

St. Mary of the Immaculate Conception PTO Meeting Minutes

Date: August 4, 2025

Time: 6:00pm

Location: Queen of Peace Room

1. Administrative Items

- **Agenda & Minutes**
 - Agendas will be sent out in the Friday weekly email before each meeting.
 - Minutes will be sent out in the Friday email following each meeting.
 - **PTO Bylaws**
 - The PTO Bylaws will be posted on the school website.
 - **Handbook Updates**
 - Handbook pages will be updated to include the suggested **\$25 minimum donation**.
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2. Upcoming Events & Calendar

All events have been added to the school's master calendar.

- **Summer Send-Off – August 23, 2 PM**
 - Theme: Dress like an animal or wear school gear.
 - Event is organized by the school (Marketing Committee), not the PTO.
 - Suggestion for next year: provide a handout item with the PTO logo.
 - **Back to School Night – August 28**
 - PTO Packets: Jill and Jenny will prepare packets including PTO donation information and a calendar of PTO events.
 - Theme: *Space*.
 - New Parent Meeting: 5 PM with a PTO Representative.
 - Additional tasks will be supported by students and volunteers.
 - **Park Date – August 14 at Alonzo Park**
 - 4-6pm
 - **First Day of School – September 2**
 - **Color Run – Friday September 26 at 1 PM**
 - Open to families.
 - Volunteers will be needed.
 - Kids will collect pledges for participation.
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3. Fundraisers / Community Engagement

- **Dine Outs**
 - Currently being scheduled.
 - **Future School Events Discussed**
 - Donuts with Grownups – April 13
 - Lent nights. (Can be partnered with Faith Formation)
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Meeting Adjourned at: approximately 7:30

Minutes prepared by: Becca Roland