7:26**

**CLOSING PRAYER**

**Fr. Michael Warden**

**7:30**

**ADJOURN**

**NEXT MEETING: September 9, 2025 at 6:15pm**

Notes Taken By: Anna Schmitz

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